IN ANTICIPATION OF ANOTHER OUTSTANDING YEAR

The buzz is audible across campus.

The lazy days of a hot summer are yielding to the fall semester, as freshmen learn the most important things about living on campus—the location of the Dining Hall, for instance—and continuing students return to a campus in constant metamorphosis. Faculty members come back to their classrooms and labs ready to enrich students' lives through education, perhaps sharing some newfound wisdom from a sabbatical.

The Residence Halls are full, the parking lots are bustling and dining facilities are brimming with customers. The energy and anticipation are palpable.

Anticipation can have different implications, depending on your perspective. Students may be considering Greek life, scoping out the best study location in the McDermott Library or getting the scoop from friends on their professors' teaching styles. Faculty may be brainstorming research projects or new ways of instruction.

In Business Affairs (BA), we have our own way of anticipating the start of an academic year. In fact, we've been looking forward to the fall semester since before Spring Commencement ended, carefully planning for the 400 students who will be Residence Hall North's (formerly Res. Hall 2) first inhabitants. Facilities Management and teams from across campus recently opened the new Visitor Center and University Bookstore (see p. 4). Other BA staffers are reducing wait times for service at the Bursar's office by making the line virtual (see p. 14, 15).

The Human Resources Management staff has given four Catch Comet Pride/Service Excellence training courses and six New Employee Orientation sessions this summer, readying our workforce for another year of outstanding service to students and fellow employees. We anticipate growth at UT Dallas beyond the 2011-2012 academic year, and we're planning for it with construction of a new Arts and Technology complex and our third Residence Hall. We also are working diligently to complete the transition of our business systems.

We've been painting, planning, calculating and communicating with one goal in mind: supporting UT Dallas' efforts to become a national research university.

Whatever meaning anticipation holds for you, Business Affairs welcomes you back to UT Dallas. It's going to be a great year!

Dr. Calvin D. Jamison
Senior Vice President for Business Affairs
COMMUNITY NEWS

Business Affairs Brings Military Families Closer Through Book Drive

UT Dallas and the Office of Business Affairs helped troops serving overseas keep in virtual contact with their children, donating books to the United Service Organization’s United Through Reading Military Program.

The USO program collects books and creates DVDs of soldiers reading them aloud. Both the book and DVD are given to the soldier's family to enjoy while their loved ones are deployed.

Business Affairs staff delivered 800 books to Reserve Army Sergeant Major Victor Allen and USO Director Rhenda White-Brunner at the USO Terminal in DFW Airport last December.

"Business Affairs and the University are extremely fortunate to have so many who care deeply and want to give back to the community, especially during the holidays," Dr. Calvin D. Jamison, senior vice president for Business Affairs, said.

Sergeant Major Allen presented Jamison with a commemorative challenge coin, which he said "celebrates military partners who go above and beyond the call of duty."

UT Dallas Goes Head to Head with Local Businesses in Corporate Challenge

It's the ultimate in camaraderie and competition.

Corporate Challenge, the city of Richardson's annual fundraiser for Special Olympics of Texas, pits area businesses against one another for 10 weeks of athletic and non-athletic contests. Its Opening Ceremony was Friday, Aug. 19, in Richardson's Galatyn Park.

This is the 14th consecutive year that UT Dallas has participated. A staff-led committee convenes to organize the University's teams months before the games commence.

"The amount of collaboration and teamwork is one of the things I like most about our Corporate Challenge committee and about the UT Dallas community as a whole. Teamwork is especially important as we aim to raise twice as much as last year for Special Olympics of Texas," Human Resources Management Assistant Director Tracy Dorsey, who chairs UT Dallas' Corporate Challenge 2011 committee, said.

Money for Special Olympics of Texas is raised through the sale of raffle tickets, which are $5 each and can be purchased from team captains and committee members. The drawing for the grand prize, which consists of United Airlines tickets and a Hilton Hotel stay, is set for October.

Staff members can compete in softball, horseshoes, volleyball, tennis, badminton, poker, dodge ball, kickball, a bike race, golf, miniature golf, soccer, dominoes, table tennis, flag football, darts, swimming, a 5K run, bass fishing and a punt, pass and kick contest.

Corporate Challenge contests are scheduled evenings and weekends through the Closing Ceremony on Friday, Oct. 20.

For more information, visit the University's wellness website at utdallas.edu/wellness or call Tracy Dorsey at 972-883-2219.

Reserve Army Sergeant Major Victor Allen shakes hands with UT Dallas Senior Vice President for Business Affairs Calvin Jamison after receiving 800 books from the University to support the United Service Organization's United Through Reading Military Program. Challenge coins celebrate military partners who go above and beyond the call of duty," Allen said. The USO program films soldiers reading stories while away on duty and later delivers both the DVD and book to their loved ones.
Business Journal Lauds Student Services Building

Shortly after one of UT Dallas’ newest facilities—the Student Services Building (SSB)—was awarded LEED Platinum status by the United States Green Building Council, a local newspaper declared the project its Public Green Deal of the Year.

The Dallas Business Journal made the announcement in an article published Feb. 25. Other finalists for the award included The College Park District at The University of Texas at Arlington and The Prairie Creek Branch Library in southeast Dallas.

UT Dallas students approved a referendum to add a $71 fee to their tuition to make the facility a reality. They also supported efforts to design the building in a sustainable fashion.

With features such as a lighting system that adjusts itself to the amount of sunshine entering the facility and a hot water system heated by solar panels, the SSB is the first academic structure—and the 11th statewide—to achieve the LEED platinum designation. It also is the first LEED Platinum facility in the UT System.

LEED, which stands for Leadership in Energy and Environmental Design, is a designation that recognizes environmentally conservative or “green” design and construction features. The Platinum designation is the highest LEED certification level a building can achieve.

AUDIT AND COMPLIANCE CORNER

Compliance Training 2011... and Beyond

“Completion rates for the annual compliance training were great, particularly considering that for the first time all employees—including student workers—were required to complete the training,” Executive Director of Audit and Compliance Toni Messer said.

The federal government lists compliance training as an essential element of an effective institutional compliance program. Training helps raise awareness and reminds public sector employees of their responsibilities.

Audit and Compliance aims to improve compliance training every year. A new training coordinator will work with campus administrators to enrich training content and to perfect delivery. Improvements to navigation and e-mail notification to better track progress also are planned.

The department requests feedback to help determine what works, and what doesn’t. Complete an online survey at surveymonkey.com/s/M3N2J8K, or send feedback to compliance@utdallas.edu. Also, visit the department website at utdallas.edu/audit-compliance.

PROCEDURE UPDATES

New PeopleSoft Modules to Launch in 2012

Following the implementation of eProcurement and SciQuest online purchasing systems last winter, Procurement Management will launch two online systems next year.

Cross-campus implementation of the Travel and Expense system and the Purchasing Card module will occur in 2012. Training for both modules will be available prior to system launches.

Procurement employees spent much of the summer testing the new modules to correct pre-deployment “bugs.”

“Implementing the new systems takes a cross-campus network,” Pete Bond, assistant vice president of Procurement Management, said. “The Procurement team thanks the campus community for its patience and efforts during this time of great change.”

Procurement plans upgrades based on user feedback. Send suggestions to eProcurementHelpDesk@utdallas.edu.
UNDER CONSTRUCTION

CONSTRUCTION UPDATES

PROJECTS COMPLETED IN THE FIRST AND SECOND QUARTERS

Activity Center – Replacement of bleachers in gymnasium
Alexander Clark Center [formerly the Conference Center] and Karl Hoblitze Hall – Replacement of chilled water and steam utilities
Arts and Technology (ATEC) Building – Design submitted for addition of offices in lobby area
Calier Center Dallas – Design campus-wide electrical upgrade
Calier Center Richardson – Addition of audiology sound booth
Center for BrainHealth – Improvement of stairwell and north entrance drainage
Center for BrainHealth – Installation of electrical and IT/data in T. Boone Pickens Room
Engineering-Computer Science North – Installation of solar panel
Engineering-Computer Science North – Relocation of clean room area to IT data room
Engineering-Computer Science North – Study completed on proposed conversion of former clean room to mechanical engineering lab
Jonsson Academic Center, Room 4.8 – Conversion of advising office to the Ackerman Center for Holocaust Studies
Research and Operations Center – Addition of ceiling insulation to restrooms on second floor
Research and Operations Center – Construction of first floor laboratory
Research and Operations Center – Water proofing of building exterior
School of Management Room 3.210 – Installation of TelePresence equipment
Science Learning Center Room 3.506 – Addition of cubicles for teacher aide space

NEW PROJECTS FOR THIRD AND FOURTH QUARTER

Engineering-Computer Science South, Room 2.4D – Installation of double doors
Lot K – Installation of Pay-By-Space parking station
Lot G – Installation of Pay-By-Space parking station
School of Management – Expansion of server room
Student Services Building – Installation of eyewash station for Student Health Center
Waterview Science and Technology Center – Studying plan to install a back-up generator to power the Emergency Operations Center

OFFICE OF FACILITIES PLANNING AND CONSTRUCTION PROJECTS

Arts and Technology facility – Construction set to begin in August with substantial completion expected in spring 2013
Residence Hall North – Substantially completed and open to freshmen residents
Satellite Utility Plant – Construction underway with substantial completion expected in early 2012
Visitor Center and University Bookstore – Substantially completed and open

VISITOR CENTER AND UNIVERSITY BOOKSTORE

Thanks to “fast-track” construction, UT Dallas’ Visitor Center and University Bookstore now is open for business.

In a very short eight months—December 2010 to July 2011—crews erected the 33,000-square-foot building that will be “the gateway facility for our campus,” Dr. Calvin D. Jamison, senior vice president for Business Affairs, said. “It will be a positive initial point of contact for visitors to our campus with a first-class bookstore providing all things UT Dallas.”

Amenities include a coffee shop, the University’s bookstore, a visitor center run by Admission and Enrollment Services, the Technology Store, the Copy Center, a multi-use space, a recreational area and 36 additional parking spaces.

“It’s fantastic!” store manager Brian Weiskopf said of the bookstore’s new home. “We’re extremely happy with the new facility. It’s so bright with the windows, and we have space for everything, along with some room to grow.”

University President David Daniel, Executive Vice President and Provost Hobson Wildenthal, Vice President for Student Affairs Darrelene Rachavong, then-Student Government President Grace Bielawski and then-Richardson Mayor Gary Slagel joined Jamison and others for the groundbreaking celebration in January (see photo on opposite page). A dedication event is planned for Wednesday, September 28.
PARDOON OUR PROGRESS

1. Arts and Technology Complex rendering
2. Chilled water and steam lines placed under Drive G from Satellite Utility Plant to campus
3. Groundbreaking ceremony for Visitor Center and University Bookstore, Jan. 2011
4. Loop Road extension past Residence Halls North and South
5. Satellite Utility Plant construction
6. Residence Hall North (formerly Res. Hall 2)
7. Visitor Center and University Bookstore, July 2011
ENVIRONMENTAL HEALTH & SAFETY UPDATES

Parking and Comet Cruiser Gear Up for Fall

By evolving parking options and expanding bus routes, Parking and Transportation Services is scaling up to meet the needs of the growing UT Dallas community.

Parking changes for the fall include:

- A new lot south of the School of Management, providing approximately 300 additional spaces.
- Pay-By-Space lots replacing metered parking. By changing from coin-operated machines to credit/debit kiosks, the University expects to save $12,000 a year in contract labor costs.
- Further protections for those with a need to use handicap parking. Students, faculty and staff bearing a state-issued handicap placard or plates may register with the Parking and Transportation Office to receive a UT Dallas handicap parking permit and use designated campus handicap parking. The University permit is $89, an identical cost to green area parking.

Parking privileges continue to be regulated by parking permits, which ensure the rights of those who follow the University’s parking rules.

The Comet Cruiser (Route 883) continues to provide transit service Monday through Saturday connecting the University to the DART Light Rail system and local residential and shopping areas. Route 883 ridership averaged 54,000 passengers per month last year.

The Comet Cruiser, which added a Friday route to Wal-Mart on Coit Road last spring, affords students another shopping option.

“Our students told us that they wanted the bus to go to Wal-Mart, and we responded,” Director Teresa Johnston said. “They’re really good about communicating their needs, and we count on their input as we shape the Comet Cruiser routes.”

Emergency Center to Receive Upgrades

UT Dallas Emergency Management received a $150,000 grant toward upgrades of its Emergency Operations Center (EOC). The EOC serves as the nerve center for the University’s emergency crisis management operation.

Funds will be used to purchase and install a back-up generator for the EOC so it can function in the event of an area-wide power outage.

“We’re gratified at the trust implied by receipt of this grant,” Calvin Brown, emergency management coordinator, said. “The funds will help us take emergency response at UT Dallas to the next level.”

The U.S. Department of Homeland Security issues grants to states to bolster national preparedness capabilities and protect critical infrastructure. Funds were disbursed through Texas Homeland Security. Since 2007, the University has received $300,000 in grants to establish and improve the EOC.
DEPARTMENTAL UPDATES

New Business Affairs Employees*

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Department</th>
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<tbody>
<tr>
<td>D'ANN ARMSTRONG</td>
<td>BA'08</td>
<td>Police</td>
</tr>
<tr>
<td>EMILY BERG</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RANGON BHATTARAI</td>
<td>MBA’10</td>
<td>Procurement Management</td>
</tr>
<tr>
<td>ESTANISLAO CERENIO</td>
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<td>Procurement Management</td>
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<tr>
<td>DAVID CORNELIUS</td>
<td></td>
<td>Facilities Management</td>
</tr>
<tr>
<td>MELISSA DALE</td>
<td></td>
<td>Police</td>
</tr>
<tr>
<td>LAWRENCE DILLON</td>
<td></td>
<td>Facilities Management</td>
</tr>
<tr>
<td>RENEE DILLON</td>
<td>Human Resources Mgmt.</td>
<td></td>
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<tr>
<td>YU GU MBA’10</td>
<td>Procurement Management</td>
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<tr>
<td>ALFREDO GUTIERRE</td>
<td>Police</td>
<td></td>
</tr>
<tr>
<td>MISTY IZAGUIRE</td>
<td>Police</td>
<td></td>
</tr>
<tr>
<td>ROBERT JAMES</td>
<td>Human Resources Mgmt.</td>
<td></td>
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<tr>
<td>RICHARD JORDAN</td>
<td>Human Resources Mgmt.</td>
<td></td>
</tr>
<tr>
<td>STACIE LAC</td>
<td>Procurement Management</td>
<td></td>
</tr>
<tr>
<td>JOSEPH LEGERA</td>
<td>Facilities Management</td>
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<tr>
<td>RYAN MAGNUSON</td>
<td>Procurement Management</td>
<td></td>
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<tr>
<td>VICKY NGUYEN</td>
<td>BS’01</td>
<td>Finance</td>
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<tr>
<td>ZAHRA NOURANI</td>
<td>BS/BA’09</td>
<td>Office of Sr. VP for Business Affairs</td>
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<tr>
<td>NETTALI NUHEZ</td>
<td>Facilities Management</td>
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<tr>
<td>ANN PHO</td>
<td>Environmental Health and Safety</td>
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<td>DAVID POTTS</td>
<td>Facilities Management</td>
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<tr>
<td>DAVID SPIEGELMYER</td>
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<td>KEYUR RAO MBA’10</td>
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<tr>
<td>JAINE SAAVEDRA</td>
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<tr>
<td>OSCAR SANCHEZ</td>
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<td>Police</td>
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<tr>
<td>RAJESH SIDDHAREDDY</td>
<td>MS’10</td>
<td>Finance</td>
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<tr>
<td>DENNIS STEPHENS</td>
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<td>Facilities Management</td>
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<tr>
<td>WILLIE TAYLOR</td>
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<td>Facilities Management</td>
</tr>
<tr>
<td>*as of July 6, 2011</td>
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DANIEL CALHOUN
Longtime Information Resources employee Daniel Calhoun BA’96, MPA’09 transferred to the University Police Department in May to serve as a physical security specialist. In this new position, he will coordinate Comet Card door access, security camera and UTDAlert messaging systems. Before joining Business Affairs, Calhoun worked in IR for nearly 15 years.

KARAH HOSEK
Karah Hosek MPA’10, who transferred to the Office of Business Affairs on June 1, assumes the new role of associate director of communications, in which she leads communications strategy for the department. She’s worked at UT Dallas for three years, and was involved with programs ranging from the championship chess team to UTDAlert. Before coming to the University, Hosek held communications positions at the cities of Carrollton and Garland. Hosek earned her Bachelor of Arts degree in Public Relations from Auburn University, and completed her Master of Public Affairs degree at UT Dallas.

THEA JUNT
Thea Junt joined Facilities Management in April as the Energy Conservation and Sustainability Manager. A native Texan, she spent the last eight years with the National Oceanic and Atmospheric Administration’s Northwest Fisheries Science Center in Seattle, Wash. Now she’s developing the University’s green office program, working with student groups on building electricity monitoring, facilitating ZipCar’s arrival on campus and collaborating with Student Affairs to improve recycling in University Village. Junt aims to reduce the University’s impact in four key areas: water, waste, energy and transportation.

