

UTD Career Pathways

September 3, 2002

Volume 2, Issue 1

UTD Career Center

The Job Market - Prepare for Changes

There is plenty of uncertainty in the job market these days, but one thing is for certain - the current situation will change!

- Unemployment rates have remained unchanged for the second quarter of 2002
- Although job cuts still occur, the quantities that have been let go have decreased
- It's a buyer's market, employers can be more selective in their hiring

Source: U.S. Department of Labor, Bureau of Statistics

Prepare yourself for whatever condition the market may be influenced by. Even in a tough market, jobs are still available for those willing to take the initiative and extra effort required to secure a position.

If you have not done so already, you need to assess yourself, explore your options, develop the necessary skills for the position, and market yourself. Start your job search early. Create a professional resume and have it reviewed. Perfect your interviewing skills by attending a seminar.

Network! Treat every encounter as a networking opportunity and a potential employer.

The Career Center offers you a number of resources and programs to assist you in preparing a professional, proactive approach to your job search. No matter where you currently are in the process, developing a professional approach is critical to your success. Connect with the Career Center...*We Deal In Futures!*



Federal Government Employers Represent a Bright Spot

The federal government is recruiting large numbers of new college graduates.

Bachelor's Degree Starting Salaries:

Nontechnical degree \$33,175
Technical degree \$44,383

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Credited Courses Offered By Career Center

The UTD Career Center will begin offering credit courses in the Fall of 2002. Mickey Choate, Associate Director of Career Development & Cooperative Education, is coordinating the initial course offerings with the School of General Studies. The one-hour courses are open to all UTD students regardless of major.

Freshman and sophomore students who want to explore their career options will find



"Introduction to Career Decision-Making" helpful. "Advanced Career Management" is intended for juniors and seniors seeking

either co-op, part-time, or full-time positions.

The introductory course will give students the opportunity to develop a plan of action and an understanding of the career development process. The upper level course places more emphasis upon preparing for the job search and also helps develop an understanding and appreciation of the wide variety of individual differences that students will

encounter in the workplace.

These courses will provide students with the opportunity to learn more about themselves through the completion of various career assessments and exploration activities. Assessments, such as the Strong Interest Inventory, Campbell Interest Skills Survey, Myers-Briggs Type Indicator, and the

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Self Directed Search, help students to identify their career interests, personality types, values, aptitudes, and transferable skills. In addition, the Career Center has computers available with several computer guidance software programs to assist with the exploration of occupational choices.

Interviewing techniques, developing effective resumes and exploring various job

search strategies will be strongly emphasized. Students will have an opportunity to practice their interviewing skills by participating in practice interviews. Students will also be encouraged to conduct informational interviews with people in their fields of interest as part of developing their effective career development plan.

The main goal of both courses is to have students develop an awareness of their career goals and an understanding of

organizational cultures in order to assess the type of environment in which they are likely to excel.



Brain Teasers!?!

Are you ready for the brainteaser type of interview? This style of interviewing attempts to get at your problem-solving aptitude. Some of the teasers can be very simple and others may be more thought provoking. Here are a couple of examples; see if you can solve these brainteasers.

If you have a drawer filled with eight white socks and 13 black socks, what is the smallest number you would have to pull out without looking in order to be sure that you had a matching pair?

You have eight balls, one of which is heavier than the others. All the balls appear identical. You have a balance-type scale, and you can perform trials on the balls. What is the minimum number of trials required to determine which is the heaviest ball?

How do you measure up?

Answers are listed below

Success Story



Vince Kacick, Class of 2003 Pursuing a Master of Science Degree in Accounting and is employed as a Staff Accountant with Dempsey, Myers & Co.

How was the Career Center beneficial to you?

The staff at the Career Center has been an excellent resource throughout the job search process. Many of them have backgrounds in recruiting or human resources and also maintain close working relationships with the business community. I found their advice very valuable in seeing the recruiting process from the potential employer's view. This helped me focus on making a good

impression in all aspects of the process and also avoid common mistakes or pitfalls that can cause a candidate to be overlooked or disqualified.

What advice were you given?

As a student in the process of changing careers, I initially came to the career center for assistance in rewriting my resume. I received great suggestions on how to highlight new skills and education and combine them with my previous professional experience. The format changes also made it much easier to read, which is very important when you consider the limited time employers may have when initially screening candidates. I believe all the changes I implemented were responsible for a greatly improved response rate. Although I had experience in one-on-one interviews, the career fairs that the school sponsors obviously require a different approach. The Career Center can tell you what to expect at these events, how to approach the recruiters, how to make the

most of the very limited time you may have at the event, and follow-up strategies.

What advice would you give students about the Career Center?

The Career Center isn't only there to coordinate interviews when you're ready to graduate, but is available to assist with the entire process. This includes resumes, internships, research, career fairs, interviewing skills, and more. If you're attending UTD to enhance your career possibilities, be sure to include the Career Center as part of your overall plan. The classroom education you receive will help you qualify for new opportunities, but unless you know how to prepare for the job search process and market yourself to potential employers you may find it difficult to realize those opportunities. It's a very competitive job market and you should take advantage of all the resources available to help you stand out as a well-prepared and qualified candidate.



Answers: first question - 3; second question - 2 - you start by putting three balls on each side of the scale. There are two basic outcomes: one set of three is heavier, or both sets are in balance. If one set is heavier, you choose two balls from that set and weigh one on each side of the balance. If the balls balance, you know that the remaining one from the set is the heavy one. In the second outcome from the first measurement, the two sets of three balls are in balance. That means the heavy ball is among the remaining two. Weigh them, and you'll have your answer.

