August 7, 2014

TO: Academic Senate Members

FROM: Office of Academic Governance
Chris McGowan, Academic Governance Secretary

RE: Academic Senate Meeting

The Academic Senate will meet on Wednesday, August 20, 2014 at 2:00 p.m. in the TI Auditorium, ECS South 2.102.

Please bring the agenda packet with you to this meeting. If you cannot attend, please notify me at x4791.

xc: David Daniel
Hobson Wildenthal
Andrew Blanchard
Serenity King

John Wiorkowski
Calvin Jamison
Inga Musselman
Larry Redlinger

Darrelene Rachavong
Abby Kratz
Chief Larry Zacharias
Deans

Paula Austell, SC President
Brooke Knudtson, SG President

2014-2015 ACADEMIC SENATE

Ackerman, Robert
Ferguson, John
Muslu, Emire

Al-Dhabir, Naifal
Fumagalli, Andrea
Na, Jinkyung

Anderson, Frank
Gans, Nicholas
Pickens, Jared

Balanov, Zalman
Gel, Yuha
Polze, Matthew

Balsara, Poras
Gelb, Lev
Prakash, Ravi

Baynham, Karen
Holmes, Jennifer
Ramakrishna, Viswanath

Beren, Kurt
Hooshyar, M. Ali
Redman, Timothy

Brackin, Adam
Ishak-Boushaki, Mustapha
Rippel, Scott

Bradbury, Judd
Izen, Joseph
Ryan, Christopher

Breen, Gail
Krawewicz, Wieslaw
Salamasick, Mark

Brown, Matthew
Lambert, Carie
Salter, Liz

Burr, John
Leaf, Murray
Schlobohm, Betsy

Chandrashekar, R.
Lewis, Vance
Scotch, Richard

Cordell, David **
Lockhart, Michele
Thompson, Lucien

Decourcy, George
Ma, Dongsheng
Tiefeldorf, Michael

Deluca, Eugene
McAfee, Jason
Torlak, Murat

Dieckmann, Greg
Miller, Dennis
Wissinger, Tonja

Dragovic, Vladimir
Murphy, Jessica
Zentner, Alejandro

*Speaker
**Secretary

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION UNIVERSITY
AGENDA
ACADEMIC SENATE MEETING
August 20, 2014

1. Call to Order, Announcements & Questions                        Dr. Daniel
2. Approval of the Agenda                                            Dr. Redman
3. Approval of Minutes                                              Dr. Redman
   May 21, 2014 Meeting
4. Presentation by Nate Howe- Information Security Officer           Nate Howe
5. Speaker’s Report                                                  Dr. Redman
6. FAC Report                                                        Dr. Leaf
7. TXCFS Report                                                      Dr. Leaf
8. Student Government Liaison Report
9. CEP Proposals
   A. Honors College
   B. Bachelor of Science in Healthcare Management
10. Amendment to UTDPP1020-Commencement Committee                  Dr. Redman
11. Amendment to UTDPP 1003-Information Resources Planning, and Policy Committee
12. Amendments to Information Security Advisory Committee           Dr. Redman
13. Approval of April Caucus Meeting Minutes                         Dr. Redman
14. Annual Report for Committee on Effective Teaching                Dr. Redman
15. Committee on Committee Recommendations                          Dr. Redman
16. Adjournment                                                      Dr. Daniel
ACADEMIC SENATE MEETING

May 21, 2014

Present: David Daniel, Hobson Wildenthal, Robert Ackerman, Naofal Al-Dhair, Shawn Alborz, Peter Assmann, Poras Balsara, Judd Bradbury, Gail Breen, Gerald Burnham, John Burr, David Cordell, Simon Fass, Nicholas Gans, Lev Gelb, Mustapha Ishak-Boushaki, Kamran Kiasaleh, Murray Leaf, Chris Linsteadt, Simeon Ntafos, Ravi Prakash, Michael Rebello, Tim Redman, Mark Salamasick, Richard Scotch, Tres Thompson,


Visitors: Frank Anderson, Karen Baynham, Calvin Jamison, Abby Kratz, Jared Pickens, Matt Polze, Scott Rippel, Michael Tiefelsdorf, Mary Jo Venetis, Tonja Wissinger

1. Call to Order, Announcements and Questions

President Daniel called the meeting to order and recognized Speaker Leaf’s final meeting as Speaker of the Faculty Senate.

“Dr. Murray J. Leaf began his career at UT Dallas in 1975 as an associate professor of anthropology and political economy. From the very beginning, he exhibited great interest in not only being an outstanding teacher and colleague, but an active participant in service to the University.

Dr. Leaf’s fundamental research interest is in the relationship between human thought and human social organization—including decision making as an aspect of organization and vice versa. One could reason that his academic expertise led to his willingness to participate and lead in several capacities both at UT Dallas and the UT System.

Prior to his arrival here, Dr. Leaf served as an assistant professor of anthropology at Pomona College in Claremont, California, and at UCLA. He earned his B.A. in philosophy from Reed College in 1961, his M.A. in anthropology from the University of Chicago in 1963, and his Ph.D. in social anthropology from the University of Chicago in 1966.
Almost immediately after his arrival here on campus, he served as executive director for the UT Dallas Accreditation Self Study. By 1977, he served as Secretary for the Academic Senate/Council and a member of the President’s Committee on Goals.

His long-standing service as a member of the UT Dallas Academic Senate also includes his leadership role as speaker from 2001 to 2004 and 2006 to 2014. Dr. Leaf has also provided his unique set of skills, leadership and talent to the UT System’s Faculty Advisory Council and as a member on numerous faculty search committees here at the University.

Colleagues and friends have described him as being dedicated and courageous while never losing sight of the critical role faculty play in maintaining and improving both the quality and perception of the University.

He literally wrote the book on faculty governance, and his integrity is beyond question.

We present this certificate in appreciation of his leadership, his perspective and most of all, the time and effort he has devoted to improving the rich academic experience here at UT Dallas."

President Daniel then presented Speaker Leaf with a framed certificate in recognition of all his work at the University.

The President then gave a series of announcements. The Board of regents approved non-Texas resident tuition increase by 3.13%. There had been a 2.13% tuition increase Texas resident undergraduate students, but the board did not approved it due to not wanting the increase of tuition on Texas residents. System financial officers were directed to locate funds equivalent to the amount to increase. System understands that cost of living is going up and so are operating costs for a growing university. The current plan for the additional funds will go toward academic affairs.

President then opened the floor to questions. Speaker Leaf requested an update on the University’s goal of Tier 1 status. The university currently has $370 million in endowments, but will need $400 million. The goal is to graduate 200 PhD students per year; currently the university is graduating approximately 180 per year, and expects to continue that for two years. The university expects to reach that goal in 1-5 years. Over all, the Tier 1 goal is expected to be reached within 2-4 years. When the goal is reached it could mean an additional $8 million per year.

2. Approval of the Agenda
   Richard Scotch made the motion to approve the agenda. Tim Redman seconded. The motion carried.

3. Approval of Minutes
Richard Scotch moved to approve the minutes as circulated. Tim Redman seconded. The motion carried.

4. **Nondiscrimination Proposal- Colleen Dutton**

   The amendments made to the documents where two fold. 1) The terms gender identity, and gender expression were added. 2) The 60 day limitation for reporting will be removed. By removing the limitation this will encourage people to come to them as soon as it happens, but it will allow them to keep the investigation in-house. This will also show that the university is an employer who cares. Tim Redman commended the Women’s Center for their detailed research. The question was raised that if the limitation was removed what would prevent accusations years later. Colleen Dutton noted that the time since an alleged incident would factor into the investigation. She stressed that no one would be turned away at the door if they come with a concern. Richard Scotch move to approve the amendments. Ravi Prakash seconded. The motion passed.

5. **Speaker’s Report – Murray Leaf**

   1. I have corresponded with Dean Fitch about the Discipline Committee from which faculty are drawn to serve on disciplinary panels that his office supervises. Current policy sets the size of the pool at 15. In fact he now has 22. We made calls for volunteers last year and the year before, and responses were good. In addition, several people due to go off the committee expressed an interest in continuing to serve. Since 15 is not an absolute cap, there was no reason to decline their offer. Accordingly, this year we have not asked the Senate to add more new members. Dean Fitch will send a list of the current members to the Senate Secretary.

   2. Speaker-elect Redman has met with me, Richard Scotch, and David Cordell about the disposition of our responsibilities for the coming year. Dr. Scotch and I will be vice speakers and will represent UT Dallas at the Texas Council of Faculty Senates meetings. Dr. Cordell and I will represent UT Dallas at the UT SysFac meetings. I will continue to be involved in legislative drafting for the Senate. We will all back each other up in case of absences. Since I am an officer of the TCFS, I think we can also have one additional representative, if anyone might be interested.

   3. The Academic Council tabled the appointment of the members of the Committee on Committees until a June meeting, in order to allow more time for consideration. So there will be a June meeting.

6. **FAC Report**

   The FAC met on April 17 and 18 in Austin.

   We had invited one of the new regents as well as a legislator. They had agreed to come, but then were unable to.
We met with Chancellor Cigarroa, VC Reyes, VC Greenberg (the new VC for health affairs), and Raymund Paredes, Commissioner of the Coordinating Board. All the conversations were informative and constructive.

Resolutions:

**Resolution Regarding Intellectual Property**

The UT System Faculty Advisory Council recommends that the Intellectual property policies of the University should more closely correspond to those of major research universities in the United States, and in the English speaking world in general, by clearly and straightforwardly embodying the principle and policy that the creation belongs to the creator, and that the teaching materials, written products, and inventions of faculty are creations in this sense.

We recommend that the Regents Rules adopt the constructive and forward looking tone of such other institutions of higher learning as the University of California and the University of Illinois.

Regent's Rules should not claim ownership of scholarly creations on the sweeping, novel, and unsupported ground that they are created “in the course and scope of employment.”

Provisions may be properly made for assigning patent rights to the Regents on the basis of a written and signed contract, providing that the university agrees to an appropriate quid pro quo in which the university provides support for the invention or seeking the patent.

The University (Regents) does not have and should not claim the right or authority to prohibit a faculty member from pursuing a line of research on the ground that it may involve or lead to a patent in which the university might have an interest.

**Resolution Regarding UTS 175**

UTS 175 has significant overlap with UTS 180 and actually contradicts the latter policy in many places. The evident intent and manifest consequence of the Regental requirement is to discourage research and greatly encumber the university's efforts to support it. This requirement is impractical, burdensome, and intrusive for the following reasons.

1. The application of PHS/HHS rules to non-PHS/HHS funded research.

The regulations of different agencies are designed for different contexts. HHS requirements must guard against their funds being used to support consciously distorted research by
researchers with ties to large and wealthy international corporations, including tobacco
companies, pharmaceutical companies, and producers of medical technology. There are
fewer or no such interests to guard against in fields supported by other agencies, public and
private.

2. The application of PHS/HHS rules to unfunded research.

The definition of "research" in the second paragraph of the introduction is "any systematic
investigation, study, or experiment designed to develop or contribute to generalizable
knowledge. The term includes both basic and applied research and product development."
This makes research largely coextensive with scholarly thinking and writing. Faculty
members do this most of their waking hours, wherever they are. Further, Section 3.03 says
"Neither the institution nor a covered individual may expend research funds prior to review
and determination." This prohibition is manifestly intended to extend even to an individual
scholar's own funds on their own unfunded research.

There are two main objections. The first is that this is impossible. The second is that it
violates the First Amendment guarantee against prior censorship. It also violates
fundamental conceptions of academic freedom, which have very similar conceptual
foundations.

3. The application of the policy to students.

Literally, the policy would apply to every student writing a research paper or doing a class
exercise. All the objections to requiring faculty to disclose what their "research" will apply
here even more strongly.

4. Disclosure of compensation...

This information would then be subject to leaking as well as to freedom of information
requests. This also violates the individual's right to privacy.

5. Assignment to the "conflict of interest official" of the authority to "ensure objectivity of
the research" (Sec. 4.01(b) (2) and 4.01 (c)(2).

Ensuring objectivity is a primary responsibility of the researcher. Judging how well this has
been done is a professional judgment. It is not a judgment that can be assigned to a person
simply because they are an administrative superior.

Universities do over half the basic research of the United States. They are an essential
institution for our national survival, international leadership, and ultimately for the survival
of our species. Attacking the capacity of universities to do this research is inconsistent with
the clear mission of the Board of Regents of the University of Texas. This policy embodies such an attack.

The UT System Faculty Advisory Council therefore recommends the following revision to UTS 175.

UTS 175 Disclosure of Significant Financial Interests and Management and Reporting of Financial Conflicts of Interest in Research

1. Purpose: It is in the interest of the UT-System to avoid conflicts of financial interests, management, and reporting of such conflicts in regard to those projects which involve external funding. Each system component should adopt a policy regarding such conflicts as they apply to their campuses.

2. Applicability. This policy applies to all University of Texas System institutions. It is intended to promote objectivity in research by requiring those institutions to establish standards that provide a reasonable expectation that the design, conduct, and reporting of research is free from bias resulting from researcher financial conflicts of interest.

3. Institutional Requirements. Each institution must:
   3.1 include the policy in its Handbook of Operating Procedures
   3.2 amend the policy as necessary to comply with federal regulations
   3.3 post the up to date policy on a publicly accessible website;
   3.4 develop a management plan regarding the conflict of interest.

4. Administration and Enforcement. Each institution must administer and enforce the policy

At this time the Senate agreed to have the Academic Council draft a UTD175 proposal.


Excellence in teaching is an essential part of the mission of the University of Texas System. Assessment of teaching is central to procedures for faculty retention, tenure and promotion, post-tenure review, merit raise processes, awards, and honors. The Faculty Advisory Council recommends that component campuses develop a policy for assessing teaching that incorporates the following best practices in the annual review processes.

Materials for Evaluating Teaching

Portfolio: All Faculty will submit a portfolio for annual review for Merit, and for Tenure and Promotion, and Comprehensive Periodic Evaluation. That portfolio may consist of the following, subject to the faculty member’s discretion.
Student Evaluations: Student evaluations of faculty teaching are widely recognized to be a problematic but still useful tool in assessing faculty instruction. But they are far from the most important or best tool and should never be the sole or main criteria and should account for less than half of the overall teaching evaluation.

Teaching Materials: These should include copies of all syllabi and may include copies of assignments, exams, study aids, and any other materials at the faculty member’s discretion.

Peer observation documents: Any peer observation process should serve to improve teaching, therefore faculty members shall include documentation both attesting to the fact that they underwent a peer observation process and a response to how they plan to address the comments from observers.

Workshops/Faculty Development Program Participation: If the faculty member participated in workshops or other development programs designed to enhance teaching this should be noted in their portfolio and/or annual report. If this participation resulted in a teaching product or other materials, these may be included.