MAGGIE WILENSKY
Maggie Wilensky was hired as University attorney in April. The Dallas native, a graduate of the Episcopal School of Dallas and both the college and law school at UT Austin, will focus on personnel matters, business law issues and policy revisions. Before coming to UT Dallas, Wilensky worked for the University of Colorado [UC] general counsel’s office where she helped develop policy on behalf of UC System.
SPECIAL EVENTS

Golf Tournament Scores for Scholarships

This year’s UT Dallas golf tournament fundraiser out-grossed last year’s to bring the total of the two endowments it supports to more than $279,000.

Money raised from the event, held April 21 at the Sherrill Park Golf Course in Richardson, benefits the Betty and Gifford Johnson Graduate Scholarship and the Patti Henry-Pinch Undergraduate Scholarship. Interest from the principal funds a variety of undergraduate and graduate student activities.

Players and donors contributed more than $35,000 to benefit UT Dallas students, topping last year’s total by about $20,000.

“This is a significant achievement, as we’ve more than doubled our annual contribution to UT Dallas scholarships at a time when support of our students means a great deal to them,” Dr. Calvin D. Jamison, senior vice president for Business Affairs, said.

“Without that scholarship funding, many students would not have a way to attend prestigious scholarly events to present posters at conferences and scientific sessions,” Dean of Graduate Studies and event co-sponsor Austin Cunningham said.

Gray skies delivered a dubious start to the tournament, threatening rain on the 150 or so golfers. But by midday, the sun appeared for what turned out to be a beautiful day.

“This is my second year playing in the tournament,” Dwight Clasby, assistant vice president for Development, said. “You get to meet so many people connected to the University in different ways. During play, you learn how they are involved with the University, the connections they have. It brings the UT Dallas family together.”

“We had a great time,” Dr. Lawrence Redlinger, executive director for Strategic Planning and Analysis, said. “Play moved along very well. I think the number of teams the tournament accommodated was wonderful and very well-handled.”

Tournament chair Tysh Coleman-Tatum already has scheduled the date for next year’s tournament, which is set for Thursday, April 19, 2012.

SAVE THE DATE

2012 UT Dallas Golf Tournament
Thursday, April 19
SPECIAL INTEREST

Higher Education Board Salutes Efficiency Initiative

The Texas Higher Education Coordinating Board has honored UT Dallas' drive to streamline business operations by saluting the University's Lean Initiative program at a recent meeting in Austin.

As part of the board's Recognition of Excellence on July 28, Senior Vice President for Business Affairs Calvin Jamison outlined the University's success in implementing lean management practices, as well as the University's related Catch Comet Pride Service Excellence program.

The Lean Initiative was introduced in 2007 to improve UT Dallas business processes and to instill a service excellence mentality among employees. The initiative operates in concert with Catch Comet Pride, which trains employees in customer service best practices. More than 650 UT Dallas employees have been certified in the customer service program through Human Resources Management.

"The Lean Initiative is aligned with the University's Strategic Plan to improve operating efficiency, and we're proud of the results we've achieved to date," Jamison said. "Any progress the University has made is a result of our dedicated employees who continually look for ways to improve our business processes."

Two improvements have been using technology to help streamline lab and fire safety inspections and by reconfiguring the scholarship award process.

"An important part of UT Dallas' success will be driven by our continued efforts to improve all of our processes," UT Dallas President David Daniel said. "The Lean Initiative and focus on service excellence is an important step in the right direction."

Coordinating Board Vice Chair Harold Hahn praised the program after the Austin presentation: "Your ideas could be used in any number of areas. We're considering implementing Lean [at the Coordinating Board]."

"From the board's previous exposures to Lean in 2009 and 2010, we have been aware of the initiative," said Dr. Mary Smith, assistant deputy commissioner in the Board's Office of Academic Planning and Policy. "It has captured our attention. With what's happening right now with state budgets, we wanted to present specific things universities can do to develop cost efficiencies."

The Texas Higher Education Coordinating Board consists of 10 members appointed by Gov. Rick Perry -- including one student member -- to provide leadership and coordination to achieve excellence for the college education of Texas students.

Student Workers Support Bevy of BA Initiatives

In a win-win for all involved, student workers hired throughout Business Affairs leave their marks on a number of wide-ranging projects -- from website production to testing, documenting, implementing and training others on new business systems.

