Official Academic Calendar Fall 2016

Note: All offices are closed on Saturdays and Sundays. All transactions must occur online. All email correspondence will be sent to UTD email address.

Classes Begin
Full-term session .................................. Monday, August 22
1st 8-week session .................................. Monday, August 22
2nd 8-week session .................................. Monday, October 17

Census Day
Full-term session ..................................... Wednesday, September 7
1st 8-week session .................................. Monday, August 29
2nd 8-week session .................................. Monday, October 24

Web Registration
Enrollment appointments assigned ............ Monday, March 28
All students should check their enrollment appointment details in Orion for the date and time they can begin registering.
Online add/drops/swap ends ...................... Monday, August 29

Last Day for Re-admission/Re-entry .......... Friday, Aug. 12

Last Enrollment from Waitlist ............... Friday, Aug. 19

Last Day for Regular Registration
Full-term session .................................. Thursday, August 18
1st 8-week session ................................. Thursday, August 18
2nd 8-week session .................................. Thursday, October 13

Late Registration and Last Day to Add/Swap (Not online)
If you register or add during late registration, payment is due the same day you register. You will be assessed a minimum $100 late registration fee. See Bursar’s Office information.
Full-term session .................. Fri. Aug. 19 – Mon. Aug. 29
1st 8-week session .................. Fri. Aug. 19 – Mon. Aug. 29

Drop/Withdrawal Deadlines
Please check Comet calendar for signature procedures.

Full-Term Session
Last day to drop a class without a “W” ........ Wed. Sept. 7
Undergraduate Courses
Approval required............ Thurs. Sept. 8 – Mon. Oct. 31
WL Begins.......................... Tuesday, October 4
WL Ends .................. Monday, October 31
Graduate Courses
Withdrawal Ends ............... Monday, November 7

1st 8-Week Session
Last day to drop a class without a “W” ........ Mon. Aug. 29
Undergraduate Courses
Approval required............ Tues. Aug. 30 – Mon. Sept. 26
WL Begins.......................... Tuesday, September 13
WL Ends .................. Monday, September 26
Graduate Courses
Withdrawal Ends ............... Monday, September 26

2nd 8-Week Session
Last day to drop a class without a “W” ........ Mon. Oct. 24
Undergraduate Courses
Approval required............ Tues. Oct. 25 – Mon. Nov. 21
WL Begins.......................... Tuesday, November 8
WL Ends .................. Monday, November 21
Graduate Courses
Withdrawal Ends ............... Monday, November 21

Last Day of Classes (Not including final exams)
Full-term session .......... Wednesday, December 7
1st 8-week session .......... Saturday, October 8
2nd 8-week session .......... Wednesday, December 7

Reading Days (Study days prior to final exams)
Full-term & 2nd 8-week sessions only ............ Thurs. Dec. 8

Final Exams
Full-term session .......... Fri. Dec. 9 – Thurs. Dec. 15
1st 8-week session .......... Mon. Oct. 10 – Sat. Oct. 15
2nd 8-week session .......... Fri. Dec. 9 – Thurs. Dec. 15

Mid-Term Grades Due and Viewable Online
All midterm grades must be submitted online.
Midterm (undergraduate courses only) ............ Fri. Oct. 21

Final Grading Period
All grades must be received by Monday, December 26.
Full-term session .......... Fri. Dec. 9 – Mon. Dec. 26
1st 8-week session .......... Mon. Oct. 10 – Fri. Oct. 21
2nd 8-week session .......... Fri. Dec. 9 – Mon. Dec. 26

Final Grades Viewable Online (after posting) .......... Fri. Dec. 16

Graduation/Commencement (All Fall 2016 Sessions)
Graduation Application .......... Tuesday, August 30
Last day to change your primary name
which will be printed on your diploma .......... Thurs., Sept. 8
Commencement tickets available online .......... Mon. Nov. 14
Doctoral hooding ceremony .......... Thurs., Dec. 15
Degree conferral date .............. Saturday, December 24

The following deadlines must be met by 12PM on the dates listed and require visitation to the Graduate Dean’s Office,
FA 3.104:

- Last day to request scheduling of
  final doctoral oral examination .......... Wed., Oct. 26
- Doctoral students must conduct
  final doctoral exam .......... Wed., Nov. 9
- Final doctoral dissertation copies due .......... Wed., Nov. 23
- Final master’s thesis copies due .......... Wed., Nov. 30

University Closings
Labor Day .......... Monday, September 5
Thanksgiving holidays .......... Thurs. Nov. 24 – Sat. Nov. 26

No Classes:
Fall break .......... Mon. Nov. 21 – Wed. Nov. 23

Incompletes
Incomplete grades due for undergraduates and graduates from previous long semester .......... Monday, October 17
# Payment and Refund Calendar Fall 2016

## Bursar’s Schedule
Bills will be generated by July 13th and are only available online at: [www.utdallas.edu/ezpay](http://www.utdallas.edu/ezpay). Bills are not mailed. Financial Aid refunds will be issued as available through Direct Deposit or mailed to your address in the student system starting August 22.

