Date: __________________

To: Associate Dean of: ___ A&H Fax: 2989 Mail Stop: JO31
    ___ ATEC 4376 ATC10
    ___ BBS 2491 GR41
    ___ ECS 4865 EC3.4
    ___ MGT 6425 SM43
    ___ NSM 2848 FO31
    ___ EPPS 4109 GR31

From: ____________ School: ___ A&H ___ ATEC ___ BBS ___ ECS ___ MGT ___ NSM ___ EPPS
      Advisor

Fax: ____________ Voice: ____________ Mail Stop: ____________

RE: __________________________ ID#: __________________________
    Student’s LAST name, FIRST name

Request for: __________________________ Course Title
    Course Number: __________________________ # of Hours
    taken at: __________________________ Institution
    during: _____ fall, _____ spring, _____ summer, _____ other __________________________ in _______
    Location
    Description
    Year

Transfer as __________________________ and/or to satisfy __________________________ degree requirement.

(Circle): Core designation: 010 Communication, 20 Mathematics I, 021 Mathematics II, 030 Natural Sci I,
    031 Natural Sci II, 040 Humanities, 050 Vis/Perf Arts, 060 History, 070 Poli Sci, 080 Soc/Beh Sci, 090 CAO

Supporting Materials attached: Course Description_____, Syllabus_____, other __________________________

Response to Request

_____ Approved  _____ Core designation  _____ Not Approved*

Update Transfer Articulation Table? (Circle) YES NO

______________________________
Associate Dean

______________________________
Date

Reason:

Route to The Office of the Registrar, ROC13 for Processing

Approved by Council for Undergraduate Education on __________