"Student employees perform invaluable services with enthusiasm, dedication, and initiative," Dr. Calvin D. Jamison, senior vice president for Business Affairs, said. "Many of our departments and offices depend on the contributions of this reliable workforce for the efficient operation of the UT Dallas campus."

Richard Arduengo, a UT Dallas graduate student in the School of Economic, Political and Policy Sciences, works in Jamison's office.

"The best things about this office are the opportunities I've been given to make meaningful contributions. I think that it helps to show you've been involved with important projects when a job is on the line," Arduengo, who is on track to graduate in December, said.

Students say they consider campus jobs to be ideal because they are convenient to where they study and reside. On top of the income, many say they enjoy knowing they have helped the University.

Selina Gu MBA'10 and Rangon Bhattachary MBA'10 played key roles in the integration and rollout of Procurement Management's online eProcurement program as student workers. (cont. next page)
Their success led Procurement Management Logistics Director Craig Thorp to hire both last January.

"It started out with an ad on Career Center asking, 'Do you want to learn SciQuest?' and I thought, 'Yes,'" Bhattarai said. "It was a nice surprise because I was able to learn quickly about Enterprise Resource Planning (ERP), which helped me immensely with my coursework as well."

Gu described the support and encouragement she received from Procurement Management staff.

"When learning the travel and expense module, Assistant Vice President for Procurement Management Pete Bond spent half an hour with me demonstrating the SciQuest settlement module," Gu said.

Both credited the extensive testing of the eProcurement system with allowing them to become experts.

"There was pressure to get it right. We had to give SciQuest functionality and later we had to be so familiar with the system that we could help customers even without actually seeing their screens," Gu said.

Suhas Joshi, a graduate student in computer engineering who also works in Jamison’s office, often can be seen around campus taking pictures of construction projects and at Business Affairs sponsored events. He also posts to Facebook and assists in updating and redesigning Business Affairs websites.

"I love working here," Joshi, who will join Microsoft this fall as a software development engineer-in-test, said. "I’m able to learn a great deal, and I get to be a part of the University’s progress toward excellence."

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UT Dallas grad students Richard Arduengo (left) and Suhas Joshi gain valuable experience helping the Office of Business Affairs manage its workload.

Student-workers-turned-staffers Selina Gu (left) and Rangan Bhattarai train clients across campus on the University’s new eProcurement system.

### BUSINESS AFFAIRS STUDENT WORKERS 2010-2011

- **Erica Adams**
- **Richard Arduengo**
- **Karthik Rajendra Babu**
- **Rangan Bhattarai MBA’10**
- **Dean Chen**
- **Jaime DeLeon**
- **Xin Xin Ge**
- **Selina Gu MBA’10**
- **Swetha Gupta MS’11**
- **Hector Henriquez**
- **Aaron Hieronymus**
- **Samia Hossain BS’10**
- **McKenna Jackson**
- **Salman Jasani**
- **Suhas Joshi**
- **Mohamed Junaid**
- **Papaldeep Kaur BS'09, MS'10**
- **Nick Leal**
- **Chao Wei Liu BS’08, MS’11**
- **Tony Muccio**
- **Priyanka Musuke**
- **Saimark Nenani**
- **Sumit Oswal**
- **Vikalp Paliwal**
- **Ramanan Perumal**
- **Tung Michael Pham**
- **Jesse Rector**
- **Abhi Sambantham MS’11**
- **Aarti Shah MS’11**
- **Shiti Shah**
- **Ruchi Shah**
- **Viral Shah**
- **Andrew Shu MS’10**
- **Anantharaman Subramanian MS’10**
- **Kim Vu**
- **Dustin Wall**
- **Aaron Weberg**
- **Linda Wilson**
- **Joseph Young**
- **Jane Zhang**
- **Yuxiang “Joe” Zhou**
### FY12 Holiday Schedule

