

THE UNIVERSITY OF TEXAS AT DALLAS
NUMBERED POLICY MEMORANDA

POLICY MEMORANDUM 94-I.2-65

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CAMPUS HOUSING ADVISORY COMMITTEE

The Campus Housing Advisory Committee is a University-wide Standing Committee not reporting to the Academic Senate of The University of Texas at Dallas.

The Committee is charged to advise the Vice President for Student Affairs on policies, procedures, and rules which will optimize the overall operation of University-owned housing. The scope of the Committee's purview shall include such areas as financial and physical operations and facilities, student services and programs, and all other matters related to University-owned housing that the Committee shall deem it appropriate to consider, including matters referred to it by the Associate Dean of Students and/or the Student Government. In addition, the Committee shall make recommendations regarding the interests and concerns of the residents.

The Committee membership shall consist of nine (9) voting members living in University-owned housing. They shall include students from each of the following areas to be appointed by the President of the University, or the President's designee, from a panel submitted by the designated units:

- (a) Three (3) students living in University-owned housing (University Village) chosen from among six (6) names submitted by the Student Government.
- (b) Two (2) students living in University-owned housing and who are in Student Government chosen from among four (4) names submitted by the Student Government.
- (c) Two (2) peer advisers chosen from among four (4) names submitted by the Associate Dean of Students.
- (d) Two (2) Residential Association representatives chosen from among four (4) names submitted by the Associate Dean of Students.

Should a vacancy arise at any time on the Committee, it shall be filled according to the appropriate procedures as outlined above.

The term of office will be for one (1) year and members will serve from October 1 to September 30. Members may be reappointed by the President, or the President's designee, for additional terms.

The President or Vice President of the Student Government, Associate Dean of Students, Dean of Undergraduate Education or designee, Dean of Graduate Studies or designee, Vice President for Business Affairs or designee, Community Director of University Village, and the Director of Housing Operations serve as non-voting ex-officio members. The Vice President for Student Affairs serves as the Responsible University Official.

The Vice President for Student Affairs shall convene the first meeting of the Committee each Fall term for the purpose of selecting the Chair and Vice Chair who will be elected by the voting members. A recording secretary shall be provided by the Office of the Dean of Students. The recording secretary's main duty shall be the compilation of the minutes of each meeting.

The Committee shall meet at least once each month during the long semester and shall set dates for its meetings and formulate its own rules of procedure.