## Payment Options
For details see [http://www.utdallas.edu/bursar/payments/payment-options/](http://www.utdallas.edu/bursar/payments/payment-options/)

## Payment Due Dates*
Students taking courses in combined sessions in the semester should adhere to deadlines for the earlier session. You must pay by the published deadline to avoid possible dropping of classes and/or late fees. Students should NOT expect classes to be automatically dropped for non-payment. Please be advised it is the student’s responsibility to confirm classes have been dropped to avoid being assessed late fees or penalties.

Bills and tuition balances may be accessed online through EZPAY at: [www.utdallas.edu/ezpay](http://www.utdallas.edu/ezpay).

If you add a course to your schedule, you must make a payment the same day or you will be assessed a $100 late fee and your courses may be canceled.

**UTD Employee Deadline** - Tue., Sep 06
Employees who have not paid by the deadline will be assessed all applicable late fees.

### Full-Term Session
- Early Registration Payment Deadline - Wed., Jul 27
- Registration Payment Deadline - Thu., Aug 18
- Financial Aid Recipients* - Tue., Sep 06

**Late Payment fee required beginning:**
- $100 ............... Fri., Aug 19
- $150 .................................. Thu., Aug 25
- $200 .................................. Wed., Aug 31
- $250 .................................. Wed., Sep. 07

**1st 8-Week Session Only**
- Early Registration Payment Deadline - Wed., Jul 27
- Registration Payment Deadline - Thu., Aug 18
- Financial Aid Recipients** - Tue., Sep 06

**Late Payment fee required beginning:**
- $100 ............... Fri., Aug 19
- $150 .................................. Thu., Aug 25

**2nd 8-Week Session Only**
- Registration Payment Deadline - Thu., Oct 13
- Financial Aid Recipients* - Mon., Oct 24

**Late Payment fee required beginning:**
- $100 ............... Fri, Oct 14
- $150 .................................. Thu., Oct 20

*Financial Aid recipients who have met the requirements have an extended deadline to allow time for their aid funds to be awarded. If you are not going to attend, you must still drop classes prior to term start date to avoid fees. Alternative payment arrangements must be made if the financial aid funds are not awarded by the above deadline, to avoid possible cancellation of classes and/or late fees.

## Payment Plans

### Installment Payment Deadlines
The installment plan allows students to split their tuition and fee bill into three equal installments. The plan is only available for those students who are enrolled in the Full-term session. To enroll you must officially sign up for the installment contract online through EZPAY ([www.utdallas.edu/ezpay](http://www.utdallas.edu/ezpay)) and pay the 1st installment due plus a $25 service fee by the dates below. Simply making payment of 1/3 of the balance does not protect against cancellation. Also, if a course is added you must check EZPAY for the new installment amounts to be paid or your courses may be canceled.

Note: Installment plans are only available online through EZPAY.

- First installment payment deadline
  - Early Registration ......................................... Wed., Jul 27
  - Regular registration ......................................... Thu., Aug 18
- Second installment payment deadline .......................... Wed., Sep 21
- Third installment payment deadline .......................... Wed., Oct 26

### Short Term Loan Payment Deadline
The short term loan allows a student to extend their payment deadline and make one lump sum payment. The plan is only available through Orion under Self Service/Campus Finances/Enroll in Payment Plan. There is a 1.25% origination fee to enroll in the plan.

**Short Term Loan Due Date** - Wed., Oct 26

### Refund Schedule
Refunds for dropping or withdrawing from the University will be generated once classes begin. The amount depends on whether or not you remain enrolled in other courses. If you drop a class and later withdraw, your refund will reflect the combination of dropped classes and the remaining hours at the time of withdrawal. This refund policy is based on Texas state law and can be found under Section 54.006 of the Education code of the Texas Statutes.

**Dropping a course(s)**
If you drop a course(s) but remain in at least one other session course, you will receive a 100% refund until the following dates.

**Full-Term Session** - Wed., Sep 07
- 1st 8 Week Session ........................................ Mon., Aug 29
- 2nd 8 week Session ................................. Mon., Oct 24

**Complete Withdrawal**
If you drop or withdraw from all your courses for the semester listed below are the prorated refund percentages:

### Full-Term Session
- 100% refund through ................................ Sun., Aug 21
- 80% refund through ....................................... Fri., Aug 26
- 70% refund through ....................................... Fri., Sep 02
- 50% refund through ....................................... Mon, Sep 12
- 25% refund through ....................................... Mon, Sep 19

**1st 8-Week Session**
- 100% refund through ................................ Sun., Aug 21
- 80% refund through ....................................... Wed., Aug 24
- 50% refund through ....................................... Mon, Aug 29

**2nd 8-Week Session**
- 100% refund through ................................ Sun., Oct 16
- 80% refund through ....................................... Wed., Oct 19
- 50% refund through ....................................... Mon, Oct 24