New Staff Members of the Career Center



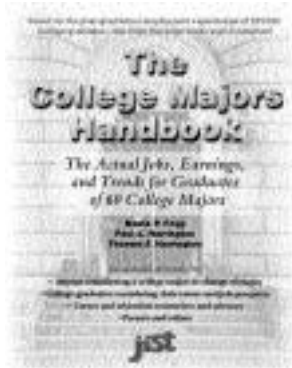
Career Center New Staff Members: (from left to right) Amit Varadkar, Technical Assistant; Darlene Coppage, Secretary; Wenjin Zhao, Student Employee; Shelly Dorai-Raj, Resume Editor; Dushyant Sethi, Student Employee; Fannae' Shields, Secretary and Gaby Perkowski, Administrative Assistant SOM Professional Practice Program.

Career Center Library Book Review

**The College
Majors Handbook**
by Neeta P. Fogg, Paul E.
Harrington & Thomas F.
Harrington, jist Publishing

If you're not sure what major to choose, check out a new book in the Career Center Library. *The College Majors Handbook* addresses the

college majors as long term investments for your future. It focuses on the benefits versus costs of earning a college degree and compares your choices to the long term job market and career successes over a lifetime of employment. Finally, the book does a great job of summarizing 60 specific majors.



philosophy and importance of your career choices and how they are affected by the major you choose. It also highlights the economic angles and perspectives of

Hot Jobs*

Healthcare
Mortgage Banking
All Defense/Security Fields
drawing from these majors

Accounting
Electrical Engineering
Economics or Finance

*According to a recent report from
CNN/Money

When All Of Your Options Have Faded

by Allen Krause

When all of your options have faded
And morale is beginning to slide
When your hopes for the future are slated
For discard, along with your pride

When you feel like an object of pity
'Cause nobody wants what you got
And it's tough to be urbane and witty
When your bankroll is just about shot

When it seems you're persona non grata
And no one is buying your wares
Then it's time to say simply, "I've gotta
Get help with my problem downstairs"

And rush to the depths of McDermott
To room number one-three-one-two
To Career Center's lair (as we term it)
For a much needed job search review

Our staff, ever ready, will serve you
Please tell us your story of pain
Your problems fall under our purview
And we love to advise and explain

If you act upon what we're conveying
Your fortunes are likely to rise
And you'll join with the chorus that's saying
We're angels in human disguise!

(However, "Thank You" is quite sufficient)



Career Center

The University of Texas at Dallas

"Challenging The Brightest To Be The Best"

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MC 1.312

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Email: careercenter@utdallas.edu

Check Out Our Web Page For A Wealth Of Information!

www.utdallas.edu/student/career

Fall & Spring
Monday - Thursday
9:00am - 6:30pm
Friday
9:00am - 5:00pm

Summer & Intersession
Monday - Thursday
9:00am - 6:00pm
Friday
9:00am - 5:00pm

Schedule of Events

Fall Career Fair

Tuesday,
September 17, 2002
12:00pm-5:00pm
Activities Center

All UTD students and Alumni are encouraged to attend!

Professional Dress is Required

Identification Required

Check out the current list of attending organizations on our website.

Metroplex Job Fair-MAC3

October 8, 2002
10:00am-4:00pm
Arlington Convention Center

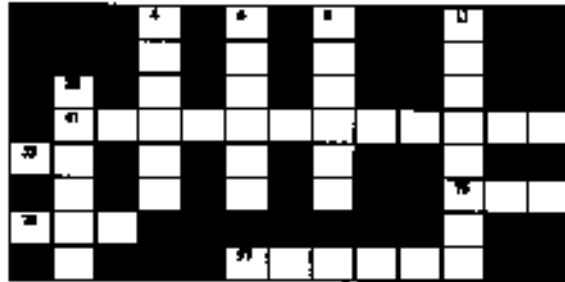
UTD students are encouraged to attend!

Current list of attending organizations at www.mac3.org.



Crazy Crossword

Complete the puzzle. Use the puzzle words to complete the sentences below (Career Center words of advice).



ACROSS

- 41 Online recruiting system
- 53 Function word indicating location
- 76 Drafts article
- 79 To seek out and obtain
- 97 Part of CC (same as 4 down)

DOWN

- 4 A profession for which one trains
- 6 To investigate carefully
- 8 Producing or transferring motion or action
- 11 To enroll formally
- 28 _____ of symmetry

Your _____ With _____
(79 Across) (4 Down) (6 Down) (8 Down) (41 Across)

(11 Down) (53 Across) (76 Across) (97 Across) (28 Down)

Bring the completed puzzle to the Career Center. The first 100 students with the correctly completed puzzle will receive a prize.

Graduate/ Professional School Fair

October 16, 2002
11:00pm-3:00pm
Student Union, Galaxy Rooms

On-Campus Interviewing

September 23 - November 22

Co-op/Internship Fall Dates

The work assignment date for the Fall 2002 semester should begin August 19, or later, (no later than October 18 for F1 students) and end December 14, or earlier.

Career Center Open House

September 4, 2002
1:00pm - 5:00pm

Drop-In Resume & Cover Letter Critiques

No appointment necessary at these times.

Monday 10:00am-2:30pm
Tuesday 10:00am-1:00pm
Wednesday 2:00pm-5:00pm
Thursday 12:30pm-3:30pm
Friday 1:00pm-4:00pm

Greg LeVoy Lecture -

"Don't Just Declare A Major, Follow A Calling"

September 26, 2002
4:00pm - 6:00pm
Student Union
Galaxy Rooms