Published or Ongoing Scholarship on Teaching: Faculty who publish on pedagogical or other teaching-related matters may include copies of the articles and any other supplemental materials as the faculty member deems appropriate.

Self-Assessment Narrative: Faculty may choose to write a narrative reflecting on their teaching and explaining the materials contained in their portfolio. This can be a particularly beneficial process to allow faculty to tout their accomplishments or address any shortcomings, real or perceived.

Contributions to Curriculum: This may include university, college, departmental or discipline-level effort connected to curriculum, participation in mentorship programs, serving as a peer observer, and any other work connected to teaching.

Mentoring: In recognition of the important role of instructional activities that go beyond the formal classroom setting, the faculty member should provide a description of their mentoring activities.

Other Materials: Faculty may include any other materials in their portfolio at their discretion.

Number of Students Taught: The number of students taught may be considered as a factor in teaching evaluation, but only to the extent that large numbers fulfill a teaching need required by some disciplines.

Assessment
All campuses must have transparent and consistent assessment processes and measurements. The process should be based on narrative assessments, not crudely reductionist numerical measurements (i.e. a 1-5 scale).

All faculty should receive copies of all materials connected to the assessment process at the end of the year, including copies of assessments and related comments from all
administrators who have a voice in the process (usually chair/coordinator, Dean, Provost/Vice Provost/VP for Academic Affairs)

Chancellor Cigarroa
The FAC also voted a very heartfelt resolution of thanks to Chancellor Cigarroa for his service.

7. Student Government Liaison Report
No report was given.

8. CEP Proposals- UNIV3010
CEP approved an additional course for the catalog. It is a non-credit course designed to help transfer students succeed at the university. CEP moved to approve. The motion carried.

9. Office of General Council comments on PPPE policy plus consideration of changing five years to six years as the review cycle
The Senate agreed with the recommended changes by Office of General Council (OGC). Further amendments were made to reflect the change in UTD1047- Evaluation of Academic Administrators. The evaluation period will change from 5 years to 6 years. The amendments were made in “Procedures for all Faculty”, item 4; “Procedures for Concurrent and Administrative Faculty”, items 1 and 2. In addition, and the phrase “…except that a Concurrent Faculty member for whom the School Faculty finding is that their work meets or exceeds expectations shall not be subjected to the PPE process until the normal 6 year review cycle if they do not continue with their administrative responsibilities” was deleted since it is no longer necessary. Judd Bradbury moved to approve the changes by OGC and the amendments. Peter Assmann seconded. The motion carried.

10. Email vote to Approve Summer Graduates
Tim Redman moved to approve the use of an email vote to certify Summer Candidates for Graduation. Poras Balsara seconded. The motion was approved.

11. Resolution on Intellectual Property
Professor Scotch moved the following resolution:
The Academic Senate of the University of Texas at Dallas Senate supports the recommendations on intellectual property policies approved by the University of Texas System Faculty Advisory Council at its meeting of April 18, 2014.

The resolution is:

"The UT System Faculty Advisory Council recommends that the Intellectual property policies of the University should more closely correspond to those of major research universities in the United States, and in the English speaking world in general, by clearly and straightforwardly embodying the principle and policy that the creation belongs to the creator, and that the teaching materials, written products, and inventions of faculty are creations in this sense.

We recommend that the Regents Rules adopt the constructive and forward-looking tone of such other institutions of higher learning as the University of California and the University of Illinois.
Regent’s Rules should not claim ownership of scholarly creations on the sweeping, novel, and unsupported ground that they are created “in the course and scope of employment.”

Provisions may be properly made for assigning patent rights to the Regents on the basis of a written and signed contract, providing that the university agrees to an appropriate quid pro quo in which the university provides support for the invention or seeking the patent.

The University (Regents) does not have and should not claim the right or authority to prohibit a faculty member from pursuing a line of research on the ground that it may involve or lead to a patent in which the university might have an interest.”

Judd Bradbury seconded. The motion carried unanimously.

12. Adjournment
There being no further business, the meeting was adjourned at 2:45 pm.

APPROVED: ___________________________ DATE: ______________
Tim Redman
Speaker of the Academic Senate
The FAC met on April 17 and 18 in Austin.

We had invited one of the new regents as well as a legislator. They had agreed to come, but then were unable to.

We met with Chancellor Cigarroa, VC Reyes, VC Greenberg (the new VC for health affairs), and Raymund Paredes, Commissioner of the Coordinating Board. All the conversations were informative and constructive.

Resolutions:

Resolution Regarding Intellectual Property

The UT System Faculty Advisory Council recommends that the Intellectual property policies of the University should more closely correspond to those of major research universities in the United States, and in the English speaking world in general, by clearly and straightforwardly embodying the principle and policy that the creation belongs to the creator, and that the teaching materials, written products, and inventions of faculty are creations in this sense.

We recommend that the Regents Rules adopt the constructive and forward looking tone of such other institutions of higher learning as the University of California and the University of Illinois.

Regent’s Rules should not claim ownership of scholarly creations on the sweeping, novel, and unsupported ground that they are created “in the course and scope of employment.”

Provisions may be properly made for assigning patent rights to the Regents on the basis of a written and signed contract, providing that the university agrees to an appropriate quid pro quo in which the university provides support for the invention or seeking the patent.

The University (Regents) does not have and should not claim the right or authority to prohibit a faculty member from pursuing a line of research on the ground that it may involve or lead to a patent in which the university might have an interest.

Resolution Regarding UTS 175

UTS 175 has significant overlap with UTS 180 and actually contradicts the latter policy in many places. The evident intent and manifest consequence of the Regental requirement is to discourage research and greatly encumber the university's efforts to support it. This requirement is impractical, burdensome, and intrusive for the following reasons.
1. The application of PHS/HHS rules to non-PHS/HHS funded research.

The regulations of different agencies are designed for different contexts. HHS requirements must guard against their funds being used to support consciously distorted research by researchers with ties to large and wealthy international corporations, including tobacco companies, pharmaceutical companies, and producers of medical technology. There are fewer or no such interests to guard against in fields supported by other agencies, public and private.

2. The application of PHS/HHS rules to unfunded research.

The definition of "research" in the second paragraph of the introduction is "any systematic investigation, study, or experiment designed to develop or contribute to generalizable knowledge. The term includes both basic and applied research and product development." This makes research largely coextensive with scholarly thinking and writing. Faculty members do this most of their waking hours, wherever they are. Further, Section 3.03 says "Neither the institution nor a covered individual may expend research funds prior to review and determination." This prohibition is manifestly intended to extend even to an individual scholar's own funds on their own unfunded research.

There are two main objections. The first is that this is impossible. The second is that it violates the First Amendment guarantee against prior censorship. It also violates fundamental conceptions of academic freedom, which have very similar conceptual foundations.

2. The application of the policy to students.

Literally, the policy would apply to every student writing a research paper or doing a class exercise. All the objections to requiring faculty to disclose what their "research" will be apply here even more strongly.


This information would then be subject to leaking as well as to freedom of information requests. This also violates the individual's right to privacy.

4. Assignment to the "conflict of interest official" of the authority to "ensure objectivity of the research" (Sec. 4.01(b) (2) and 4.01 (c)(2).

Ensuring objectivity is a primary responsibility of the researcher. Judging how well this has been done is a professional judgment. It is not a judgment that can be assigned to a person simply because they are an administrative superior.

Universities do over half the basic research of the United States. They are an essential institution for our national survival, international leadership, and ultimately for the survival of our species. Attacking the capacity of universities to do this research is inconsistent with the clear mission of the Board of Regents of the University of Texas. This policy embodies such an attack.
The UT System Faculty Advisory Council therefore recommends the following revision to UTS 175.

UTS 175 Disclosure of Significant Financial Interests and Management and Reporting of Financial Conflicts of Interest in Research

1. Purpose: It is in the interest of the UT-System to avoid conflicts of financial interests, management, and reporting of such conflicts in regard to those projects which involve external funding. Each system component should adopt a policy regarding such conflicts as they apply to their campuses.

2. Applicability. This policy applies to all University of Texas System institutions. It is intended to promote objectivity in research by requiring those institutions to establish standards that provide a reasonable expectation that the design, conduct, and reporting of research is free from bias resulting from researcher financial conflicts of interest.

3. Institutional Requirements. Each institution must:
   3.1 include the policy in its Handbook of Operating Procedures
   3.2 amend the policy as necessary to comply with federal regulations
   3.3 post the up to date policy on a publicly accessible website;
   3.4 develop a management plan regarding the conflict of interest.

4. Administration and Enforcement. Each institution must administer and enforce the policy

Resolution on Best Practices: Policies and Procedures for Assessment of Teaching

Excellence in teaching is an essential part of the mission of the University of Texas System. Assessment of teaching is central to procedures for faculty retention, tenure and promotion, post-tenure review, merit raise processes, awards, and honors. The Faculty Advisory Council recommends that component campuses develop a policy for assessing teaching that incorporates the following best practices in the annual review processes.

Materials for Evaluating Teaching

- **Portfolio**: All Faculty will submit a portfolio for annual review for Merit, and for Tenure and Promotion, and Comprehensive Periodic Evaluation. That portfolio may consist of the following, subject to the faculty member’s discretion.

  - **Student Evaluations**: Student evaluations of faculty teaching are widely recognized to be a problematic but still useful tool in assessing faculty instruction. But they are far from the most important or best tool and should never be the sole or main criteria and should account for less than half of the overall teaching evaluation.

  - **Teaching Materials**: These should include copies of all syllabi and may include copies of assignments, exams, study aids, and any other materials at the faculty member’s discretion.

  - **Peer observation documents**: Any peer observation process should serve to improve teaching, therefore faculty members shall include documentation both attesting to the fact that they underwent a peer observation process and a response to how they plan to address the comments from observers.
**Workshops/Faculty Development Program Participation:** If the faculty member participated in workshops or other development programs designed to enhance teaching this should be noted in their portfolio and/or annual report. If this participation resulted in a teaching product or other materials, these may be included.

**Published or Ongoing Scholarship on Teaching:** Faculty who publish on pedagogical or other teaching-related matters may include copies of the articles and any other supplemental materials as the faculty member deems appropriate.

**Self-Assessment Narrative:** Faculty may choose to write a narrative reflecting on their teaching and explaining the materials contained in their portfolio. This can be a particularly beneficial process to allow faculty to tout their accomplishments or address any shortcomings, real or perceived.

**Contributions to Curriculum:** This may include university, college, departmental or discipline-level effort connected to curriculum, participation in mentorship programs, serving as a peer observer, and any other work connected to teaching.

**Mentoring:** In recognition of the important role of instructional activities that go beyond the formal classroom setting, the faculty member should provide a description of their mentoring activities.

**Other Materials:** Faculty may include any other materials in their portfolio at their discretion.

**Number of Students Taught:** The number of students taught may be considered as a factor in teaching evaluation, but only to the extent that large numbers fulfill a teaching need required by some disciplines.

**Assessment**

All campuses must have transparent and consistent assessment processes and measurements. The process should be based on narrative assessments, not crudely reductionist numerical measurements (i.e. a 1-5 scale).

All faculty should receive copies of all materials connected to the assessment process at the end of the year, including copies of assessments and related comments from all administrators who have a voice in the process (usually chair/coordinator, Dean, Provost/Vice Provost/VP for Academic Affairs)

**Chancellor Cigarroa**

The FAC also voted a very heartfelt resolution of thanks to Chancellor Cigarroa for his service.
To: David Daniel, President
Copy: Tim Redman, Speaker of the Faculty

From: Hobson Wildenthal, Provost and Executive Vice President
Date: June 12, 2014
Re: Changing the way we speak about our Honors Program

This is a topic that has been under consideration for a number of years. It involves semantics, and is complex in that sense, even if the essential matter is quite simple.

When currently we talk or write about the various components of enhanced education at UT Dallas, such as special scholarships, special classes, special interest groups, special lectures, special "extras" of many kinds, we use nomenclature such as "Honors Program", "Collegium V Honors", "Collegium V classes", National Merit Scholars, Exceptional Scholarships, Director of the Honors Program, etc.

I recommend that we formally group these related activities and programs under the rubric "The UT Dallas Honors College" and assign to the leader of these activities, currently Dr. Ted Harpham, the title "Dean of the Honors College".

The stimuli for us to adopt these terms are simply the continuing questions from parents and prospective students asking "Do you have an Honors College?" We have to interrupt the flow of conversation by explaining "Well, not exactly, but in substance we have all of the ingredients of one, and more."

Our top prospective students and their parents place a high value on their prospective university being very serious about honors education and we think that having the titles "College" and "Dean" are the most convincing, succinct, actions we could take to reassure them that indeed we are serious, and in a big way.

This nomenclature is in common, although not universal, use. The following table shows that many of the universities with whom we compete for top freshmen use the terminology "College" and "Dean".

<table>
<thead>
<tr>
<th>University</th>
<th>Designation</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>UT Austin</td>
<td>Center (Plan II)</td>
<td>Director</td>
</tr>
<tr>
<td>UT El Paso</td>
<td>Program</td>
<td>Director</td>
</tr>
<tr>
<td>TAMU-CS</td>
<td>Program</td>
<td>Exec. Director</td>
</tr>
<tr>
<td>SMU</td>
<td>Program</td>
<td>Director</td>
</tr>
<tr>
<td>Baylor</td>
<td>College</td>
<td>Dean</td>
</tr>
<tr>
<td>TCU</td>
<td>College</td>
<td>Dean</td>
</tr>
<tr>
<td>UT Arlington</td>
<td>College</td>
<td>Dean</td>
</tr>
<tr>
<td>UT San Antonio</td>
<td>College</td>
<td>Dean</td>
</tr>
<tr>
<td>U. of Houston</td>
<td>College</td>
<td>Dean</td>
</tr>
<tr>
<td>Texas Tech</td>
<td>College</td>
<td>Dean</td>
</tr>
<tr>
<td>UNT</td>
<td>College</td>
<td>Dean</td>
</tr>
<tr>
<td>U. of Arkansas</td>
<td>College</td>
<td>Dean</td>
</tr>
<tr>
<td>U. of Oklahoma</td>
<td>College</td>
<td>Dean</td>
</tr>
<tr>
<td>U. of Alabama</td>
<td>College</td>
<td>Dean</td>
</tr>
</tbody>
</table>
Since I first drafted this, memo a year ago, I have, without searching, been informed of two more universities, Montana State and the University of Missouri-Kansas City, who have moved to this terminology.

As regards the semantics, UT Dallas uses the title "School" for our major divisions of teaching-scholarship, rather than the title "College" used by many other universities. Hence, there should be no confusion within UT Dallas between the "Honors College" and our "Schools" which are the homes of faculty, degree programs, and other fundamental dimensions of the university.

As is almost universal, we use the title of "Dean" for the leaders of these schools, with their vital responsibilities of faculty hiring, evaluation, and leadership. However, as is also almost universal, we use the title of Dean for the leaders of Undergraduate and Graduate Education, who have no faculty reports nor other duties in common with the Deans of the teaching-research units. We, as do many other universities, also use the title of Dean for the leader of the library staff.

Thus, I conclude that our adopting the titles "Honors College" and "Dean of the Honors College" would be consistent with the common lingua academica prevailing in our peer universities today and would not create conflicts or ambiguities internally. We are being challenged by the sincerest form of flattery, imitation. Our pioneering strategy of a proactive merit scholarship program is now being widely, if not so successfully imitated, and the same competing universities are using their "Honors College" programs to recruit these same elite students. We should not handicap ourselves with yesterday's language. I therefore recommend that you request the approval from the UT System for us to make these changes in terminology.
THE UNIVERSITY OF MISSOURI-KANSAS CITY

FOUNDING DEAN, THE UMKC HONORS COLLEGE

The University of Missouri-Kansas City (UMKC) seeks an energetic, visionary, and charismatic individual to fill the position of founding Dean of the UMKC Honors College. In order to lead the transition from the current Honors Program to the Honors College, the Dean will spearhead the building of an innovative, exciting, and academically challenging unit that will provide high-achieving undergraduates with the best education and opportunities that UMKC has to offer.

Reporting to the Provost, the Dean is the senior academic and administrative officer of the Honors College and is responsible for providing the leadership and vision necessary for setting strategic, operational, and financial directions. In those roles, the Dean has overall responsibilities for developing an effective collegial environment that supports excellence in teaching, research, and service. More specifically, the Dean oversees student admissions and services; evaluates faculty and staff; develops and allocates the budget; represents the Honors College in campus decision-making processes; oversees Honors College-based research and outreach centers; and engages in fund- and friend-raising in support of opportunities to grow the Honors College’s reputation, resources, and impact. In addition, the Dean needs strong working relationships within the larger University and with alumni, external partners, the academic and philanthropic communities, and other key stakeholders.

Minimum qualifications for the Dean include: a PhD and credentials appropriate for a tenured appointment, preferably as a full professor at UMKC and demonstrated successful experience in academic administration, including substantial administrative work in a university honors (program/college) setting; demonstrated ability to communicate clearly and effectively with all constituencies; and clear success in developing external funding and fundraising from private and public sources. Experience in administration, budget management, personnel management, and strategic planning is expected. This person will be able to work with other deans and administrators in developing new goals and programs and will be able to address the needs of a diverse faculty, staff, and student body.

Greenwood/Asher & Associates, Inc. is assisting The University of Missouri-Kansas City in the search. Initial screening of applications will begin immediately and continue until an appointment is made. To insure full consideration, candidates should have complete applications filed by August 25, 2014. Applications should include a letter addressing how the candidate’s experiences match the position requirements, an academic curriculum vitae and contact information for at least five references.

Individuals wishing to place names in nomination should submit electronically a letter of nomination to include the name, position, address, and telephone number of the nominee.

Applications and letters of nominations should be submitted to:
University of Arkansas

Honors College

Quick Facts

Opportunities

- We offer honors programs in all majors, tailored to students' academic interests.
- The 5:1 ratio of honors students to honors faculty ensures student access to the university's most research-active professors.
- We award up to 90 freshman fellowships annually, worth $50,000 to $70,000 over four years.
- Each year we award $800,000 to $1,000,000 in research and study abroad grants to our students.
- More than 50% of Honors College students who graduated in the last four years have studied abroad. Of these, more than one-third studied abroad more than once.
- 100% of Honors College graduates have engaged in undergraduate research with faculty mentors.

Awards

- The 2011 freshman class at the U of A includes 42 National Merit Scholars.
- The Honors College is nationally recognized for the high caliber of students it admits and graduates, consistently producing Fulbright, Truman, Marshall, Gates Cambridge and Goldwater Scholars, among many others, over the past 10 years. Check out the full list here.
- In 2002 the University of Arkansas was named a Truman Honor Institute, an award recognizing high-performing institutions in the Truman Scholarship program.

National Rankings

In 2011 the University of Arkansas was elevated to the highest possible classification by
THE UNIVERSITY OF MISSOURI- KANSAS CITY

FOUNDING DEAN, THE UMKC HONORS COLLEGE

The University of Missouri-Kansas City (UMKC) seeks an energetic, visionary, and charismatic individual to fill the position of founding Dean of the UMKC Honors College. In order to lead the transition from the current Honors Program to the Honors College, the Dean will spearhead the building of an innovative, exciting, and academically challenging unit that will provide high-achieving undergraduates with the best education and opportunities that UMKC has to offer.

Reporting to the Provost, the Dean is the senior academic and administrative officer of the Honors College and is responsible for providing the leadership and vision necessary for setting strategic, operational, and financial directions. In those roles, the Dean has overall responsibilities for developing an effective collegial environment that supports excellence in teaching, research, and service. More specifically, the Dean oversees student admissions and services; evaluates faculty and staff; develops and allocates the budget; represents the Honors College in campus decision-making processes; oversees Honors College-based research and outreach centers; and engages in fund- and friend-raising in support of opportunities to grow the Honors College’s reputation, resources, and impact. In addition, the Dean needs strong working relationships within the larger University and with alumni, external partners, the academic and philanthropic communities, and other key stakeholders.

Minimum qualifications for the Dean include: a PhD and credentials appropriate for a tenured appointment, preferably as a full professor at UMKC and demonstrated successful experience in academic administration, including substantial administrative work in a university honors (program/college) setting; demonstrated ability to communicate clearly and effectively with all constituencies; and clear success in developing external funding and fundraising from private and public sources. Experience in administration, budget management, personnel management, and strategic planning is expected. This person will be able to work with other deans and administrators in developing new goals and programs and will be able to address the needs of a diverse faculty, staff, and student body.

Greenwood/Asher & Associates, Inc. is assisting The University of Missouri-Kansas City in the search. Initial screening of applications will begin immediately and continue until an appointment is made. To insure full consideration, candidates should have complete applications filed by August 25, 2014. Applications should include a letter addressing how the candidate’s experiences match the position requirements, an academic curriculum vitae and contact information for at least five references.

Individuals wishing to place names in nomination should submit electronically a letter of nomination to include the name, position, address, and telephone number of the nominee.

Applications and letters of nominations should be submitted to:
New Program Request Form for Bachelor’s and Master’s Degrees

Directions: An institution shall use this form to propose a new bachelor’s or master’s degree program that is in the field of engineering or has costs exceeding $2 million for the first five years of operation. In completing the form, the institution should refer to the document Standards for Bachelor’s and Master’s Programs, which prescribes specific requirements for new degree programs. Note: This form requires signatures of (1) the Chief Executive Officer, certifying adequacy of funding for the new program and the notification of other institutions; (2) a member of the Board of Regents (or designee), certifying Board approval. NOTE: Preliminary notification is required for all engineering programs. Prior to submission of an engineering program proposal, the institution should notify the Division of Workforce, Academic Affairs and Research of its intent to request such a program.

For more information: Contact the Division of Workforce, Academic Affairs and Research at 512/427-6200.

Administrative Information

1. Institution: The University of Texas at Dallas

2. Program Name – Bachelor of Science in Healthcare Management

3. Proposed CIP Code: 51.0701.00

4. Number of Required Semester Credit Hours (SCHs) 120

5. Brief Program Description – The Bachelor of Science in Healthcare Management (BS-HMGT) is designed for students seeking to focus their business education by developing a working expertise and knowledge in the area of management specific to the Healthcare industry. Students will learn the elements of management and human resources work together with the requirements of the field of medical and health services to create efficient and successful outcomes.

   The primary goal of the program is to provide students with a solid understanding of Healthcare Management and effective practices. Students will learn how to coordinate and manage healthcare organizations of any size with emphasis on human resources, information systems, accounting systems, client services, and business strategies.

   The BS-HMGT students will be prepared to recognize the needs healthcare organizations (including hospitals, medical and dental practices, insurance companies, consulting firms, and other healthcare industries) and how to serve these organizations by providing the foundations for excellent client care and services through outstanding, management practices and leadership.

   With a distinguished faculty and the school’s close partnership with the Healthcare industry, the goal is to develop an industry-respected undergraduate program that trains and graduates qualified Healthcare Administrators to meet both the immediate and future needs of the Texas job market as projected by the U.S. Bureau of Labor and Statistics.
The BS-HMGT program requires successful completion of 120 credit hours. The degree plan includes the University’s general education requirements (42 hours), preparatory and business core classes (43 hours), domain knowledge in Healthcare Management (12 hour), guided electives related to Healthcare Management (12 hours), and other electives (11 hours). In total, students will be required to take 24 hours specifically related to work in Healthcare Administration.

6. Administrative Unit – Naveen Jindal School of Management (JSOM)

7. Proposed Implementation Date – Fall 2014

8. Contact Person – Provide contact information for the person who can answer specific questions about the program:

   Name: Hasan Pirkul
   Title: Dean
   E-mail: hpirkul@utdallas.edu
   Phone: 972-883-2705

**Program Information**

I. Need

A. Job Market Need – Healthcare Management (HMGT) is distinguished due to its industry focus which is also applicable across numerous industries and job sectors. The U.S. Bureau of Labor Statistics (BLS) projects demand for Medical and Health Service Managers to grow by 22% by the year 2020. Those in Healthcare Management direct, plan, and coordinate health and medical services but can also easily translate their skills into other areas of management. As those in the “Baby Boom” generation reach their golden years along with an ever increasing lifespan, the healthcare industry is experiencing an ever increasing need to provide more and more specific services with those in Healthcare Management being called upon to manage not only medical records and services but also the staffs and offices which provide them.

Located in the Dallas Forth Worth metropolitan area are over 100 major healthcare industry management companies, employing over 280,000 people. The healthcare industry adds $52 billion to the regional economy annually which amounts to 15% of the total economy of the area (Dallas Regional Chamber). On May 12, 2014, www.indeed.com listed 4257 healthcare management positions (search terms “Healthcare”, “Management”, “Manager”, “Administration”, and “Analyst”) open in the DFW area. We sampled 300 of those jobs, after omitting any results that met any of these criteria:

- Paid less than $30,000/year
- Postings for part-time jobs
- Specifically requested Nursing degrees or vocational degrees
- Failed to include any educational requirements.

Of the 300 job postings: 96% required or preferred a bachelor’s degree, and 4% required a masters degree; 16% preferred the masters degree. We can conservatively infer that about 3,000 jobs would be open to our graduates.
Additionally, in current local employment, the BLS lists 3370 medical management jobs in Dallas-Plano Irving plus 1450 jobs in Fort Worth-Arlington.

Currently, an undergraduate student at UT Dallas can earn a Bachelors of Science in Business Administration with a concentration in Healthcare Administration. This course of study is made of offerings specific to healthcare administration such as accounting and information systems along with topics from Organizational Behavior such as Nonprofit Management, Negotiations, and Ethics. These courses are more than sufficient for the study of study of Healthcare Management but as the program grows, new courses will be added to address changes in the field.

B. **Student Demand**—As previously mentioned, JSOM currently offers a BS in Business Administration degree with a concentration in Healthcare Administration. With a 237% growth in concentration enrollment over the past year, the demand for this concentration at UT Dallas in the past three years supports the proposed BS degree in Healthcare Management (Table 1). When approved, the school will phase out the Healthcare Administration concentration in three to four years.

The Director of Undergraduate Business Administration, who currently provides leadership to the concentration, recently conducted a student survey seeking willingness to pursue a degree in Healthcare Management. Of the random sample of 56 UT Dallas undergraduate students, 85% (students) indicated that if a BS degree in Healthcare Management were offered, they would pursue the degree.

<table>
<thead>
<tr>
<th>Table 1: BS-BA Healthcare Administration Concentration Enrollments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 11</td>
</tr>
<tr>
<td>4</td>
</tr>
</tbody>
</table>

C. **Curriculum Comparison and Differentiation**—The objective of this program is to adequately prepare the Bachelor-level HMGMT graduate to meet industry demand and Bureau of Labor projections for the entry level, medical and health services manager. To attain the skill set necessary for a new graduate to be successful in a competitive job market, a more in-depth study of Healthcare Management is required than is currently available to prospective students in the State of Texas. The proposed Bachelor of Science in Healthcare Management provides this needed opportunity for this depth of study.

Currently, only three Healthcare Administration themed programs are offered at Public institutions in the State of Texas. Of these three programs, only one is framed within the study of business. Of these three programs, all are located in the extreme south or south-eastern portion of the state (Tables 2a and 2b).
Table 2a: Current Healthcare Administration Degrees, State of Texas
Source: Texas Higher Education Coordinating Board, PREP Online, 1/25/2014

<table>
<thead>
<tr>
<th>School</th>
<th>Location</th>
<th>Structure</th>
<th>Degree Type</th>
<th>Degree House</th>
</tr>
</thead>
<tbody>
<tr>
<td>Texas Southern University</td>
<td>Houston</td>
<td>Public 4-Year</td>
<td>BS</td>
<td>College of Pharmacy and Health Sciences</td>
</tr>
<tr>
<td>Texas State University</td>
<td>San Marcos</td>
<td>Public 4-Year</td>
<td>BHA</td>
<td>School of Health Administration</td>
</tr>
<tr>
<td>University of Houston-Clear Lake</td>
<td>Houston</td>
<td>Public 4-Year</td>
<td>BS</td>
<td>College of Business</td>
</tr>
</tbody>
</table>

Table 2b: Enrollment Trends Current Healthcare Administration Degrees, State of Texas
Source: Texas Higher Education Coordinating Board, PREP Online, 1/25/2014

<table>
<thead>
<tr>
<th>School/Year</th>
<th>2009</th>
<th>2010</th>
<th>2011</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Texas Southern University</td>
<td>234</td>
<td>237</td>
<td>225</td>
<td>255</td>
</tr>
<tr>
<td>Texas State University</td>
<td>341</td>
<td>339</td>
<td>377</td>
<td>407</td>
</tr>
<tr>
<td>University of Houston-Clear Lake</td>
<td>307</td>
<td>348</td>
<td>367</td>
<td>346</td>
</tr>
</tbody>
</table>

UT Dallas' recently approved BS in Healthcare Studies is designed to prepare graduate studies in medicine, optometry or pharmacy, as well as allied health areas as occupational therapy, physical therapy and physician assistant studies. It does not prescribe business courses.

The degree in Healthcare Management, however, prepares students for careers in management of healthcare organizations. In particular, since an internship is required, and the program expressly prepares students for the MS Healthcare Management, students are well equipped for management positions in hospitals, pharmaceuticals, medical offices, clinics, etc.

D. Enrollment Projections – Estimated enrollment in the BS HMGT degree program for the first five years is presented in Table 3. The Year 1 enrollment projection is an adjusted growth projection based on the current concentration enrollment, provided the 85% conversion rate from concentration to degree. Given the fact that the most recent new undergraduate degree programs data (BS Global Business, BS Marketing, BS Management Information Systems) within the Naveen Jindal School of Management for which we have 5 years of data have grown at a minimum of 33% a year, a conservative 20% growth is expected in the BS HMGT program.

Table 3: BS-Healthcare Administration Enrollment Projections

<table>
<thead>
<tr>
<th>Year</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Headcount</td>
<td>56</td>
<td>67</td>
<td>80</td>
<td>96</td>
<td>115</td>
</tr>
<tr>
<td>FTSE</td>
<td>37</td>
<td>44</td>
<td>53</td>
<td>63</td>
<td>76</td>
</tr>
</tbody>
</table>
II. Program Overview

### Degree Requirements

<table>
<thead>
<tr>
<th>Category</th>
<th>Semester Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education Requirements</td>
<td>42</td>
</tr>
<tr>
<td>Preparatory Courses</td>
<td>12</td>
</tr>
<tr>
<td>Business Core Courses</td>
<td>31</td>
</tr>
<tr>
<td>Healthcare Management Core Courses</td>
<td>15</td>
</tr>
<tr>
<td>Healthcare Management Guided Electives</td>
<td>12</td>
</tr>
<tr>
<td>Other Electives</td>
<td>8</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>120</strong></td>
</tr>
</tbody>
</table>

#### Curriculum: General Education Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Semester Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication (RHET 1302 and COMM 1311)</td>
<td>6</td>
</tr>
<tr>
<td>American History</td>
<td>6</td>
</tr>
<tr>
<td>Government</td>
<td>6</td>
</tr>
<tr>
<td>Social and Behavioral Science (ECON 2301)</td>
<td>3</td>
</tr>
<tr>
<td>Fine Arts</td>
<td>3</td>
</tr>
<tr>
<td>Science</td>
<td>6</td>
</tr>
<tr>
<td>Humanities</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics (MATH 1325)</td>
<td>3</td>
</tr>
<tr>
<td>CAO (MATH 1326 &amp; ECON 2302)</td>
<td>6</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>42</strong></td>
</tr>
</tbody>
</table>

#### Curriculum: Preparatory Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Semester Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 1325 Applied Calculus I</td>
<td>-*</td>
</tr>
<tr>
<td>MATH 1326 Applied Calculus II</td>
<td>-*</td>
</tr>
<tr>
<td>ECON 2301 Principles of Macroeconomics</td>
<td>-*</td>
</tr>
<tr>
<td>ECON 2302 Principles of Microeconomics</td>
<td>-*</td>
</tr>
<tr>
<td>BLAW 2301 Business and Public Law</td>
<td>3</td>
</tr>
<tr>
<td>ACCT 2301 Introductory Financial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>ACCT 2302 Introductory Management Accounting</td>
<td>3</td>
</tr>
<tr>
<td>OPRE 3333 Quantitative Business Analysis</td>
<td>3</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>12</strong></td>
</tr>
</tbody>
</table>

* Counted in General Education Requirements

#### Curriculum: Business Core Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Semester Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HMGT 3100 Professional Development</td>
<td>1</td>
</tr>
<tr>
<td>OPRE 3360 Managerial Methods in Decision Making Under Uncertainty</td>
<td>3</td>
</tr>
<tr>
<td>BCOM 3311 Business Communications</td>
<td>3</td>
</tr>
<tr>
<td>BCOM 4350 Advanced Business Communications</td>
<td>3</td>
</tr>
<tr>
<td>FIN 3320 Business Finance</td>
<td>3</td>
</tr>
<tr>
<td>MIS 3300 Introduction to MIS</td>
<td>3</td>
</tr>
<tr>
<td>OBHR 3310 Organizational Behavior</td>
<td>3</td>
</tr>
<tr>
<td>MKT 3300 Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>Course</td>
<td>Semester Credit Hours</td>
</tr>
<tr>
<td>--------------------------------------------</td>
<td>-----------------------</td>
</tr>
<tr>
<td>OPRE 3310 Operations Management</td>
<td>3</td>
</tr>
<tr>
<td>IMS 3310 International Business</td>
<td>3</td>
</tr>
<tr>
<td>BPS 4305 Strategic Management</td>
<td>3</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>31</strong></td>
</tr>
</tbody>
</table>

**Curriculum: Healthcare Administration Core**

<table>
<thead>
<tr>
<th>Course</th>
<th>Semester Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HMGT 4301 Intro to Healthcare Management</td>
<td>3</td>
</tr>
<tr>
<td>HMGT 3311 Healthcare Accounting</td>
<td>3</td>
</tr>
<tr>
<td>HMGT 4321 Healthcare Information Systems</td>
<td>3</td>
</tr>
<tr>
<td>HMGT 43XX Healthcare Economics</td>
<td>3</td>
</tr>
<tr>
<td>HMGT 43XX Healthcare Law and Regulation</td>
<td>3</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>15</strong></td>
</tr>
</tbody>
</table>

**Curriculum: Healthcare Administration Upper Level Electives**

Students Select 6 hours

<table>
<thead>
<tr>
<th>Course</th>
<th>Semester Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HMGT 4341 Human Resource Management in Healthcare Organizations</td>
<td>3</td>
</tr>
<tr>
<td>HMGT 43XX Hospital Administration</td>
<td>3</td>
</tr>
<tr>
<td>HMGT 4351 Management, Design, and Optimization of Healthcare Processes</td>
<td>3</td>
</tr>
<tr>
<td>HMGT 4V90 Healthcare Management Internship¹</td>
<td>0-3</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>6</strong></td>
</tr>
</tbody>
</table>

**Curriculum: Healthcare Upper Division Electives**

Students Select 6 hours

<table>
<thead>
<tr>
<th>Course</th>
<th>Semester Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HMGT 4341 Human Resource Management in Healthcare Organizations</td>
<td>3</td>
</tr>
<tr>
<td>HMGT 43XX Hospital Administration</td>
<td>3</td>
</tr>
<tr>
<td>HMGT 4351 Management, Design, and Optimization of Healthcare Processes</td>
<td>3</td>
</tr>
<tr>
<td>OBHR 3311 Principles of Management</td>
<td>3</td>
</tr>
<tr>
<td>OBHR 4300 Management of Nonprofit Organizations</td>
<td>3</td>
</tr>
<tr>
<td>OBHR 4310 Business Ethics</td>
<td>3</td>
</tr>
<tr>
<td>OBHR 4352 Negotiation and Dispute Resolution</td>
<td>3</td>
</tr>
<tr>
<td>OBHR 4360 Advanced Organizational Behavior</td>
<td>3</td>
</tr>
<tr>
<td>MIS 4300 Systems Analysis and Design</td>
<td>3</td>
</tr>
<tr>
<td>MIS 4350 Introduction to Business Intelligence and Data Mining</td>
<td>3</td>
</tr>
<tr>
<td>OPRE 3330 Project Management</td>
<td>3</td>
</tr>
<tr>
<td>MKT 4331 Digital Prospecting</td>
<td>3</td>
</tr>
<tr>
<td>ENTP 3301 Entrepreneurship</td>
<td>3</td>
</tr>
<tr>
<td>ENTP 4320 Small Business Management</td>
<td>3</td>
</tr>
<tr>
<td>HLTH 3101 Medical Terminology</td>
<td>1</td>
</tr>
<tr>
<td>HLTH 3301 Issues in Geriatric Healthcare</td>
<td>3</td>
</tr>
</tbody>
</table>

¹A practicum experience is required – the student has the option of zero to 3 credit hours, depending on the particular internship, and preferences for additional electives.
<table>
<thead>
<tr>
<th>Course</th>
<th>Semester Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPAN 3341 Medical Spanish</td>
<td>3</td>
</tr>
<tr>
<td>ECON 3330 Economics of Health</td>
<td>3</td>
</tr>
<tr>
<td>PSCI 4365 Law and Medicine</td>
<td>3</td>
</tr>
<tr>
<td>TOTAL</td>
<td>6</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course</th>
<th>Semester Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Free electives</td>
<td>8</td>
</tr>
<tr>
<td>TOTAL</td>
<td>8</td>
</tr>
<tr>
<td>Total Degree hours</td>
<td>120</td>
</tr>
</tbody>
</table>

C. Faculty – Core and Support

<table>
<thead>
<tr>
<th>Name of Core Faculty and Faculty Rank</th>
<th>Highest Degree and Awarding Institution</th>
<th>Courses Assigned in Program</th>
<th>% Time Assigned To Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Forney Fleming (Clinical Professor)</td>
<td>MD, The University of Texas Medical Branch</td>
<td>HMGIT 4301</td>
<td>100%</td>
</tr>
<tr>
<td>Rebecca Files (Assistant Professor)</td>
<td>PhD, Texas A&amp;M University</td>
<td>HMGIT 3311</td>
<td>50%</td>
</tr>
<tr>
<td>Indranil Bardhan (Professor)</td>
<td>PhD, University of Texas at Austin</td>
<td>HMGIT 4321</td>
<td>50%</td>
</tr>
<tr>
<td>David Ford (Professor)</td>
<td>PhD, University of Wisconsin</td>
<td>HMGIT 4341</td>
<td>50%</td>
</tr>
<tr>
<td>Mehmet Ayvaci (Assistant Professor)</td>
<td>PhD, University of Wisconsin</td>
<td>HMGIT 4321 HMGIT 4351</td>
<td>66%</td>
</tr>
<tr>
<td>Britt Berrett (Clinical Professor)*</td>
<td>PhD, University of Texas at Dallas</td>
<td>HMGIT 43XX</td>
<td>75%</td>
</tr>
<tr>
<td>Name of Support Faculty and Faculty Rank</td>
<td>Highest Degree and Awarding Institution</td>
<td>Courses Assigned in Program</td>
<td>% Time Assigned To Program</td>
</tr>
<tr>
<td>----------------------------------------</td>
<td>----------------------------------------</td>
<td>-----------------------------</td>
<td>---------------------------</td>
</tr>
<tr>
<td>Vance Johnson Lewis, (Clinical Assistant Professor)</td>
<td>Ed.D., Oklahoma State University</td>
<td>OBHR 3311, OBHR 4300, OBHR 4360 HMGT 4341</td>
<td>66%</td>
</tr>
<tr>
<td>Diane McNulty (Senior Lecturer)</td>
<td>PhD, University of Texas at Dallas</td>
<td>OBHR 4310</td>
<td>33%</td>
</tr>
<tr>
<td>Laurie Ziegler (Clinical Professor)</td>
<td>PhD, University of Texas at Arlington</td>
<td>OBHR 4352</td>
<td>50%</td>
</tr>
<tr>
<td>Ravi Narayan, (Clinical Assistant Professor)</td>
<td>University of Texas at Austin</td>
<td>MIS 4300</td>
<td>25%</td>
</tr>
<tr>
<td>Howard Dover (Clinical Professor)</td>
<td>University of Texas at Dallas</td>
<td>MKT 4331</td>
<td>33%</td>
</tr>
<tr>
<td>Robert Wright (Senior Lecturer)</td>
<td>JD, Texas Tech University School of Law</td>
<td>ENTP 3301, ENTP 4320</td>
<td>50%</td>
</tr>
</tbody>
</table>

* New hire will manage the Healthcare concentration and if degree is approved will be the program director.

D. Students—The BS-HMGT program will participate in the JSOM’s general recruitment efforts and will have the same admission requirements as the University. UT Dallas admission can be obtained by students who take the Texas recommended high school curriculum and graduate in good standing and possess one of the following scores or rankings: top 15% in high school class, 26 ACT or 1200 SAT. All students who do not meet one of these requirements are reviewed by the UT Dallas Admissions Committee but need to have completed a full, college-track high school curriculum and achieved a strong ACT.

In addition to the UT Dallas efforts, the JSOM will actively recruit students from local community colleges and high schools. UT Dallas has good working relationships with Collin College as well as the Dallas Community College system. The program will take advantage of these relationships to recruit quality transfer students. The JSOM makes every effort to recruit and retain underrepresented students including advertising in journals targeting minority groups, advertising in publications of minority professional societies, and participating in forums, camps and competitions.

E. Library – Overall, the collection available at the Eugene McDermott Library is adequate to begin the program. The Library Liaison interviewed a number of faculty concerning the needs of the degree. None of the faculty members expressed specific needs. With any new program, any purchasing of new books and journals will be made through faculty suggestion or title selection by the subject liaison. The Library will increase the purchase of healthcare management titles by 25 additional titles per year at a cost of $2,125 (approximately $85 per title).

F. Facilities and Equipment – Current facilities are adequate to support the program. The current JSOM facility was constructed in 2002 and has been continuously updated to include state of the art computer labs, class rooms, Internet connectivity, and instructional technologies. A
100,000 square foot building addition to JSOM is currently under construction with a planned opening in Fall of 2014.

G. **Accreditation** – The American Assembly of Collegiate Schools of Business (AACSB) is the accreditation body that accredits business school programs. The Naveen Jindal School of Management was accredited by AACSB in 2002 and again in 2012. The proposed degree utilizes existing courses as part of the current Bachelor of Science in Business Administration with a concentration in Healthcare Administration which meets AACSB standards.

H. **Evaluation** – The program evaluation process will consist of the following components:

- The program will perform an annual assessment process to determine if courses are meeting the program goals and intended learning objectives. This process includes developing detailed assessment reports for Healthcare Management core courses which will be prepared by coordinating course faculty and the data aggregated by the Program Director. As deficiencies in courses or the program are identified in the annual assessment process, the Program Director maintains responsibility for corrective action.

- Graduating students will be asked to complete an exit survey. The exit survey will include questions regarding how individual courses and the program met the learning objectives and goals. The survey will also work to evaluate courses in terms of their usefulness to students in fulfilling their personal career goals and will provide an opportunity for students to provide feedback for course and program improvement.

- The Naveen Jindal School of Management, as well as the university, as part of the accreditation processes, assesses every program within the school. The procedures to be used for institutional evaluation of the proposed program, as well as for all existing programs, have been established by The University of Texas at Dallas and are described by UTDPP1013 (Academic Program Review), which governs the periodic review of academic programs and charges the review team to provide an “assessment of the goals, plans, staffing, resources, existing and potential strengths, etc. of the unity, and those areas needing improvement.” The Office of the Executive Vice President and Provost maintains the schedule of reviews and works with the Program Review Committee (PRC) and the unit under review to facilitate the review. The process is peer review oriented and includes a review team that incorporates both internal and external members. In addition, there will be periodic internal evaluations, which will encompass job offerings, initial salary, institutional wide assessments, and supervisor satisfaction. UT Dallas has a rigorous process of program review and assessment that ensures that expected outcomes are clearly defined and measurable and are used for improving education. Each academic degree program as well as each academic certificate program at UT Dallas is assessed annually using UT Dallas’ assessment process.

I. **Costs and Funding**

**Five-Year Costs and Funding Sources** - Use this table to show five-year costs and sources of funding for the program.
<table>
<thead>
<tr>
<th>Five-Year Costs</th>
<th>Five-Year Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel(^2)</td>
<td>$4,811,870</td>
</tr>
<tr>
<td></td>
<td>Reallocated Funds</td>
</tr>
<tr>
<td>Facilities and Equipment</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td>Anticipated New Formula Funding</td>
</tr>
<tr>
<td>Library, Supplies, and Materials</td>
<td>$2125</td>
</tr>
<tr>
<td></td>
<td>Special Item Funding</td>
</tr>
<tr>
<td>Other(^2)</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td>Other(^3)</td>
</tr>
<tr>
<td><strong>Total Costs</strong></td>
<td><strong>$4,813,995</strong></td>
</tr>
<tr>
<td><strong>Total Reallocated Costs</strong></td>
<td><strong>$4,355,216</strong></td>
</tr>
<tr>
<td><strong>Total New Costs</strong></td>
<td><strong>$458,779</strong></td>
</tr>
<tr>
<td><strong>Total Funding</strong></td>
<td><strong>$5,145,763</strong></td>
</tr>
<tr>
<td><strong>Total Reallocated Funding</strong></td>
<td><strong>$4,355,216</strong></td>
</tr>
<tr>
<td><strong>Total New Funding</strong></td>
<td><strong>$790,547</strong></td>
</tr>
</tbody>
</table>

\(^2\) Current faculty will be absorbing the students into the courses they are already teaching.

\(^3\) Additional $40 per credit hour Supplemental Designated Tuition Fee
Signature Page

1. **Adequacy of Funding and Notification of Other Institutions** – The chief executive officer shall sign the following statements:

   *I certify that the institution has adequate funds to cover the costs of the new program. Furthermore, the new program will not reduce the effectiveness or quality of existing programs at the institution.*

   *I certify that my institution has notified all public institutions within 50 miles of the teaching site of our intention to offer the program at least 30 days prior to submitting this request. I also certify that if any objections were received, those objections were resolved prior to the submission of this request.*

   ________________________    _______________________
   Chief Executive Officer          Date

2. **Board of Regents or Designee Approval** – A member of the Board of Regents or designee shall sign the following statement:

   *On behalf of the Board of Regents, I approve the program.*

   ________________________    _______________________
   Board of Regents (Designee)              Date of Approval
Policy Charge:
Commencement Committee

Policy Statement

The Commencement Committee is a University-wide Standing Committee appointed by the President not reporting to the Academic Senate, The University of Texas at Dallas.

The Committee is responsible for the direction and conduct of the University's commencement activities and graduation ceremonies and for recommending to the President modifications to the procedures and practices followed for these activities.

The Committee shall be composed of at least two members of the faculty and two student representatives, including the President of the Student Government. Ex officio, non-voting, members shall be those who hold the following positions: Speaker of the Faculty, Dean of Graduate Studies, Dean of Undergraduate Education, Chief of Police, Associate Vice President for Facilities Management, University Registrar and Director of Academic Records, Assistant Vice President for Student Affairs, Director of University Events, Bookstore Manager, Coordinator of Student Health Services, representative from the Office of Communications, a representative from the Office of the President Event Planner, a representative from Media Services and a representative of the Alumni Association. The Executive Vice President and Provost, or designee, serves as the Responsible University Official.

The term of office for committee members shall be three years, effective September 1 to August 31, and members may be reappointed by the President for additional terms. If for any reason a Committee member resigns, the President shall appoint another individual to serve the remainder of the unexpired term.

The Chair and Vice Chair of the Committee shall be appointed by the President annually.

Policy History

- Revised: January 14, 1985
- Revised: May 13, 1985
- Revised: September 1, 1987
- Revised: September 1, 1988
- Revised: May 1, 1990
- Revised: September 1, 1990
- Revised: April 4, 1995
- Revised: February 16, 2010
- Editorial Amendments: February 2, 1998
- Editorial Amendments: September 1, 2000
- Editorial Amendments: November 22, 2002
- Editorial Amendments: April 18, 2006
- Editorial Amendments: September 19, 2007

Policy Links

- Permalink for this policy: http://policy.utdallas.edu/utdpp1020
- Link to PDF version: http://policy.utdallas.edu/pdf/utdpp1020
- Link to printable version: http://policy.utdallas.edu/print/utdpp1020
Information Resources Security Planning and Policy Committee - UTDPP1003

Policy Charge

IR Security Planning and Policy Committee

Policy Statement

The Information Resources Planning, and Policy Committee is a University-wide Standing Committee.

The Committee will advise and assist the Vice President, Chief Information Officer in long range planning for development and use of the university's information resources in such a way as to strike the best possible balance between outreach for education, support of research, and the maintenance of information security. With respect to long range planning, the Committee will deal with all aspects of information resources including existing and emerging requirements, current and anticipated technologies and preferred policies and practices. The committee is expected to maintain liaisons with the Committee on Distance Learning, the Committee on Effective Teaching, and all other university and administrative committees whose work bears on issues of information resources. With respect to security, the committee will have a permanent subcommittee on security compliance to oversee the University's compliance with U. T. System system-wide policy UTS165, U. T. System Information Security Action Plan, and Texas Administrative Code 202. Responsibilities of the full committee include but are not limited to:

1. Participation in the creation and implementation of long-range plans for Information Resources development and utilization. Within that process, the committee will assist in the identification and prioritization of goals, objectives and action items. Completed planning efforts will be documented by the Office of the Vice President, Chief Information Officer and submitted to the Academic Senate before being submitted to the President's Cabinet or concerned State of Texas agencies.
2. Review of The University of Texas at Dallas Information Resources Use and Security Policy A5-110.0 to insure compliance with U. T. System and Texas Administrative Code requirements.
3. Monitoring of the implementation of the UTD policies.

The Committee shall be composed of at least thirteen voting members. Seven shall be tenure-track full time faculty, including at least two holding administrative positions of Dean or above, appointed from the membership of the General Faculty (as defined in Title III, Chapter 21, Section I.B.1 of The University of Texas at Dallas Handbook of Operating Procedures UTDPP1088: Faculty Governance). In addition, there shall be one representative each from Audit and Compliance, Academic Affairs, the University Staff Council, the Office of the Vice President for Research, and the Office of the Vice President for Administration. The University Chief Information Security Officer shall be a member ex officio, with vote. The Vice President, Chief Information Officer (under the terms of U. T. System system-wide policy UTS165) is the Responsible University Official (RUA).
The security compliance subcommittee shall consist of the Chief Information Security Officer and at least one committee member from Audit and Compliance, one from Academic Affairs, one from the Office of the Vice President for Research, one from the General Faculty, and one each of the University staff and Information Resources staff. Membership of the subcommittee shall be determined by majority vote of the full committee.

In consultation with the full committee, pursuant to system-wide policy UTS165, the task of the subcommittee on security compliance shall be to advise the Vice President, Chief Information Officer on ways to carry out the tasks assigned in system-wide policy UTS165, namely to:

1. Analyze information to determine whether it is confidential, sensitive, both or neither.
2. Prepare a security plan to protect information identified as confidential, sensitive or both.
3. Assign management responsibility for implementing the security plan.
4. Train personnel to treat information resources properly.
5. Monitor the treatment of information resources to ensure compliance with the security plan.
6. Submit planning documents and reports to state agencies as required.

The term of service of the Committee members shall be for two years, effective September 1 to August 31, staggered in time to make approximately equal numbers of appointments expire each academic year. Members may be reappointed by the President for additional terms. If for any reason a Committee member resigns, the President shall appoint another individual to serve the remainder of the unexpired term.

The Committee will meet annually in October to organize subcommittees or other working units for fulfilling its responsibilities and to determine a schedule of meetings that includes at least one per quarter at a time and place designated by the Chair. Additional meetings will be called by the Chair or RUO as may be necessary. The Chair and Vice Chair are appointed annually by the President.

Policy History

- Issued: December 8, 2003
- Editorial Amendments: June 12, 2006
- Revised: April 25, 2007
- Editorial Amendments: October 24, 2008
- Editorial Amendments: March 7, 2012

Policy Links

- Permalink for this policy: http://policy.utdallas.edu/utdpp1003
- Link to PDF version: http://policy.utdallas.edu/pdf/utdpp1003
- Link to printable version: http://policy.utdallas.edu/print/utdpp1003
CHARGE: UNIVERSITY INFORMATION SECURITY ADVISORY COMMITTEE.

The University Information Security Advisory Committee is a concurrent committee of the Academic Senate of the University of Texas at Dallas.

The Committee will advise the University of Texas at Dallas Information Security Officer in planning and testing measures to provide security for the University for development and use of the university’s information resources in such a way as to comply with UT System security requirements for university information. University obligations are established by the UT System system-wide policy UTS165, U. T. System Information Security Action Plan, and Texas Administrative Code 202, and related interpretive statements such as The University of Texas System Laptop Computer Encryption Implementation—Frequently Asked Questions. The committee’s areas of concern include but shall not be limited to:

- Recommend policies or guidelines to develop and align information security strategies with applicable laws and regulations.
- Monitor policies and procedures to ensure compliance while not asserting undue claims to own or access information owned by faculty or for which faculty are under obligation to other organizations.
- Recommend procedures for IT systems and practice to lower risk of exposure of information and IT resources. Procedures and practice may include appropriate technical infrastructure and security controls in the IT environment.
- Assist in identifying and classifying information.
- Assess and evaluate security incident management and make recommendations for improvements.
- Recommend procedures that increase the security of business continuity and recovery plans.
- Monitor implementation of the UTD policies by the Information Security office.
- Assist in developing plans and methods for education and outreach in the UTD community to explain the need for security measures and assure effective faculty participation.
- Recommend approval or denial of requests for exemption from full-disk encryption or any other security mandate. The committee will strive to make its recommendations within a month of submission of request.
The Committee shall be composed of at least thirteen voting members. Seven shall be tenured track full-time faculty, appointed from the membership of the General Faculty (as defined in UTDPP1088: Faculty Governance, Title III, Chapter 21, Section I.B.1 of The University of Texas at Dallas Handbook of Operating Procedures). At least three faculty members shall have expertise in areas of computer security. All shall be selected to represent as much of the range of university as well as non-university information that faculty create and use in the course of their professional activities as is practicable. In addition, there shall be one representative each from Academic Affairs, the Office of the Registrar, and the Office of Sponsored Projects, a staff representative selected by the Staff Council, and a student selected by Student Government, and at least two security experts from outside the university. One of the faculty members shall be Chair. The Chair and Vice Chair shall be appointed annually by the President upon approval by the Academic Senate.

The University Attorney shall be a member *ex officio*. The University Information Security Officer shall be the Responsible University Official.

The term of service of the Committee members shall be for two years, effective September 1 to August 31. Appointments shall be staggered in time to make approximately equal numbers of appointments expire each academic year. Members may be reappointed for additional terms. If for any reason a Committee member resigns, the President shall appoint another individual to serve the remainder of the unexpired term upon nomination by the Academic Council.

The Committee shall meet at least bimonthly during the fall and spring semesters. No plan or policy shall be implemented by the Information Security Officer without first being reviewed by the Committee. The Committee shall indicate its approval or disapproval by majority vote. If the Committee disapproves, the Chair shall convey the vote and the reasons to the Vice-Provost and Chief Information Officer. Additional meetings will be called by the Chair or RUO as necessary.
UNAPPROVED AND UNCORRECTED MINUTES

These minutes are disseminated to provide timely information to the Academic Senate. They have not been approved by the body in question, and, therefore, they are not the official minutes.

ACADEMIC SENATE CAUCUS MEETING
April 16, 2014

Present: Frank Anderson, Zalman Balanov, Karen Baynham, Kurt Beron, Adam Brackin, Gail Breen, John Burr, R. Chandrasekaran, David Cordell, John Ferguson, Nicolas Gans, Yulia Gel, Ali Hooshyar, Mustapha Ishak-Boushaki, Joe Izen, Wieslaw Krawcewicz, Carie Lambert, Murray Leaf, Vince Lewis, Michele Lockhart, Jason McAfee, Dennis Miller, Jessica Murphy, Jared Pickens, Matthew Polze, Viswanath Ramakrishna Tim Redman, Scott Rippel, Christopher Ryan, Liz Salter, Betsy Schlobohm, Richard Scotch, Tres Thompson, Michael Tiefeldsorf, Murat Torlak Tonja Wissinger, Alejandro Zentner,


Visitors: None

1. Call to Order, Introduction of Senate Members
Speaker Leaf called the meeting to order at 1:02 PM. The Senators-elect introduced themselves. Speaker Leaf noted that David Cordell is the Elected Secretary of the Senate and Christina McGowan is the Staff Secretary for the Senate.

2. Description of Agenda: Election and Setting Priorities
Speaker Leaf described the purpose of the meeting. It is to elect the Speaker, the Secretary, and the Academic Council, and to set the priorities for the 2014-2015 year.

David Cordell illustrated how the Senate members could access the online resources. On the website are links to the Academic Council and Senate agendas, bylaws, and minutes. There are also listings of faculty members’ names and address, as well as a photo roster. There is also a listing of links that are useful to Faculty members.

3. Description of Officers duties, and Academic Council
Speaker Leaf explained that there are two dominate types of Faculty Senate models in the United States. The first is that the faculty is advisory. The Senate is advisory to the administration; the senate committees are advisory to the Senate and so forth. The other is the Shared Governance model. In the shared governance model, faculty and administration share responsibility for policy development. The Faculty Senate handles the academic side, while administration handles the administrative side—
although each in consultation with the other. The UTD Senate is based on the idea of shared governance. The Senate itself is the policy making body for the faculty, subject to being over-rulled by the entire faculty if they hold a meeting. The committees of the Senate are executive committees. The Senate makes the policy, the committees interprets the policies of the senate for their respect concerned administrators. The administrators carry out the policies. We seem quite clearly to be generally recognized as the best example of shared governance in Texas, although at UT Austin there also very substantial faculty autonomy and responsibility at the departmental level.

The ‘Speaker’ is not the chair of the Senate. The actual chair of the senate is the President of the University. In the absence of the president and provost, the speaker will chair the meeting, but otherwise, what you will generally see is that the President chairs but the speaker or other faculty lead discussion on specific items. The Speaker is also the ex officio chair of the Committee on Committees. The Committee on Committees is appointed each year by the Academic Council. The Speaker is also an ex officio member on five other committees. The Speaker and Secretary are members of the UT system Faculty Advisory Council. The Speaker, Secretary, or designate are representatives of the Texas Council of Faculty Senates. The Senate has a Faculty Liaison with Student Government. The Speaker is responsible for the liaison. The Speaker serves on the Safety and Security Council and the Handbook of Operating Procedures Committee. Members of this committee cannot out-vote the Speaker on matters of academic policy. The Senate bylaws have been amended to add two new positions to the Senate, two Vice-Speakers to assist the Speaker in his duties. The Vice Speakers are appointed by the Speaker.

The Secretary is responsible for communication with in the Senate organization this includes minutes. The Secretary is the chair of the Senate Election committee. The Secretary supervises the corresponding staff secretary. Like the Speaker, the Secretary acts as the Faculty’s representative at the Faculty Advisory Council and the Texas Council of Faculty Senates.

The Academic Council is the Agenda Committee for the Senate; it is NOT an executive committee. The Council does not make decisions in place of the Senate. The Senate is the policy making body. The Council is representative of the Senate members. The members serve as back up for the Speakers and/or Secretary if needed at FAC or on some committees. They appoint the Committee on Committees. They will vote on some replacements for Committee appointments when Senate approval is not required.

4. **Votes on officers:**

According to the Senate Bylaws, the Speaker and Secretary are elected separately from the Council members. Speaker Leaf called for nomination for Speaker of the Academic Senate. Richard Scotch nominated Tim Redman as Speaker. He accepted. Ravi Prakash nominated Murray Leaf. He accepted but urged everyone to vote for Tim Redman. A vote was called, and the caucus elected Tim Redman. He immediately appointed Murray Leaf and Richard Scotch as Vice Speakers.

Speaker Leaf called for nomination for Secretary of Faculty Senate. Tres Thompson nominated David Cordell. David Cordell accepted the nomination. Speaker Leaf requested further nominations. There were no other nominations. Nominations were closed. Speaker Leaf requested further nominations. There were no other nominations. Nominations were closed. Richard moved to elect David Cordell by acclamation. David Cordell was re-elected by acclamation.

Speaker Leaf opened the floor to nominations for Academic Council.
Tres Thompson nominated Gail Breen. Tim Redman seconded. She accepted. Richard Scotch nominated Liz Salter. Zelman Balanov nominated Viswanath Ramakrishna. He accepted. Tim Redman nominated Jessica Murphy. She accepted. Ravi Prakash nominated Tres Thompson. He accepted R. Chandra nominates Ravi Prakash. He accepted. Michelle Lockhart nominated Vance Lewis. He accepted. Jared Pickens nominated Michelle Lockhart. She accepted. Michelle Lockhart nominated Jared Pickens. He accepted. Speaker Leaf requested further nominations. There were no other nominations. Nominations were closed. Speaker Leaf called for a vote to elect six of the nominees.

5. **Priorities for 2014-15:**

The agenda packet included a review of priorities that were set by Caucus in 2013.

In 2013, the Senate a resolution specified how School bylaws should be revised. At this time all of the school bylaws are being rewritten. The main revision was to have more transparency and articulate much more clearly how the administrative side of each respective school should report back to that school’s committees. The schools would have an elected executive committee or advisory committee as defined by the bylaws.

Additional items for 2014-15 include the following:
- Update UTDPP1062 to revert to the policy of allowing non-tenure system faculty to qualify for three-year contracts.
- Clarify policies concerning Intellectual Property. The last major court case ruled in favor of faculty ownership of what they create partly on the basis of a campus policy, but when UT system and our own university’s polices are reviewed, that is not the working assumption. The campus policies need to be updated to reflect faculty’s traditional rights as copyright/patent owners of course material, everything they write, data they organize, or anything they create. The creator should be the owner.

6. **Summer meeting Schedule:**

There will not be a June or July Senate meeting. The Council will meet only of need arise. The regular meeting schedule will resume on August 6, 2014.

7. **Announcement of New Academic Council:**

Gail Breen, Jennifer Murphy, Ravi Prakash, Viswanath Ramakrishna, Liz Salter, and Tres Thompson were elected to the 2014-2015 Academic Council.

8. **New Business:**

Tim Redman moved to thank Murray Leaf for all his hard work. Jessica Murphy seconded. By acclamation it was approved.

There being no further business, Speaker Leaf adjourned the meeting at 2:03 pm.

APPROVED: ___________________________ DATE: ______________

Murray J. Leaf
Speaker of the Academic Senate
Committee on Effective Teaching, 2013-2014
Final Report

Pursuant to its charge, the Senate’s Committee on Effective Teaching met five times during the academic year (October 11, November 8, February 20, March 28, and April 24). During these meetings we addressed the agenda items that had been selected in our first meeting in October. Below you will find the agenda items and the conclusions reached by the committee regarding each one.

1. The committee is charged with forwarding recommendations for winners of teaching awards to the President. The Dean of Undergraduate Education will inform the committee whether or not, and if so to what extent, our assistance is needed this year.
   - Dean Blanchard indicated that his office would continue to follow the same procedures regarding award nominees as had been followed when Dr. Pineres was Dean of Undergraduate Education. He will contact the committee with any tasks to be assigned or procedural changes to be made. (10/25/13)

2. Assessment of Teaching Effectiveness
   In August 2013, the UT Regents distributed new guidelines regarding the assessment of teaching effectiveness. The committee will review these guidelines and consider how best to advise schools in the implementation of new evaluation procedures.
   a. School evaluations
      The committee will request reports from each school’s Committee on Effective Teaching, and, on the basis of these reports, evaluate and decide how to facilitate the work of the School committees. The Committee will forward the individual School reports and a summary evaluation report to the Provost. To the extent that the new Regents’ guidelines require evaluation of graduate teaching assistants and part-time lecturers, these will be included as well.
      - Associate Deans able to attend the Committee meetings provided verbal reports of their progress in conducting evaluations. The general consensus was that they were proceeding with conducting evaluations within each school and would consult with the Committee if problems arose. This agenda item will be revisited in the 2014-2015 academic year. (4/24/14)
   b. Student evaluations
      Continue to monitor and evaluate, with the help of the Provost’s technical team, ongoing issues regarding student completion of online teaching evaluations. Concerns include the relationship between faculty ratings and student grades, low student response rate, and numbers of and statistical trends in course evaluations over time.
      - Mr. Simon Kane brought the Committee up to date on the ways the technical team has already responded to the new guidelines on November 8, 2013.
      - Timing of the evaluation process continues to be a concern for faculty. In Spring 2014, the email to students with the link for completing evaluations was sent too late for some professors to have students complete evaluations in class. The Committee will revisit the issue of how the evaluation process is planned and implemented in the 2014-2015 academic year. (4/24/14)
3. Classrooms & Technology Survey
The committee will assess the current level of satisfaction among faculty and schools regarding the teaching environments and associated technology on campus. We will solicit and pass on faculty recommendations for improvements to the University administration. The assessment also will address what new teaching methods and what new course content may be possible with new technology.

- Darren Crone came to speak to the committee about the recent integration of Media Services with Instructional Support on November 8, 2013. Upgrades to classroom equipment across the university are already underway.

4. Promotion of Teaching Effectiveness
a. As part of the general requirement to improve awareness of new ideas and new technologies, the Committee will invite renowned speakers to give seminars on campus.

- Possible guest speakers are Michael Wesch, George Gopen, James M. Lang, Ken Bain, Robert Duke, Derek Bruff, Paul Silvia, Eric Mazur, Sanford Shugart, Jose Bowen, and Dan Arce. The Committee will submit a request for funding a speaker series to the Provost. (3/28/14)

b. The committee will consider ways to create opportunities for dialogue and sharing of teaching resources between faculty within and across schools. This may take the form of informal discussions among faculty or more structured presentations to faculty from experienced faculty volunteers. The committee also will consider the feasibility of establishing a protected web site or Wiki of resources for faculty addressing common questions and problems encountered in the classroom, including the challenges faced by teachers of online courses, with particular attention to the pedagogical rather than the technical aspects of such questions.

- The Faculty Forum that already exists in eLearning is an underutilized resource. A subcommittee will meet over the summer to recreate this forum to be more obviously “by faculty, for faculty.” Some of the elements will be:
  o “Dear Colleagues”-style anonymous advice discussion board
  o Teaching philosophies of award-winning faculty
  o Resources of particular interest to new full-time and part-time faculty
  o Guides to specific university resources that support teaching (e.g., Testing Center, bookstores, Office of Judicial Affairs, Counseling Center, requirements for syllabi)
  o Specific teaching guidelines and resources, such as information about new techniques and new ways to use existing technology

- The committee will establish a Summer Faculty Book Club. All university faculty will be invited to meet regularly over the summer to discuss one or two books about teaching. Two likely possibilities are “Teaching Naked: How Moving Technology Out of Your College Classroom Will Improve Student Learning,” by Jose Antonio Bowen and “Make it Stick: The Science of Successful Learning,” by Brown, Roediger, and McDaniel.

c. Last year, the committee recommended establishment of a University-wide Center for Teaching and Learning. This year, the committee will ascertain the status of the search for a Director.

- Dr. Leaf agreed to check with the Provost in October 2013. No Director has been appointed.

- The Committee will revisit this issue in the 2014-2015 academic year.
2014 - 2015

Committee Name: Advisory Committee on Research

Charge: Policy Memorandum UTDPP1033

Committee:

Ex-Officio (with vote)
- Dean of Natural Sciences & Mathematics
- Dean of Behavioral & Brain Sciences
- Dean of Engineering & Computer Science
- Dean of Arts & Humanities
- Dean of Economics, Political & Policy Sciences

Special Requirements:
- At least 11 voting members, 7 of which, including the Chair, shall be members of the general faculty from areas with the most involvement with and dependence on external funding
- 2-year terms
- Deans of ECS, BBS, NS&M, A&H & EPPS
- 1 Dean (with vote) of remaining schools
- 1-year term

Responsible University Official
- Vice President for Research

Members Whose Terms are Continuing
Faculty:
- Anvar Zakhidov (NSM) (8/31/2015)
- Julia Evans (BBS) (8/31/2015)
- John Hansen (ECS) (8/31/2015)
- Dan Griffith (EPPS) (8/31/2015)
- Santosh D’Mello (NSM) (8/31/2015)
- Marjorie Zielka (AH) (8/31/2015)

Members Whose Terms Are Expiring
Faculty:
- Santosh D’Mello (NSM) (8/31/2015)
- Dan Griffith (EPPS) (8/31/2015)

(Requested to remove self from Committee)
(Resigned Spring ’14)

Replacements Needed

- Paul Pantano (NSM) (8/31/2015)
- Tod Sandler (EPPS) (8/31/2015)

Chair: Anvar Zakhidov (NSM) (8/31/2015)
Vice Chair: Julia Evans (BBS) (8/31/2015)

Anvar Zakhidov (NSM) (8/31/2015)
Julia Evans (BBS) (8/31/2015)
2014-2015

Committee Name: Chancellor’s Council/
President’s Outstanding Teaching Awards Committee

Charge: Policy Memorandum UTDPP1039

Ex-Officio (with vote)
Dean of Undergraduate Education
Student Government President

Special Requirements:
Dean of Undergraduate Education
President of Student Government
5 members
3-year terms
3 faculty (3 previous award winners)

Chair – longest-standing faculty member
on committee

Responsible University Official
Executive Vice President and Provost

Members Whose Terms are Continuing
Faculty:
Aage Møller (BBS) (8/31/2015)
John Sibert (NSM) (8/31/2015)

Members Whose Terms are Expiring
Mathew Goeckner (NSM) (8/31/2014)

Replacements Needed

Chair: John Sibert (NSM) (8/31/14)
Vice-Chair: Aage Moller (BBS) (8/31/14)

John Sibert (NSM) (8/31/15)
Aage Moller (BBS) (8/31/15)
Committee Name: Committee on Academic Integrity
Charge: Policy Memorandum UTDPP1012
Senate Concurrent Committee

Ex-Officio

Library representative (without vote)
nominated by the Library Director

Special Requirements:
9 Faculty, at least one from each school
2 Students
2-year terms, staggered

Responsible University Official
Dean of Students

Members Whose Terms are Continuing
Robert Glosser (NSM) (8/31/2015)
Liz Salter (IS) (8/31/2015)
John Gooch (AH) (8/31/2015)
Yvo Desmedt (ECS) (8/31/15)
Sven Kroenger (BBS) (8/31/15)
Randall Lehmann (ECS) (8/31/2015)

Members Whose Terms are Expiring

Faculty:
Lynne Vieraitis (EPPS) (8/31/2014)
Mihai Nadin (AH) (8/31/2014)
Livia Markoczi (SOM) (8/31/14)

Library Representative:
(Appointed by Library Director)
Ellen Safley (LIB) (8/31/2016)

Students:
(Appointed by Student Government)
Celeste Genco (UG-NSM)
Kelsey Pounds (UG-BSS)

Chair: Robert Glosser (NSM) (8/31/2015)
Vice Chair: Liz Salter (IS) (8/31/2015)

Replacements Needed

Lynne Vieraitis (EPPS) (8/31/2016)
Carrie Lambert (AH) (8/31/2016)
Judd Bradbury (SOM) (8/31/2016)
Ellen Safley (LIB) (8/31/2016)
Celeste Genco (UG-NSM)
Kelsey Pounds (UG-BSS)
Committee Name: Committee on the Core Curriculum
Charge: Policy Memorandum UTDPP1018

2014-2015

Ex-Officio (without vote)

Dean of Undergraduate Education
University Registrar & Director of Academic Records
Director of Undergraduate Advising

Ex-Officio (with vote)

Chair, CEP

Special Requirements:

- 7 voting members from faculty
- All schools represented
- 4 students (without vote)
  - degree-seeking undergraduates including one lower-division student and one upper-division transfer student
- 2-year terms, staggered

Responsible University Official

Dean of Undergraduate Education

Members Whose Terms are Continuing

Simeon Ntafos (ECS) (8/31/2015)
Tonja Wissinger (IS) (8/31/2015)
Melanie Spence (BBS) (8/31/2015)

Members Whose Terms are Expiring

Faculty:
Marilyn Kaplan (SOM) (8/31/2014)
Dennis Miller (NSM) (8/31/2014)
Shelly Lane (AH) (8/31/2014)
Carol Lanham (EPPS) (8/31/2014)

Students:
(Appointed by Student Government)

