Using EDGAR for Company Information

The “Electronic Data Gathering, Analysis, and Retrieval” system (EDGAR) compiles data on company financials as submitted to the Securities and Exchange Commission (SEC). Information is available in full-text from 1993 to the present. This content is available in the EDGAR database as well as other databases available at McDermott Library, such as Mergent.

To access this and other online resources start at the library’s web page www.utdallas.edu/library. Click on Find Articles & Databases in the left screen. In the next screen click on the letter E then scroll down to click on EDGAR Database of Corporate Information in the list.

Remember that from off campus you will be prompted to enter your NetID and password.

In the EDGAR screen click on Search for Company Filings.

In the next screen click on Company or fund name, ticker symbol...

In this search the company name or ticker symbol must be known. A ticker symbol gives more accurate results. Often a company name will bring back various companies using similar names.
There are two kinds of company searches, one using the company name and the other using the ticker symbol.

In this example type **Starbucks** in the search box in the center screen then click search.

The result list will show a list of possible companies.

Choose the company which best matches by **State/Country** location or industry description. Click on the red **CIK** number to the left of the company’s name.

The result list will show the company’s most recent filings, including annual reports, proxy statements, financials and other available reports.

Use the filters to refine the results to specific time periods, ownership or number of results.

Click on **Documents** to view the full report in HTML or Word. These reports can be extensive. It is a good idea to look at the **Size** column in the **Documents** list before clicking on the link to open or download a report.
For additional assistance with this or other databases contact the Jindal School of Management Library Liaisons.

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You can also click on the green question mark on any of the library’s webpages.