

Format Requirements for Importing "One Answer" Items

At the start of the *Import Wizard*, indicate that you are importing a .doc/.rtf/.txt file and on the next screen select the "One Answer" option. Prior to selecting the file in the next step, make sure the text is formatted according to one of the two formats supported by StudyMate: a "standard format" as described next or in WebCT's glossary format.

"Standard Format" for *One Answer* Imports

Standard Format syntax for *One Answer* items is as follows:

```
<term1>  
<definition1>  
<blank line1>  
<blank line 2>  
<term2>  
<definition2>
```

This translates into the following example:

```
Albert Michelson  
Determined the exact speed of light
```

```
Albert Einstein  
Developed the General Theory of Relativity
```

It's important that at least *two* blank lines appear after each item. That's because a single blank line indicates a new paragraph for the same item, not a new item altogether. Also note that enhanced formatting such as **bold** and *italics* will be retained by StudyMate when items are imported from a .rtf or .doc file. However, StudyMate will prevent you from importing files that contain images or embedded objects, such as tables. (If StudyMate warns you that the document being imported contains images or embedded objects, it may be easier to export the file to .txt format so that these objects are automatically converted to a suitable format, or dropped altogether.)

The "Topic" and "Difficulty" level of *One Answer* items can be specified in a file prior to importing.

Importing WebCT Glossary Files

WebCT, a popular course management system, has a glossary tool that can export items in .txt format. These files can be imported by StudyMate as *One Answer* items. The formatting is relatively simple:

```
: <term>  
<definition>
```

Here's a specific example:

```
:Albert Michelson  
Determined the exact speed of light
```

```
:Albert Einstein  
Developed the General Theory of Relativity
```

Note that only one blank line is required between items for this format, unlike the "Standard Format" described previously.