Chair: Marilyn Kaplan (SOM) (8/31/2014)
Vice Chair: Dennis Miller (NSM) (8/31/2014)

Replacements Needed

Marilyn Kaplan (SOM) (8/31/2016)
Dennis Miller (NSM) (8/31/2016)
Shelly Lane (AH) (8/31/2016)
Carol Lanham (EPPS) (8/31/2016)
Molly Vaugh (UG-EPPS)
Alice Zhu (UG-SOM)
Sabrina Arnold (UG-EPPS)
Jon Alejandro (UG-ECS)

Members Whose Terms are Expiring

Marilyn Kaplan (SOM) (8/31/2016)
Dennis Miller (NSM) (8/31/2016)
Committee Name: Committee on Distance Learning

Charge: Policy Memorandum UTDPP1021

Ex-Officio (with vote)
- Dean of Graduate Studies
- Vice President, Chief Information Officer
- Dean, School of Engineering & Computer Science
- Vice President for Student Affairs
- Dean, School of Management,
- Distance Learning Coordinator

Special Requirements:
- 6 faculty members
- 6 ex-officio, voting members
- 2-year terms, staggered

Responsible University Official
- Vice Provost

Members Whose Terms are Continuing

FACULTY
- Mark Thouin (SOM) (8/31/2015)
- Linda Keith (EPPS) (8/31/2015)
- Dan Bochsler (SOM) (8/31/2015)

Library Representative

Members Whose Terms are Expiring

Faculty
- Carrie Lambert (AH) (8/31/2014)
- Mary Urquhart (NSM) (8/31/2014)

Replacements Needed
- Chris Ryan (AH) (8/31/2016)
- Mary Urquhart (NSM) (8/31/2016)

Chair: Mark Thouin (SOM) (8/31/2015)

Vice Chair: Linda Keith (EPPS) (8/31/2015)
### 2014-2015

**Committee Name:** Committee on Educational Policy  
**Charge:** Policy UTDPP1023

#### Ex-Officio (with vote)
- Chair, Committee on Core Curriculum

#### Ex-Officio (without vote)
- Dean of Graduate Studies
- Dean of Undergraduate Education
- Assistant Provost
- University Registrar & Director of Academic Records

#### Responsible University Official
- Dean of Graduate Studies
- Dean of Undergraduate Education

#### Members Whose Terms are Continuing
**Faculty:**
- Suresh Radhakrishnan (SOM) (8/31/2015)
- Clint Peinhardt (EPPS) (8/31/2015)
- Shari Goldberg (AH) (8/31/2015)
- Lev Gelb (ECS) (8/31/2015)
- Shayla Houlb (BBS) (8/31/2015)
- John Sibert (NSM) (8/31/2015)
- Milton Cohen (AH) (8/31/2015)

#### Members Whose Terms are Expiring
**Faculty:**
- Phillip Anderson (NSM) (8/31/2014)
- Peter Assmann (BBS) (8/31/2014)
- Linda Keith (EPPS) (8/31/2014)
- Karen Prager (IS) (8/31/2014)
- Ashutosh Prasad (M) (8/31/2014)
- Ravi Prakash (ECS) (8/31/2014)

**Students:**
(Appointed by Student Government)

**Replacements Needed**
- Yuri Gartstein (NSM)  (8/31/2016)
- Peter Assmann (BBS)  (8/31/2016)
- Lowell Doug Kiel (EPPS)  (8/31/2016)
- John Gooch (AH)  (8/31/2016)
- Tonja Wissinger (IS)  (8/31/2016)
- Ravi Prakash (ECS)  (8/31/2016)

**Chair:** Suresh Radhakrishnan (M) (8/31/2015)
**Vice Chair:** Clint Peinhardt (EPS) (8/31/2015)

**Special Requirements:**
- 13 faculty members
- 1 from Interdisciplinary Studies
- 2 students (non-voting)
  - 1 graduate
  - 1 undergraduate
- 2-year terms
2014-2015

COMMITTEE NAME: COMMITTEE ON EFFECTIVE TEACHING

Charge: Policy Memorandum UTDPP1024       Senate Concurrent

EX-OFFICIO (without vote)

Dean of Undergraduate Education
A&H Associate Dean of Undergraduate Education
BBS Associate Dean of Undergraduate Education
ECS Associate Dean of Undergraduate Education
EPPS Associate Dean of Undergraduate Education
IS Associate Dean of Undergraduate Education
M Associate Dean of Undergraduate Education
NSM Associate Dean of Undergraduate Education

SPECIAL REQUIREMENTS:

9 voting members
6 faculty members
1 from each school except for Interdisciplinary Studies
2 students
1 technical expert
2-year terms, staggered

RESPONSIBLE UNIVERSITY OFFICIAL

Executive Vice President & Provost

TECHNICAL EXPERT

Simon Kane (Provost’s Technology Group)

MEMBERS WHOSE TERMS ARE CONTINUING

Larry Overzet (ECS) (8/31/2015)
Mohammad Akbar (N) (8/31/2015)
Brian Berry (EPPS) (8/31/2015)

Requested to remove self from committee.

MEMBERS WHOSE TERMS ARE EXPIRING

Karen Huxtable-Jester (BBS) (8/31/2014)
Matthew Polze (SOM) (8/31/2014)
Marion Underwood (BBS) (8/31/2014)
Monica Evans (AH) (8/31/2014)
Larry Overzet (ECS) (8/31/2015)

REPLACEMENTS NEEDED

Karen Huxtable-Jester (BBS) (8/31/2016)
Matthew Polze (SOM) (8/31/2016)
Marion Underwood (BBS) (8/31/2016)
Angela McNulty (IS) (8/31/2016)

*** Mohamad Saquib (8/31/15)

STUDENTS:
(Appointed by Student Government)

Students:
Hannah Steiner (UG-IS) (8/31/2015)
Priya Mathew (UG-BBS) (8/31/2015)
Karen Huxtable-Jester (BBS) (8/31/2016)
Mohammad Akbar (N) (8/31/2015)

CHAIR: Karen Huxtable-Jester (BBS) (8/31/2014)

VICE CHAIR: Larry Overzet (ECS) (8/31/2015)
2014 - 2015

Committee Name: Committee on Faculty Mentoring
Charge: Policy Memorandum UTDPP1026

Special Requirements:

12 Faculty members
2 Representatives of the Office of the Provost
In consultation with the Committee for the
Support of Diversity and Equity
2-year terms, staggered

Responsible University Official
Executive Vice President & Provost

Members Whose Terms are Continuing
Karen Prager (IS) (8/31/2015)
Nicole Leeper Piquero (EPPS) (8/31/2015)
Frank Dufour (AH) (8/31/2015)
Yuly Koshevnikl (NSM) (8/31/2015)
Jackie Nelson (BBS) (8/31/2015)

Members Whose Terms are Expiring
Dinesh Bhatia (ECS) (8/31/2014)
Homer Montgomery (NSM) (8/31/2014)
Shun Chen Niu (SOM) (8/31/2014)
Mehrdad Nourani (ECS) (8/31/2014)
Kathryn Stecke (SOM) (8/31/2014)
Dean Terry (AH) (8/31/2014)
Bhavani Thuraisingham (ECS) (8/31/2014)

Chair: Karen Prager (IS) (8/31/2015)
Vice Chair: Nicole Leeper Piquero (EPPS) (8/31/2015)

Replacements Needed
Dinesh Bhatia (ECS) (8/31/2016)
Homer Montgomery (NSM) (8/31/2016)
Garry Bolton (SOM) (8/31/2016)
Walter Voit (ECS) (8/31/2016)
Kathryn Stecke (SOM) (8/31/2016)
Dan Bochsler (SOM) (8/31/2016)
Linda Morales (ECS) (8/31/2016)
Karen Prager (IS) (8/31/2015)
Nicole Leeper Piquero (EPPS) (8/31/2015)
2014-2015

Committee Name: Committee on Faculty Standing and Conduct
Charge: Policy Memorandum UTDPP1027

Special Requirements:
5 Faculty members
2-year terms, staggered

Responsible University Official
Executive Vice President and Provost

Members Whose Terms are Continuing
Ivor Page (EC) (8/31/2015)
Mohammad Hooshyar (NSM) (8/31/2015)

Members Whose Terms are Expiring
Christine Dollaghan (BBS) (8/31/2014)
Brian Ratchford (SOM) (8/31/2014)

Replacements Needed
Christine Dollaghan (BBS) (8/31/2016)
Brian Ratchford (SOM) (8/31/2016)

Chair: Robert Lowry (EP) (8/31/2015)
Vice Chair: Ivor Page (EC) (8/31/2015)
Committee Name: Committee on Learning Management Systems

Charge: Policy Memorandum UTDPP1028

Ex-Officio

Up to 20 members from offices of:
- Educational Enhancement
- Information Resources
- Registrar
- Audit and Compliance
- School of Management instructional designers

Special Requirements:

- 6 Faculty members
  - One from each of six of the seven schools
  - and must use WebCT
- 2-year terms, staggered
  - (of initial six members, 3 appointed for 1-year term and 3 appointed for 2-year terms)

Responsible University Official

Vice Provost

Members Whose Terms are Continuing

Kendra Cooper (ECS) (8/31/2015)
Karl Ho (EPPS) (8/31/2015)
Richard Golden (BBS) (8/31/2015)
Yuly Koshevnik (NSM) (8/31/2015)

Members Whose Terms are Expiring

Judd Bradbury (SOM) (8/31/2014)
Matt Brown (AH) (8/31/2014)

Replacements Needed

Gene Deluke (SOM) (8/31/2016)
Matt Brown (AH) (8/31/2016)

Chair: Kendra Cooper (ECS) (8/31/2015)
Vice Chair: Karl Ho (EPPS) (8/31/2015)
### Committee Name:
Committee on Qualifications of Academic Personnel

Charge: Policy Memorandum UTDPP1031

<table>
<thead>
<tr>
<th>Ex-Officio</th>
<th>Special Requirements:</th>
</tr>
</thead>
<tbody>
<tr>
<td>12 tenured faculty, two from each school (with the exception of Interdisciplinary Studies) preferably at the rank of Professor – no one holding an administrative appointment above the rank of Department Head shall be eligible to serve 2-year terms, staggered</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Responsible University Official</th>
</tr>
</thead>
<tbody>
<tr>
<td>Executive Vice President and Provost</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Members Whose Terms are Continuing</th>
<th>Members Whose Terms Are Expiring</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alex Piquero (EPPS) (8/31/2015)</td>
<td>Larry Reitzer (N) (8/31/2014)</td>
</tr>
<tr>
<td>Elena Katok (SOM) (8/31/2015)</td>
<td>Kamran Kiasaleh (EC) (8/31/2014)</td>
</tr>
<tr>
<td>Walter Dowling (BBS) (8/31/2015)</td>
<td>Ivan Sudborough (ECS) (8/31/2015)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Members Whose Terms Are Expiring</th>
<th>Replacements Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Larry Reitzer (N) (8/31/2014)</td>
<td>Zi Shang (NSM) (8/31/2016)</td>
</tr>
<tr>
<td>Kamran Kiasaleh (EC) (8/31/2014)</td>
<td>Kamran Kiasaleh (8/31/2016)</td>
</tr>
<tr>
<td>David Channell (AH) (8/31/2014)</td>
<td>David Channell (AH) (8/31/2016)</td>
</tr>
<tr>
<td>Mike Peng (SOM) (8/31/2014)</td>
<td>Greg Dess (SOM) (8/31/2016)</td>
</tr>
<tr>
<td>Marion Underwood (BBS) (8/31/2014)</td>
<td>Marion Underwood (BBS) (8/31/2016)</td>
</tr>
<tr>
<td>Ivan Sudborough (ECS) (8/31/2015)</td>
<td>Jason Jue (ECS) (8/31/2015)</td>
</tr>
<tr>
<td>Marilyn Waligore (AH) (8/31/2015)</td>
<td>Miles Romer (AH) (8/31/2016)</td>
</tr>
</tbody>
</table>

| Chair: Larry Reitzer (N) (8/31/2014) |
| Vice Chair: Alex Piquero (EPPS) (8/31/2015) |

| Mohammad Ali Hooshyar (NSM) (8/31/2015) |
| Alex Piquero (EPPS) |
### 2014 - 2015

**Committee Name:** Committee on Student Scholarships  
Charge: Policy Memorandum UTDPP1038  
Senate

**Concurrent**

<table>
<thead>
<tr>
<th>Ex-Officio (with vote)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean of Graduate Studies</td>
</tr>
<tr>
<td>Dean of Undergraduate Education</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Ex-Officio (without vote)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director of Financial Aid</td>
</tr>
<tr>
<td>Director of Endowment Services and Compliance</td>
</tr>
<tr>
<td>Director of the Office of International Education</td>
</tr>
</tbody>
</table>

**Special Requirements:**
- 7 members from among the Associate Deans for Undergraduate Education, or heads of graduate programs in the 7 schools
- 2-year terms, staggered

### Responsible University Official

Associate Provost responsible for Student Affairs

### Members Whose Terms are Continuing

<table>
<thead>
<tr>
<th>Name</th>
<th>School</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Simeon Ntafos</td>
<td>ECS</td>
<td>8/31/2015</td>
</tr>
<tr>
<td>Shelley Lane</td>
<td>AH</td>
<td>8/31/2015</td>
</tr>
<tr>
<td>Marilyn Kaplan</td>
<td>SOM</td>
<td>8/31/2015</td>
</tr>
<tr>
<td>Carol Lanham</td>
<td>EPPS</td>
<td>8/31/2015</td>
</tr>
<tr>
<td>Dennis Miller</td>
<td>NSM</td>
<td>8/31/2015</td>
</tr>
</tbody>
</table>

### Members Whose Terms are Expiring

<table>
<thead>
<tr>
<th>Name</th>
<th>School</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dachang Cong</td>
<td>IS</td>
<td>8/31/2014</td>
</tr>
<tr>
<td>Melanie Spence</td>
<td>B</td>
<td>8/31/2014</td>
</tr>
</tbody>
</table>

### Replacements Needed

- **Dachang Cong (IS) (8/31/2016)**
- **Melanie Spence (B) (8/31/2016)**

### Chair:

**Simeon Ntafos (EC) (8/31/2015)**

### Vice Chair:

**Shelley Lane (A) (8/31/2015)**

**Simeon Ntafos (EC) (8/31/2015)**

**Shelley Lane (A) (8/31/2015)**
**Committee Name:** Library Committee  
**Charge:** Policy UTDPP1076

### Ex-Officio (without vote)
- Dean of Libraries
- Library General Administration (one member)

### Responsible University Official
- Director of Library

### Members Whose Terms are Continuing
- Daniel Wickberg (A) (8/31/2015)
- Zalman Balanov (NSM) (8/31/2015)
- Richard Golden (BBS) (8/31/2015)
- Stephen Levene (N) (8/31/2015)
- Young-Joo Lee (EPPS) (8/31/2015)