<table>
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<tr>
<th>HOLIDAY</th>
<th>DATE</th>
<th>DAY OF THE WEEK</th>
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</thead>
<tbody>
<tr>
<td>Labor Day</td>
<td>September 5, 2011</td>
<td>Monday</td>
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<tr>
<td>Thanksgiving Day</td>
<td>November 24, 2011</td>
<td>Thursday</td>
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<tr>
<td>Day After Thanksgiving</td>
<td>November 25, 2011</td>
<td>Friday</td>
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<tr>
<td>Winter Holiday(^1)</td>
<td>December 23, 2011</td>
<td>Friday</td>
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<tr>
<td>Winter Holiday(^2)</td>
<td>December 26, 2011</td>
<td>Monday</td>
</tr>
<tr>
<td>Winter Holiday(^3)</td>
<td>December 27, 2011</td>
<td>Tuesday</td>
</tr>
<tr>
<td>Winter Holiday(^4)</td>
<td>December 28, 2011</td>
<td>Wednesday</td>
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<tr>
<td>Winter Holiday(^5)</td>
<td>December 29, 2011</td>
<td>Thursday</td>
</tr>
<tr>
<td>Winter Holiday(^6)</td>
<td>December 30, 2011</td>
<td>Friday</td>
</tr>
<tr>
<td>Winter Holiday(^7)</td>
<td>January 2, 2012</td>
<td>Monday</td>
</tr>
<tr>
<td>Martin Luther King, Jr. Day</td>
<td>January 16, 2012</td>
<td>Monday</td>
</tr>
<tr>
<td>Memorial Day</td>
<td>May 28, 2012</td>
<td>Monday</td>
</tr>
<tr>
<td>Independence Day</td>
<td>July 4, 2012</td>
<td>Wednesday</td>
</tr>
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</table>

\(^{1-6}\) taken in lieu of state-observed holidays. For more information about University holidays, see the holiday policy at [utdallas.edu/hrm](http://utdallas.edu/hrm) or e-mail benefits@utdallas.edu.

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### FAST FACTS

**UTDAAlert**, the University's new notification system, was used 10 times during the ice and snow storms of early February 2011 to advise students, faculty and staff of the University's operating status. In its May 2 issue, *The Mercury* gave the service a Whoosh for the convenience of receiving the updates via text.

ZipCar, a car sharing membership community, has located a pod on the UT Dallas campus. The pod, which consists of two vehicles, is located in Lot I at the corner of Drives A and H. The UT Dallas location is the company's first entry into the Dallas-Fort Worth market. Become a Zipster—a member of the ZipCar community—at [zipcar.com/utdallas](http://zipcar.com/utdallas).
Outstanding Employees

When it comes to crisis management and emergency preparedness at UT Dallas, Emergency Management Coordinator Calvin Brown leads the charge. Since joining the University in 2009, Brown has helped with writing grants and gaining safety certifications for the University. He was named employee of the quarter in January.

He implemented tabletop exercises each semester that bring together employees from across campus to discuss and plan emergency responses. Brown chaired the committee responsible for bringing UTDAalert mass notification system to campus. In February, he helped UT Dallas achieve StormReady designation from the National Weather Service.

In addition, Brown coordinates the Safety and Fire Evacuation (SAFE) leader, building liaison and Community Emergency Response Team (CERT) volunteer programs.

TYSH COLEMAN-TATUM was named Outstanding Employee of the Quarter in April for doing “a phenomenal job” in the Office of Business Affairs during “extremely busy periods and times when we were low on staff,” according to Senior Vice President for Business Affairs Dr. Calvin D. Jamison.

This spring was the most profitable UT Dallas annual golf tournament and scholarship fundraiser to date, raising more than $35,000. In addition to chairing the tournament committee, she handles information requests, subpoenas and contracts, and manages the Sr. Vice President’s office. She also helps coordinate upgrades and renovations for UT Dallas facilities. Her personality, combined with her knack for consistently demonstrating service excellence with a smile, provide a very welcoming and essential atmosphere for getting things done.

“Tysh takes pride in doing her best for the University and it shows,” Jamison said.

Engineering Director Delivers Keynote at Australia Safety Conference

UT Dallas Director for Engineering, Construction and Planning Bill Elvey, PE, delivered the keynote address at The Australasian University Safety Association conference on safety management at the University of Queensland in Brisbane, Australia.

Before arriving at UT Dallas in 2008, Elvey was director of the physical plant and assistant vice president for facilities at Virginia Tech for 10 years. He experienced the tragedy of the campus shootings in 2007 that killed 32 people and wounded 25 others.

Elvey’s speech, “Lessons Learned to Help Improve Your University’s Emergency Management Plan,” reminded the audience that Murphy’s Law – anything that can go wrong will go wrong – is alive and well. Elvey cautioned listeners against thinking that it can’t happen to their organizations.

“Always plan for the worst-case scenario: Even low probability events deserve attention in the planning process,” Elvey said. “One conclusion I’ve made is that one of the most important aspects of emergency management planning is good communication – before, during and after an incident.”

