

UT DALLAS FACULTY AUTHOR RECEPTION GUIDELINES

The Annual Faculty Author Reception recognizes qualifying works of UT Dallas faculty, students and staff published on paper or electronically. Since 2006 the Director of UT Dallas Libraries and the Office of the Executive Vice President and Provost have organized and sponsored an annual event to celebrate the publishing contributions of our creative, distinguished, and dedicated faculty. Occasionally, a student or staff member will produce a published work that is also recognized at the reception.

In 2007 another feature titled “Achieving Tenure: Celebrating Books,” was added to the reception. This program recognizes newly-tenured faculty who are invited to choose a book meaningful to them that is added to the collection with a bookplate noting their achievement.

Annual Reception

The two-hour event is traditionally set for a Thursday in the middle of October in the McDermott Suite on the fourth level of the library. A 4-6 p.m. time period is customary.

Qualifications

- **Qualifying Period**

- The honorees are chosen for works published from August 31st of the previous year to September 1st of the current year.

- UTD Employees. (Faculty, Students and Staff)

- **Qualifying Works**

- Book Authors (print and electronic) and Co-Authors

- Editors and Co-Editors of books who have written some part of the book such as an introduction or an essay

- Published (not self-produced) or Produced Creative works of musical compositions, theatrical productions, art and photography exhibit catalogs, and audio and video recordings

- Final qualifying decisions will be made by the Library Reception Committee

- **Non-Qualifying Works**

- Chapters in books or conference proceedings

- Journal articles

- **New addition for 2012**

- Those who receive best paper awards at the national level beginning Aug. 31, 2011 through Sept. 1, 2012 will also be recognized at the reception.

- Who qualifies?

Those who receive a “Best Paper” or “National Award” for an article at a major organization’s national or annual meeting will be included if:

A. The paper appears in the organization’s magazine or journal.

B. The paper is peer-reviewed (a review used to determine an academic paper’s suitability for publication).

C. The paper was published between Sept. 1 and Aug. 31 of the year of the reception.

- What is excluded?

A. Conference papers

These guidelines were revised in 2011 by the McDermott Library Faculty Reception Committee in consultation with the Faculty Library Committee consisting of faculty members.

Oct. 13, 2011