FIFTH-YEAR ACCOUNTING STUDENT SCHOLARSHIP

APPLICATION INSTRUCTIONS

1. **Student**
   - Submit an Application of Intent to the Texas State Board of Public Accountancy (the Board) to take the CPA examination and receive an acknowledgement letter. The Application of Intent is valid for two years and is available at [http://www.tsbpa.state.tx.us/exam-qualification/applications-application-of-intent.html](http://www.tsbpa.state.tx.us/exam-qualification/applications-application-of-intent.html).
   - Complete an Application for the Fifth-Year Accounting Student Scholarship.
     - Complete all areas in Section I. ETHNIC ORIGIN MUST BE COMPLETED.
   - Submit the scholarship application with your Application of Intent acknowledgment letter to the Department of Accounting.

   NOTE: You are reminded of your obligation to take the CPA Examination under auspices of the Texas State Board of Public Accountancy. If you do not take the CPA exam given by the Board within three years of submitting the Application of Intent, you will be required to repay the scholarship funds to the Board. Funds for the scholarship are provided by Texas CPAs. The scholarship is designed to assist students who apply for examination and certification as Texas CPAs.

   Your application for the Fifth-Year Accounting Student Scholarship will be submitted to the Office of Financial Aid on your behalf by the Department of Accounting after it is approved by the accounting director or dean.

   **Scholarship Application Deadline Dates:**
   
   Fall: September 15
   
   Spring: January 15
   
   Summer: May 15

2. **Department of Accounting**
   - Complete all areas in Section II.
   - Attached to the scholarship application should be an Application of Intent acknowledgment letter which the student received from the Board.
   - Indicate the semester in which the student is eligible for the award.
   - Provide the name of the dean or director for the Department of Accounting, signature, and contact information, along with the date the form was completed.
   - Submit the completed scholarship application and Application of Intent acknowledgment letter to the Office of Financial Aid, ATTN: Sarah Dorsey.

3. **Office of Financial Aid**
   - Derives the cost of attendance from the student’s financial aid budget, prorated for the student’s period of enrollment in the academic year.
   - Derives student resources from the Expected Family Contribution.
   - Determines student need and eligibility for scholarship.
     - Student need = Cost of attendance – Student resources (Family Contribution + Gift Aid)
   
   Note: No student whose need is less than ½ cost of attendance will be awarded an accounting scholarship.