“Bill’s presentation was very good and very well received,” Geoffrey Dennis, deputy director for the Property and Facilities Division of the University of Queensland, said.

Dennis said that Facilities Management often plays a key role in crisis management.

“As deputy director, I am the University’s crisis recovery officer. Bill’s experience and learning from Virginia Tech make him relevant and a great source for information,” he said.

At UT Dallas, Elvey’s responsibilities include assisting with eight major capital projects in partnership with UT System and the University, and overseeing more than $20 million in non-capital, institutionally managed projects.
ON THE JOB >>

1. Business Affairs hosted an Appreciation Breakfast to recognize BA staffers for the work performed every day on behalf of the University. President David Daniel, Senior Vice President for Business Affairs Calvin Jamison and Executive Vice President and Provost Hubert Wilson (not pictured) donned aprons to serve employees. Procurement’s Selena Gu was among the earliest breakfast recipients.

2. From left: Office of Business Affairs staffers Thy Lam BS’08, Richard Arduengo, Purvi Sanghavi and Senior Vice President for Business Affairs Calvin Jamison deliver the toys to the Holiday Canned Food Drive to Salvation Army workers on the dock behind the Student Union. The effort yielded 24.6 cases of canned food to help supplement dinner tables throughout the holiday season.

3. UT Dallas recently purchased six automated external defibrillators (AED), portable devices used to diagnose and correct life-threatening irregular heart rhythms. Emergency Management Coordinator Calvin Brown (not shown) invited Tony Schnopp of Cardiac Science to demonstrate the device. Two defibrillators are set to go to the Collin Center Dallas, two to the Collin Center Richardson and two to the Center for BrainHealth.

4. Parking Services staffer Ismain Shaker assists Abu-Zayaden Rasha with a parking permit purchase. On July 18, the Bursar’s office and Parking staff began using Comet Queues to help customers avoid waiting in line. Those who have business with the Bursar can text “UT Dallas” to 624-841-3210 and enter their phone number. When their turn is approaching, they will receive a return text inviting them to be served at the Bursar window.

5. Crews use a forklift to pick up and move the Copy Center’s paper-cutting machine to its new location in the Visitor Center and University Bookstore.

6. Staffers Ben Buchanan (left) and Chelsea O’Hanlon pack boxes with gum and candy in preparation of moving operations to the newly constructed Visitor Center and University Bookstore. The facility opened for business in early August.

7. Bookstore merchandise protected from construction dust, heads to the newly constructed Visitor Center and University Bookstore.

4th 100-Day Challenge Encourages Healthy Campus Community

UT Dallas participants of the 2011 Live Healthy Texas 100-day Challenge moved and ate their way to better health, engaging in 141,760 minutes of activity and losing a cumulative 211 pounds.

McDermott on the Move, a group of library staffers led by team captain Susie Kutchi, and HDP Regulators, a team of students and staff from the School of Behavioral and Brain Sciences led by Sarah Hinkle, were team winners in the weight loss and activity categories, respectively.

University President David Daniel and Senior Vice President for Business Affairs Calvin D. Jamison led a walk across campus to kick off the event. After the initial group walk, participants chose from more than 20 activities, ranging from gardening to running to yoga.

“We all should be proactive in improving our overall health and well-being. The Wellness Program and 100-day Challenge serve as catalysts for the promotion of healthy lifestyles while enhancing the productivity of our employees,” Dr. Jamison said.

The 100-day health challenge concluded Friday, April 29. Although the latest challenge is over, anyone can use the resources available on the program website (livehealthynorthtexas.org), which range from recipes to workout videos.

Live Healthy North Texas, a part of the Live Healthy America national initiative, is a team-based weight-loss and physical activity program that encourages healthy lifestyles.

As part of the 100-day Challenge opening walk, the Campus Wellness Committee distributed donations from Chartwells food service, goodie bags and hand sanitizers.
Spring Commencement: A Team Effort

Nearly 15,000 graduates, their families and well-wishers flocked to the UT Dallas campus for Spring Commencement, held in the Activity Center and on the campus mall May 15 and 16.

Several Business Affairs departments supported the two-day celebration, including Police, Facilities Management, Environmental Health and Safety, Parking and Transportation and Procurement Management.

"Commencement is truly a team effort and the successes we had are a result of everyone working together," Judy Barnes, director of University events, said.

Fall commencement is scheduled for December 16 and 17.