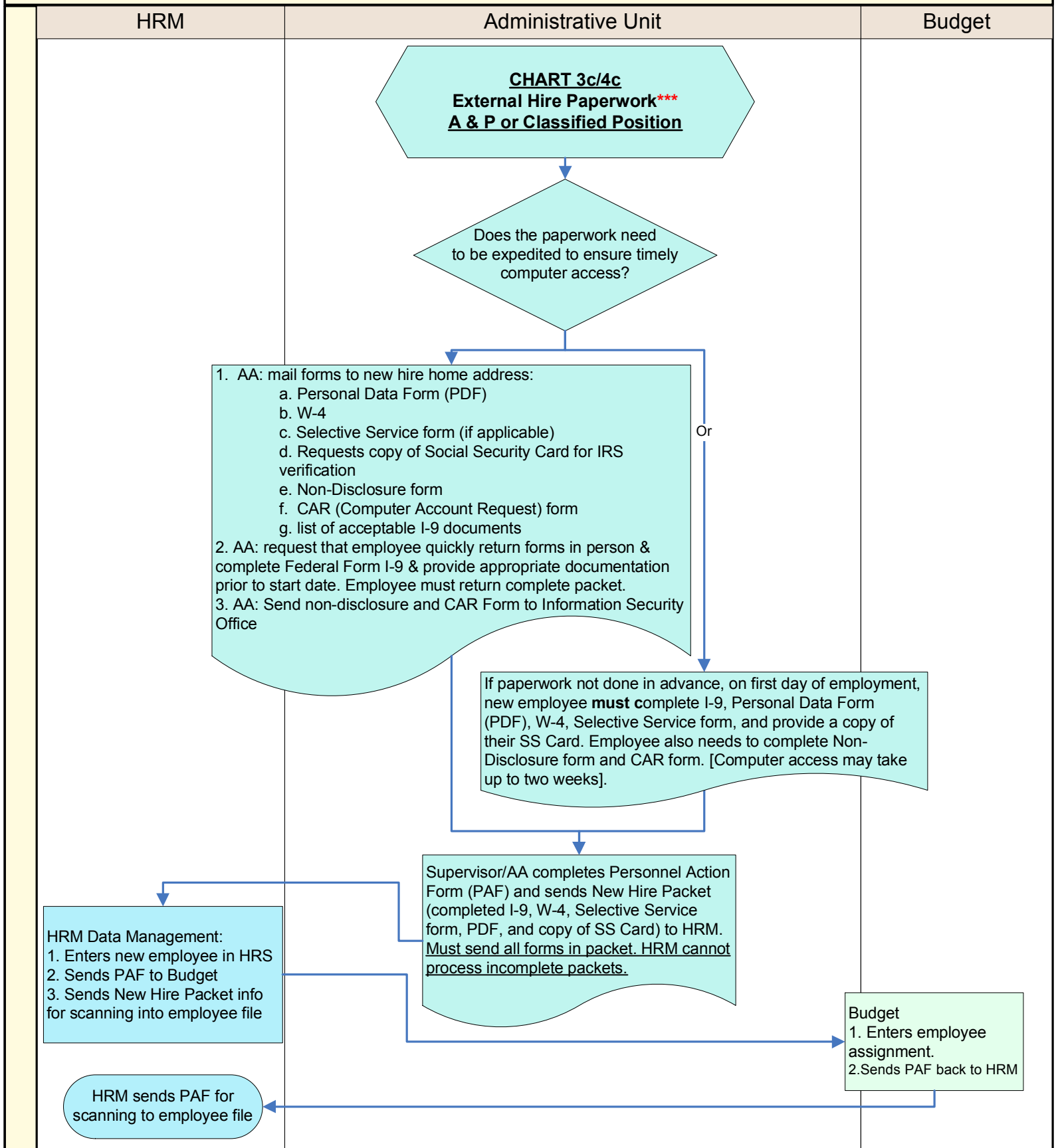


**External Hire Paperwork** – How to process the paperwork to put an external hire (A & P or Classified) on the payroll; for questions, call the Assistant Dir., Employment and Compensation x2128 or Compensation Mgr. x2223



\*\*\* If this is an Internal hire, please refer to Chart 3/4d