

FAQs for Teaching Assistants (TAs) and Research Assistants (RAs)

1. The semester just started and my TA/RA scholarship still hasn't gone through. What do I do?

Scholarship forms are submitted before the semester begins, but it can take a while for them to be processed by the Office of Research and the Office of Financial Aid. You will likely see the scholarship post in the first month of the semester. All TAs and RAs have a "Scholarship Recipient" hold placed on their account to prevent them from being dropped from classes while the scholarships are being processed. If you feel that something is incorrect with your scholarship, please contact your Academic Support Coordinator.

2. Who is my Academic Support Coordinator (ASC)?

Cognition and Neuroscience: [Mark Chavez](#) (BSB 14.102)

Psychological Sciences: [Jasmin Stubblefield](#) (JO 4.310)

Communication Sciences & Disorders: [Meaghan Flores](#) (GR 4.502)

3. I will be a new TA/RA in the fall. When will I get my first paycheck?

Your appointment will start on August 1. You will get your first paycheck on September 1.

4. I am a continuing TA/RA. When will I get my paychecks?

Use the chart below:

Appointment Semester	Start Date - End Date	1st Paycheck	Last Paycheck
Fall	Sept 1* - Jan 15	Oct 1	Feb 1 for 1/2 of Jan
Spring	Jan 16 - May 31	Feb 1 for 1/2 of Jan	June 1
Summer	June 1 - Aug 31	July 1	Sept 1

*Work for fall semester appointments actually begins in August. This is offset by the fact that fall semester appointments are paid through January 15th even though the fall semester ends in early December.

5. I am a TA who is graduating in the spring. When will I get my last paycheck?

You will get your last paycheck on June 1.

6. How do I find out my TA assignment?

TA assignments will be sent out by email shortly before the beginning of each semester.

7. I'm a TA. What if I don't have a place to hold office hours?

GR 4.608 is a shared office that is used for this purpose. There are 3 desks in the office and there is no lock on the door, so you will be able to meet with your students any day and time of the week. You will receive an email at the beginning of each semester so that you can sign up for times.