Academic Calendar Spring 2017

Note: All offices are closed on Saturdays and Sundays. All transactions must occur online. All email correspondence will be sent to UTD email address.

Classes Begin
Full-term session.............................. Monday, January 9
1st 8-week session.............................. Monday, January 9
2nd 8-week session.............................. Monday, March 6

Census Day
Full-term session.............................. Wednesday, January 25
1st 8-week session.............................. Tuesday, January 17
2nd 8-week session.............................. Monday, March 20

Web Registration
Enrollment appointments assigned .... Monday, October 24
All students should check their enrollment appointment details in Orion for the date and time they can begin registering.
Schedule Planner Available.......................... Monday, October 24
Online add/drops/swaps ends .................. Tuesday, January 17

Last Day for Re-admission/Re-entry .... Friday, Dec. 30

Last Enrollment from Waitlist ............ Friday, Jan. 6

Last Day for Regular Registration
Full-term session.............................. Thursday, January 5
1st 8-week session.............................. Thursday, January 5
2nd 8-week session.............................. Thursday, March 2

Late Registration and Last Day to Add/Swap
If you register or add during late registration, payment is due the same day you register. You will be assessed a minimum $100 late registration fee. See Bursar’s Office information.
Full-term session................................ Fri, Jan. 6 – Tues. Jan. 17
1st 8-week session.............................. Fri, Jan. 6 – Tues. Jan. 17
2nd 8-week session.............................. Fri, Mar. 3 – Mon. Mar. 20

Drop/Withdrawal Deadlines
Please check Comet calendar for signature procedures.

Full-Term Session
Last day to drop a class without a “W” .......Wed. Jan. 25
Undergraduate Courses
Approval required ............ Thurs. Jan. 26 – Mon. Mar. 27
WL Begins ....................................Tuesday, February 21
WL Ends ..................................... Monday, March 27
Graduate Courses
Withdrawal Ends .............Thursday, Mar. 30

1st 8-Week Session
Last day to drop a class without a “W” ....... Tues. Jan. 17
Undergraduate Courses
WL Begins ....................................Tuesday, January 31
WL Ends .....................................Monday, February 13
Graduate Courses
Withdrawal Ends .............Monday, February 13

2nd 8-Week Session
Last day to drop a class without a “W” ....... Mon. Mar. 20
Undergraduate Courses
Approval required ............Tue. March 21 – Mon. April 17
WL Begins ....................................Tuesday, April 4
WL Ends ..................................... Monday, April 17
Graduate Courses
Withdrawal Ends .............Monday, April 17

Last Day of Classes (Not including final exams)
Full-term session.............................. Sunday, April 30
1st 8-week session.............................. Saturday, February 25
2nd 8-week session.............................. Sunday, April 30

Reading Days (Study days prior to final exams)
Full-term & 2nd 8-week sessions only...........Monday, May 1

Final Exams
Full-term session.............................. ....Tues. May 2 – Mon. May 8
1st 8-week session.............................. Mon. Feb. 27 – Sat. Mar. 4
2nd 8-week session.............................. Tues. May 2 – Mon. May 8

Mid-Term Grades Due
All mid-term grades must be submitted online.
Midterm (undergraduate courses only) ...........Saturday, March 4

Mid-Term Grades Viewable Online...........Monday, March 6

Final Grading Period
All grades must be received by Thursday, May 11.
Full-term session .................................. Tues. May 2 – Thurs. May 11
1st 8-week session.............................. Mon. Feb. 27 – Sat. Mar. 4
2nd 8-week session.............................. Tues. May 2 – Thurs. May 11

Final Grades Viewable Online (after posting) .... Tues. May 9

Graduation/Commencement (All Spring 2017 Sessions)
Graduation Application ......................... Wednesday, January 18
Last day to change your primary name
which will be printed on your diploma ...........Friday., February 24
Honors Convocation .................................................................TBA
Commencement Activities ...................Mon. May 8 – Sat. May 13
Commencement tickets available online............Monday, April 17
Doctoral hooding ceremony ....................TBA
Degree conferral date ..........................Saturday, May 13

The following deadlines must be met by 12PM on the dates listed and require visitation to the Graduate Dean’s Office, FA 3.104:

- Last day to request scheduling of final doctoral oral examination ..........Wed., March 22
- Doctoral students must conduct final doctoral exam ............................. Wed., April 5
- Final doctoral dissertation copies due .................................... Wed., April 19
- Final master’s thesis copies due .................................... Wed., April 26

University Closings
Martin Luther King Day ...............................Monday, January 16

No Classes:
Spring break ..................... Monday, March 13 – Saturday, March 18

Incompletes
Incomplete grades due for undergraduates and graduates from previous long semester ............. Monday, March 6
Payment and Refund Calendar Spring 2017

Bursar’s Schedule
Financial Aid refunds will be issued as available through Direct Deposit or mailed to your address in the student system starting January 9th. You may set up direct deposit through www.utdallas.edu/ezpay to receive your refund the fastest way possible!

Payment Options
For details see http://www.utdallas.edu/bursar/payments/payment-options/

Payment Due Dates
Bills and tuition balances may be accessed through your EZPAY account on-line (www.utdallas.edu/ezpay). If you add a course to your schedule, you must make a payment the same day or you will be assessed a $100 late fee and your courses may be canceled.
You must pay by the published deadline to avoid late fees and/or possible dropping of classes. Students should NOT expect classes to be automatically dropped for non-payment. Please be advised it is the student’s responsibility to confirm that they have been dropped from all classes for nonpayment to avoid being assessed late fees or penalties.

UTD Employee Deadline……Tuesday, January 24
Employees who have not paid by January 24th will be assessed all applicable late fees.

Full-Term Session
Early Registration Payment Deadline ........Thur, Dec 15
Registration Payment Deadline ............ Thur, Jan 05
Financial Aid Recipients** .....................Tues, Jan 24
Late Payment fee required beginning:
$100 ............................................ Fri, Jan 06
$150 ............................................ Thu, Jan 12
$200 ............................................ Thur, Jan 19
$250 ............................................ Wed, Jan 25

1st 8-Week Session Only
Early Registration Payment Deadline ........Thur, Dec 15
Registration Payment Deadline .......... Thur, Jan 05
Financial Aid Recipients** .....................Tue, Jan 24
Late Payment fee required beginning:
$100 ..................................... Fri, Jan 06
$150 ..................................... Thu, Jan 12
$200 ..................................... Thur, Jan 19
$250 ..................................... Wed, Jan 25

2nd 6-Week Session Only
Registration Payment Deadline ............Thur, Mar 02
Financial Aid Recipients** .................... Mon, Mar 20
Late Payment fee required beginning:
$100 ..................................... Fri, Mar 03
$150 ..................................... Thur, Mar 09

**Financial Aid recipients who have met the necessary requirements have an extended deadline to allow time for their aid funds to be awarded. However, if the financial aid funds are not awarded by the above deadline, alternative payment arrangements must be made to avoid possible cancellation of classes and/or late fees. Note: The extended deadline does not change the posted refund schedule. If you choose not to attend UTD, you must still drop your classes prior to the term start date to avoid financial obligation.

Payment Plans
Installment Payment Deadlines
The installment plan allows students to split their tuition and fee bill into three equal installments. The plan is only available for those students who are enrolled in the Full-term session. To enroll you must sign up for the installment contract online through EZPAY (www.utdallas.edu/ezpay) and pay a minimum of 34% of your tuition plus a $25 service fee by the dates below, even if you do not receive a bill. Late fees will be assessed to students who have not been set up on the installment contract, even if the required first payment has been made by the deadline. If you add a course to your schedule, you must check EZPAY for the new installment amounts to be paid or your courses may be canceled. Note: Installment plans are only available online through EZPAY.
First installment payment deadline
Early Registration............................Thur, Dec 15
Regular registration............................Thur, Jan 05
Second installment payment deadline.......Wed., Feb 08
Third installment payment deadline..........Wed., Mar 15

Short Term Loan Payment Deadline
The short term loan allows a student to extend their payment deadline and make one lump sum payment. The plan is only available through Orion under Self Service/Campus Finances/Enroll in Payment Plan. There is a 1.25% origination fee to enroll in the plan.

Refund Schedule
Refunds for dropping or withdrawing from the University will be generated once classes begin. The amount depends on whether or not you remain enrolled in other courses. If you drop a class and later withdraw, your refund will reflect the combination of dropped classes and the remaining hours at the time of withdrawal. If you drop all of your courses (withdraw from school) online, your account balance will need to be adjusted. This refund policy is per the Education code Section 54.006 of the Texas Statutes.

Dropping a course(s)
If you drop a course(s) but remain in at least one other session course, you will receive a 100% refund until the following dates.

Complete Withdrawal
If you drop or withdraw from all your courses for the semester.

Full-Term Session
100% refund through ........................................Sunday, Jan 08
80% refund through .....................................Friday, Jan 13
70% refund through ................................ Tuesday, Jan 23
50% refund through ...................................Monday, Jan 30
25% refund through ..................................Monday, Feb 06

1st 8-Week Session
100% refund through ........................................Sunday, Jan 08
80% refund through .....................................Wednesday, Jan 11
50% refund through ......................................Tuesday, Jan 17

2nd 8-Week Session
100% refund through ....................................Sunday, Mar 05
80% refund through .....................................Wednesday, Mar 08
50% refund through ..................................Monday, Mar 13