



# The University of Texas at Dallas

## J-1 Exchange Visitor Request and Information Form

Family Name (Last Name): \_\_\_\_\_

Given Name (First Name): \_\_\_\_\_ Middle Name: \_\_\_\_\_

Date of Birth (mm/dd/yyyy): \_\_\_\_\_ City of Birth: \_\_\_\_\_

Country of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

Country of Permanent Residence: \_\_\_\_\_

Male  Female  Single  Married

Exchange Visitor's email address: \_\_\_\_\_

Will dependents accompany or join the Exchange Visitor?:  Yes  No

If yes, please complete the Dependent Information page.

Position in Home Country (Title and Organization) \_\_\_\_\_

Highest Level of Education  Bachelors  Masters  Doctorate

Non-technical description of UTD job: \_\_\_\_\_

Program Dates (mm/dd/yyyy): From \_\_\_\_\_ To \_\_\_\_\_

### Source of financial support and total amount translated into English and U.S. Dollars

U.S. Government Agency \$ \_\_\_\_\_ Agency: \_\_\_\_\_

International Organization \$ \_\_\_\_\_ Name: \_\_\_\_\_

Exchange Visitor's Gov't \$ \_\_\_\_\_

Binational Commission of Visitor's Country \$ \_\_\_\_\_

All Other Organizations Providing Support (i.e. Welch Fellow) \$ \_\_\_\_\_

Organization: \_\_\_\_\_

Personal Funds \$ \_\_\_\_\_ Must provide a copy of bank statement showing sufficient funds

United States Citizenship and Immigration Services (USCIS) requires written proof of non-UTD funding source and amount.

UTD (payroll) \$ \_\_\_\_\_

Is the position eligible for benefits? (On UTD payroll for over 4 1/2 months Or 20 hours or more per week)  Yes  No

If yes, the normal UTD benefits (including medical insurance) will be paid by funds from grant or department.

We request that HR issue a DS-2019 for the prospective Exchange Visitor named above.

Signature of Person Inviting Exchange Visitor: \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Signature of Department Head, Dean or Director: \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Department: \_\_\_\_\_ Contact Phone \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Email \_\_\_\_\_

# The University of Texas at Dallas

## J-1 Exchange Visitor Request

### Dependent Information

Print additional sheets as required.

Visitor's Name:

Dependent's Family Name:

Dependent's Given Name:

Dependent's Middle Name or Initial:

Relationship

Date of Birth:

City and Country of Birth:

Country of Citizenship:

Country of Permanent Residency:

Entering U.S. at the same time as visitor:  Yes  No  If no, date of arrival:

Dependent's Family Name:

Dependent's Given Name:

Dependent's Middle Name or Initial:

Relationship

Date of Birth:

City and Country of Birth:

Country of Citizenship:

Country of Permanent Residency:

Entering U.S. at the same time as visitor:  Yes  No  If no, date of arrival:

Dependent's Family Name:

Dependent's Given Name:

Dependent's Middle Name or Initial:

Relationship

Date of Birth:

City and Country of Birth:

Country of Citizenship:

Country of Permanent Residency:

Entering U.S. at the same time as visitor:  Yes  No  If no, date of arrival:

Dependent's Family Name:

Dependent's Given Name:

Dependent's Middle Name or Initial:

Relationship

Date of Birth:

City and Country of Birth:

Country of Citizenship:

Country of Permanent Residency:

Entering U.S. at the same time as visitor:  Yes  No  If no, date of arrival: