THE UNIVERSITY OF TEXAS AT DALLAS
FACILITIES MANAGEMENT

CAMPUS SANDING PROCEDURE FOR SNOW/ICE

I. PURPOSE

To establish a standard policy to provide safe walkways, steps, and address hazardous street locations when the campus is affected by inclement winter weather. When UTD Campus is OPEN sanding operations will be from 7am to 7pm.

II. ACTION ORGANIZATIONS

Facilities Management’s Grounds Maintenance Department
Facilities Management Building Maintenance and Operations Department
Department of Environmental Health and Safety
University Police Department
Parking and Transportation
Dining Services
Residential Housing
McDermott Library

III. GENERAL

The attached Open Campus Map and Closed Campus Map will indicate critical areas that will be treated with sand/ice melt by the Grounds Maintenance Department.

All Grounds personnel will be available no later than 6:00 AM for sanding. The Police Department Chief or Assigned Officer will contact the Facilities Management Grounds Supervisors no later than 5:00am to advise them of the campus status (open /closed) and if there is snow/ice to be treated if the campus is open. The Grounds crew will sand according to the attached plan. The UTD Police will set out barricades as needed to block off hazardous areas larger than pedestrian walks. All stairways will be taped off by the Police Department. The Police Department will also carry 50 pounds of sand in their vehicles to assist in any trouble spots or areas that were not previously apparent as requiring treatment.

All outside sprinkler systems will be shut off when freezing weather is expected.
IV. EARLY RELEASE

Early closing of the University will require advance notice to the Facilities Management of Two Hours to prepare the pathways and roadways for safe travel out of the University.

V. WHEN CAMPUS IS CLOSED

When the campus is closed the Closed Campus Sanding Map will apply (see attachment “B”). Sanding operations will commence from 7am to 7pm. All other areas on campus will be accessed on an “At Your Own Risk” basis. The Police Department will be provided materials and tools (sand and shovels) in order to address any emergency situations that arise when the campus is closed.

VI. PROCEDURE

A. Reporting of Snow/Ice

If inclement weather treatment is necessary, by 5:00 AM the following personnel should be notified by Police in the order listed:

<table>
<thead>
<tr>
<th>Name</th>
<th>Home Phone</th>
<th>Cell Phone</th>
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<tbody>
<tr>
<td>Jose Ortiz (Grounds Supervisor)</td>
<td>(972) XXXXXXX</td>
<td>(469) XXXXXXX</td>
</tr>
<tr>
<td>Sam Eicke (Asst. Dir. Facilities Mgmt.)</td>
<td></td>
<td>(469) XXXXXXX</td>
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B. Parking Structures will be handled by UTD Parking and Transportation in conjunction with UTD Police. All complete or partial closings of entire structure, closing of ramps, and stairwell closures of all parking Structures will be handled by UTD Parking and Transportation. UTD Grounds/Facilities will sand all traffic ramps in conjunction with the essential personnel sanding plan.(Attachment B)

V. EFFECTIVE DATE

11/21/17