UT Dallas | Freshman Pre-orientation module
The university of Texas at Dallas undergraduate online catalog is a general information publication.

The catalog is intended to reflect current academic policies, procedures, degree offerings, course descriptions and other information pertinent to undergraduate studies at UT Dallas. It is not intended to—nor does it contain all—regulations that relate to students.

The provisions of this catalog do not constitute a contract, express or implied, between any applicant, student or faculty member and UT Dallas or The University of Texas System. The current undergraduate catalog can be found at catalog.utdallas.edu/2015/undergraduate/home.
Your UT Dallas email address is your NetID followed by '@utdallas.edu'.

All official student email correspondence will be sent to the student's UT Dallas email address. Students must use their UT Dallas email accounts when contacting faculty and/or staff regarding academic or financial records.

Students experiencing problems with their UT Dallas email account may email assist@utdallas.edu or call the UT Dallas Help Desk at 972-883-2911.
Galaxy is the online portal students use to access Orion, which contains information about grades, financial aid, registration holds and more. Galaxy can also be used to access UT Dallas email, EZPay (view / pay bills) and for eLearning.

utdallas.edu/galaxy
The Family Educational Rights and Privacy Act (FERPA) is a federal law designed to protect the privacy of a student’s education records.

Access to student records for grade or transcript information can be granted with a third party release. FERPA allows the University to disclose student records to parents or legal guardians if the student is a dependent of the parent as defined by Internal Revenue Code of 1986, section 152.

The Parents Certification of Dependency form is processed in the Office of the Registrar. This form can be found inside the FERPA packet. Student consent is required before form processing.
The Office of Community Standards and Conduct encourages student learning, growth and development by promoting awareness of the University's expectations of behavior, holding students accountable for violations of these expectations and developing educational sanctions designed to address the consequences of student decisions.

All students are expected and required to obey federal, state and local laws, and to comply with UT System and University rules and regulations.

The UT Dallas Student Code of Conduct can be found at policy.utdallas.edu/utdsp5003.
The Office of the Registrar is responsible for registering students and maintenance of academic records: change of grades, majors, transfer work equivalency and degree conferrals.

The University recognizes that many community members use names other than their primary/legal names to identify themselves. Students are free to determine their preferred name in the Orion student information system.

For more information visit utdallas.edu/registrar/faq
Per the **Texas 3-Peat Rule**, an undergraduate resident student is limited to three grade-bearing enrollment attempts for any specific class, including academic and non-academic withdrawals. A student attempting the same class for the third time will be charged a penalty fee equivalent to the out-of-state tuition for the same number of semester credit hours.
UT Dallas undergraduate students are not permitted to withdraw from more than six courses, including any course a transfer student has withdrawn from at another Texas public institution of higher education. Students will not be able to withdraw from a seventh course and would receive a final grade in the course.
The Bursar’s Office oversees billing, collection of tuition/fees, posting financial aid refunds and the EZPay process.

EZPAY is a secure website where students can make payments toward their account balance, set up direct deposit, enroll in an installment plan and set up authorized users (i.e. a family member who will pay tuition/fees).
Census Day is the last day to make changes in academic record for the term, to elect Credit/No Credit (UG) or Pass/Fail (GR) and drop a course without a grade of “W.”

Census Day for the 2017 fall full-term session is **Wednesday, Sept. 6.**
The primary way to apply for financial aid is to submit the **Free Application for Federal Student Aid (FAFSA)**. This form is made available by the federal government on **Jan. 1** each year for school years that begin the following fall.

The UT Dallas FAFSA school code is **009741**.
Now that you’re in college, you’ll likely get inundated with credit card offers. Before you fill out an application, it’s important to understand the risks. No matter the card or who’s making the offer, credit cards increase your exposure to identity theft, can saddle you with high-interest debt and may negatively impact your credit history.

The State of Texas provides the following brochure to ensure you are financially literate: [texasattorneygeneral.gov/files/agency/financialliterate.pdf](http://texasattorneygeneral.gov/files/agency/financialliterate.pdf).

The UT Dallas Student Success Center offers a Financial Success Program to currently enrolled students. Learn more at [utdallas.edu/studentsuccess/money/index.html](http://utdallas.edu/studentsuccess/money/index.html).
Per Texas Senate Bill no. 62, all entering Texas college students under the age of 22 must receive a vaccination or booster (if the vaccination is five years old) against bacterial meningitis before enrollment.

The fall 2017 vaccination deadline is Aug. 11.
Vaccination Requirements

Before you can register for classes you must submit together:

- A completed **Meningococcal Meningitis Vaccine Requirement Form**.
- Proof of immunization.

Send the above documents to:

Email: records@utdallas.edu (submit as PDF attachments)
Fax: 972-883-6335
Mail: The University of Texas at Dallas
   The Office of the Registrar, SSB13
   800 West Campbell Rd
   Richardson, TX 75080-3021
University Housing consists of University Commons Residence Halls (all students) and University Village Apartments (continuing, transfer and graduate students).

University Commons Residence Halls have furnished suite-style rooms that accommodate three students. Suites have private bedrooms with a shared living area, and a shared bathroom that features a toilet, shower and a sink for each occupant.
University Village apartments offer one, two and four-bedroom options. They are unfurnished and include a full kitchen with a refrigerator, dishwasher and electric oven. Some units include a washer/dryer combo, while others are located within walking distance of laundry facilities.

For more information, including a full list of amenities, floor plans and pricing, visit utdallas.edu/housing.
To start the housing application, visit utdallas.edu/myhousing. The online application and $75 fee must be submitted to complete the process.

The priority housing application deadline for freshman students starting classes in fall 2017 is May 1.

A housing agreement will be mailed within a few weeks of completing the housing application. You must sign and return the agreement with a $400 prepayment that will be applied to your first month’s rent upon move-in.

Housing assignments for the fall semester will be sent to your UT Dallas email address in July. Names and emails of roommates will be included. Assignments will not be released over the phone.
Residential Life offers programs and services designed to provide structure, support and a sense of community for its residents. On move-in day, your Peer Advisor (PA) will help you meet your neighbors and acclimate to campus. Your PA is a student leader whose responsibilities include programming, mediating roommate conflicts, providing on-call coverage, and an after-hours presence in your community.

Residential Life provides opportunities to be a leader in the community. You can join the Residential Housing Association to organize events for other residents, attend student leadership conferences and meet new friends. For more information about Residential Life, visit utdallas.edu/reslife.
Living Learning Communities (LLCs) are groups of freshmen that share academic goals and interests. LLC members live in designated residence halls, enroll in community-specific courses and participate in group activities designed to enhance learning. Students must apply through the housing application at utdallas.edu/housing. Spaces are filled on a first-come, first-served basis, and students must have majors that correspond to their LLC.

For details about courses and which majors are eligible, visit utdallas.edu/livinglearning.

For more information, contact the University Housing office at 972-883-7430 or email livinglearning@utdallas.edu.
With more than 17,000 students living off campus, commuters are an important part of the UT Dallas community.

Designed with commuters in mind, the Road Warriors program provides information about how to get involved on campus, tips for getting the most out of your off campus experience, and opportunities to meet other commuter students at Road Warrior events.

Stay up-to-date on current campus events and information and subscribe to the email list at utdallas.edu/roadwarriors.