### Members Whose Terms are Expiring
**Faculty:**
- Susan Chizeck (I) (8/31/2014)
- Nina Baranchuk (SOM) (8/31/2014)
- Indranil Bardhan (SOM) (8/31/2014)
- Pankaj Choudhary (N) (8/31/2014)
- Sean Cotter (AH) (8/31/2014)
- Xin-Lin Gao (ECS) (8/31/2014)
- Robert Morris (EPPS) (8/31/2014)
- John Santrock (B) (8/31/2014)

**Students:**
- (Appointed by Student Government)

### Special Requirements:
- 16 voting members
- 2 Students, including one undergraduate and one graduate student
- 7 faculty – one from each School
- 7 Members, one from each school’s Library Acquisition Committee nominated by School Deans
- 2-year terms, staggered

### Replacements Needed
- Susan Chizeck (I) (8/31/2016)
- Nina Baranchuk (SOM) (8/31/2016)
- Surya Janakiraman (8/31/2016)
- Pankaj Choudhary (N) (8/31/2016)
- Mark Rosen (AH) (8/31/2016)
- Xin-Lin Gao (ECS) (8/31/2016)
- Kevin Siqueira (EPPS) (8/31/2016)
- Robert Ackerman (BBS) (8/31/2016)
- Alex Katz (G-EPPS) (8/31/2015)
- Kathleen Alva (UG-AH) (8/31/2015)

### Chair:
- Daniel Wickberg (A) (8/31/2015)

### Vice Chair:
- Susan Chizeck (I) (8/31/2014)
2014 - 2015

Committee Name: Academic Program Review

Charge: Policy Memorandum UTDPP1013

Senate Committee

Ex-Officio

Special Requirements:

3 Faculty members
3 Deans
3-year terms, staggered

Responsible University Official

Executive Vice President and Provost

Members Whose Terms are Continuing

Faculty:
R. Chandrasekaran (ECS) (8/31/2015)
James Bartlett (B) (8/31/2016)
Ellen Safley (Library) (8/16/2016)

Deans:
George Fair (Dean, IS) (8/31/2016)
Bruce Novak (Dean, NSM) (8/31/2015)

Members Whose Terms are Expiring

Margaret Owen (B) (8/31/2014)
Don Hicks (EPPS) (8/31/2014)
Mark Lee (N) (8/31/2014)

Deans:
Mark Spong (Dean, EC) (8/31/2014)

Replacements Needed

Linda Thibodoeu (BBS) (8/31/2017)
Dohyogh Kim (EPPS) (8/31/2017)
George McMechan (NSM) (8/31/2017)
Hasan Pirkul (SOM) (8/31/2017)

Chair: Margaret Owen (BBS)(2014)
Vice Chair: Don Hicks (EPPS) (8/31/2014)

George McMechan (NSM) (8/31/2017)
R. Chandrasekaran (ECS) (8/31/2015)
Committee Name: Advisory Committee to the University Budget
Charge: Policy Memorandum UTDPP1084

Ex-Officio

Associate VP for Business Affairs

Special Requirements:

9 Faculty members
3-year terms, staggered

Responsible University Official

Executive Vice President and Provost

Members Whose Terms are Continuing

Faculty:
Richard Scotch (EPPS) (8/31/2015)
Robert Kieschnick (SOM) (8/31/2016)
Jay Dowling (BBS) (8/31/2015)
Robert Serfling (NSM) (8/31/2015)
D.T. Huynh (ECS) (8/31/2016)
Monica Evans (AH) (8/31/2016)

Members Whose Terms are Expiring

Rebecca Files (SOM) 8/31/2014
Ramachandran Natarajan (SOM) (8/31/2014)
Rym Wenkstern (ECS) (8/31/2014)

Replacements Needed

Rebecca Files (SOM) (8/31/17)
Ramachandran Natarajan (SOM) (8/31/17)
Duncan Macfarlane (ECS) (8/31/17)

Chair: Richard Scotch (EPPS)(2015)
Vice Chair: Robert Kieschnick (SOM)(2016)
Committee Name: Information Security Advisory Committee

Charge: Senate Concurrent

Ex-Officio

University Attorney

Responsible University Official

Office of Academic Affairs
Office of the Registrar
Office of Sponsored Projects

Members Whose Terms are Continuing

Faculty:
Ravi Prakash (ECS) (2015)
Fang Qiu (EPPS) (2015)
Kevin Hamlen (ECS) (2015)
Dinesh Bhatia (ECS) (2015)
Cuilhua Shen (AH) (2015)
Tres Thompson (BBS) (2015)

(Has left the University)

Members Whose Terms are Expiring

Cuilhua Shen (AH) (2015)

Replacements Needed

Outside the University

Joe Izen (NSM) (8/31/2016)

Member of Student Government

(8/31/15)

Staff Council

Daniel Calhoun (8/31/2015)
Daniel Calhoun (8/31/15)

Chair: Ravi Prakash
Ravi Prakash (ECS) (2015)

Vice Chair: Tres Thompson
Joe Izen (NSM) (8/31/2016)

Special Requirements:

7 Tenure Track Faculty members (3 of which have expertise in computer- security.
2 Security experts from Outside the University
1 Student Government member
1 Staff Council Member
2014 - 2015

Committee Name: Academic Calendar Committee

Charge: Policy Memorandum UTDPP1011

Ex-Officio – with vote
University Registrar and Director of Academic Records

Special Requirements:
10 Voting Members
1 University Registrar and Director of Academic Records (w/vote)
2 Administration
3 Faculty
2 Student Government
2 Staff
All but Registrar appointed annually

Responsible University Official
Executive Vice President & Provost

Members Whose Terms are Expiring

Faculty:
Matthew Bondurant (AH) (8/31/2014)
Paul Battaglio (EPPS) (8/31/2014)
Sherri Li (8/31/2014)

Administration:
Andrew Blanchard (8/31/2014)
Blair Flicker (8/31/2014)

Students:
Nalini (Nikki) Kanthety (UG-NSM) (8/31/2014)
Sabrina Arnold (UG-EPPS) (8/31/2014)

Staff:
Megan Gray (8/31/2014)
Sheila Rollerson (8/31/2014)

Chair: Andrew Blanchard (8/31/2014)
Vice Chair: Paul Battaglio (EP) (8/31/2014)

Replacements Needed
Matthew Bondurant (AH) (8/31/2015)
Paul Battaglio (EPPS) (8/31/2015)
Jennifer Holmes (EPPS) (8/31/2015)
Andrew Blanchard (8/31/2015)
Blair Flicker (8/31/2015)
Jessica Meah (UG-BBS) (8/31/2015)
Nicole Watson (UG-SOM) (8/31/2015)
Megan Gray (8/31/2015)
Sheila Rollerson (8/31/2015)
Andrew Blanchard (8/31/2015)
Paul Battaglio (EPPS) (8/31/2015)
2014 - 2015

Committee Name: Campus Facilities Committee

Charge: Policy Memorandum UTDPP1025  
University-Wide Committee

Ex-Officio (without vote)

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Executive Vice President and Provost</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vice President of Research</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assistant Vice President of Environmental Health and Safety</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Director of Media Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assistant Vice President of Auxiliary Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Director of Networking and Telecommunication Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Staff Council Member</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assoc. VP for Facilities Management</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Special Requirements:

- No fewer than 10 voting members
- 4 Faculty
- 2 Deans
- 1 Student
- 1 Representative from Student Affairs
- 1 Dean of Library (with vote)
- 2-year terms, staggered

Responsible University Official

Vice President for Administration

Members Whose Terms are Continuing

**Faculty**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Denise Boots</td>
<td>EP</td>
<td>(8/31/2016)</td>
</tr>
<tr>
<td>Tom Campbell</td>
<td>CD</td>
<td>(8/31/2015)</td>
</tr>
<tr>
<td>John Ferguson</td>
<td>NSM</td>
<td>(8/31/2015)</td>
</tr>
<tr>
<td>Eric Farrar</td>
<td>AH</td>
<td>(8/31/2016)</td>
</tr>
<tr>
<td>Dennis Kratz</td>
<td>AH &amp; Dean</td>
<td>(8/31/2015)</td>
</tr>
<tr>
<td>Mark Spong</td>
<td>EC &amp; Dean</td>
<td>(8/31/2016)</td>
</tr>
</tbody>
</table>

Members Whose Terms are Expiring

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bruce Novak</td>
<td>NSM &amp; Dean</td>
<td>(8/31/2014)</td>
</tr>
</tbody>
</table>

Library Representative

<table>
<thead>
<tr>
<th>Name</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>TBD</td>
<td></td>
</tr>
</tbody>
</table>

Staff Council (Ex-Officio)

<table>
<thead>
<tr>
<th>Name</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jay Jascott</td>
<td>(8/31/2014)</td>
</tr>
</tbody>
</table>

Student Affairs Staff

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>TBD</td>
<td></td>
<td>(8/31/2014)</td>
</tr>
</tbody>
</table>

Student

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basel Musharbash</td>
<td>UG-EPPS</td>
<td>(8/31/2014)</td>
</tr>
</tbody>
</table>

Chair: Denise Boots (EP) (8/31/2016)

Vice Chair: John Ferguson (NSM (8/31/2015)

Replacements Needed

- Varghese Jacob (SOM) (8/31/2016)
- Ellen Safley (Library) (8/31/2016)
- Anupam Kumar (UG-UCS) (8/31/2015)
- Denise Boots (EP) (8/31/2016)
- John Ferguson (NSM (8/31/2015)
Committee Name: Commencement Committee

Charge: Policy Memorandum UTDPP1020 University-Wide Committee

<table>
<thead>
<tr>
<th>Ex-Officio (without vote)</th>
<th>Special Requirements:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assistant Vice President for Student Affairs</td>
<td>2 Faculty</td>
</tr>
<tr>
<td>Director of University Events</td>
<td>2 Student representatives (including the</td>
</tr>
<tr>
<td>Speaker of the Faculty (Vice Chair)</td>
<td>President of the Student Body)</td>
</tr>
<tr>
<td>Dean of Graduate Studies</td>
<td>3-year terms</td>
</tr>
<tr>
<td>Dean of Undergraduate Education</td>
<td></td>
</tr>
<tr>
<td>Chief of Police</td>
<td></td>
</tr>
<tr>
<td>Associate Vice President for Facilities Management</td>
<td></td>
</tr>
<tr>
<td>Bookstore Manager</td>
<td></td>
</tr>
<tr>
<td>Coordinator of Student Health Services</td>
<td></td>
</tr>
<tr>
<td>Representative from Media Services</td>
<td></td>
</tr>
<tr>
<td>Representative from Alumni Services</td>
<td></td>
</tr>
<tr>
<td>University Registrar &amp; Director of Academic Records</td>
<td></td>
</tr>
<tr>
<td>Special Events Coordinator</td>
<td></td>
</tr>
</tbody>
</table>

| Responsible University Official                                                          |
|------------------------------------------------------------------------------------------|------------------------------------------------------------|
| Executive Vice President and Provost                                                    |                                                            |

Members Whose Terms are continuing

*Faculty:*
- Doug Kiel (EPPS) (8/31/2016) (Requested to remove self from Committee)

Members Whose Terms are Expiring

*Faculty:*
- Kathryn Evans (AH) (8/31/2014)
- Doug Kiel (EPPS) (8/31/2016)

*Students:*
- Elizaveta Liberman, SG President (8/31/2014)
- Jessica Palacios Gutierrez (UG-SOM) (8/31/2014)

<table>
<thead>
<tr>
<th>Chair: Judy Barnes, Director of University Events</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vice Chair: Murray Leaf, Speaker of Faculty Senate</td>
</tr>
</tbody>
</table>
2014 - 2015

Committee Name: Committee on Parking and Transportation

Charge: Policy Memorandum UTDPP1030

Ex-Officio (without vote)

Chief of Police
Associate Vice President for Facilities Management or designee
Safety Officer
Director of Disability Services
Parking and Transportation Manager
Assoc. VP for Budget and Resource Planning

Special Requirements:

6 voting members
2 Faculty
1 Staff
2 Students
1 Staff Council
2-year terms

Responsible University Official & Chair
Vice President for Administration

Members Whose Terms are Continuing

Faculty:
Thomas Brunell (EPPS) (8/31/2015)

Members Whose Terms are Expiring

Faculty:
John Wiorkowski (M) (8/31/2014)

Staff:
Kent Mecklenburg

Staff Council:
Paula Austell

Students:
Elizaveta Liberman (UG-EPPS) (8/31/2014)
Janani Saundaresan (UG-NSM) (8/31/2014)

Replacements Needed

John Wiorkowski (M) (8/31/2016)
Kent Mecklenburg (8/31/2016)
Lynn Butler (8/31/2016)

Brooke Knudtson (UG-EPPS) (8/31/2015)
Nancy Fairbanks (UG-MSN) (8/31/2015)
2014 - 2015

Committee Name: Committee on Research Involving Human Subjects

Charge: Policy Memorandum UTDPP1035

University-Wide Committee

Ex-Officio (with vote)
Vice President for Research

Responsible University Official
Vice President for Research

Members Whose Terms are Continuing
Faculty:
Bobby Alexander (EPPS) (8/31/2015)
Li Zhang (NSM) (8/31/2015)
Candice Mills (BBS) (8/31/2015)

Special Requirements
No fewer than nine (9) members
1 off-campus representative

1 member whose primary expertise is in a
variety of professions
(See charge for more requirements)
2-year terms

Members Whose Terms are Expiring
Faculty:
Aage Møller (BBS) (8/31/2014)
Daniel Krawczyk (BBS) (8/31/2014)
Dinesh Bhatia (ECS) (8/31/2014)
Elena Katok (SOM) (8/31/2014)
William Katz (BBS) (8/31/2014)
Denise Park (BBS) (8/31/2014)

Replacements Needed
Aage Møller (BBS) (8/31/2016)
Daniel Krawczyk (BBS) (8/31/2016)
John Hansen (ECS) (8/31/2016)
Elena Katok (SOM) (8/31/2016)
William Katz (BBS) (8/31/2016)
Rosanna Guadagno (AH) (8/31/2016)

Staff
James Cannici (8/31/2015)
Susie Milligan (8/31/2015)
Sanaz Okhovat (8/31/2015)
Kerry Tate (8/31/2015)

Non-UTD Representatives
Randal Boss (8/31/2015)
Judge Daniel Curran (8/31/2015)

Student
Ayla Jenson (UG-BBS) (8/31/2014)

Replacements Needed
James Cannici (8/31/2015)
Susie Milligan (8/31/2015)
Sanaz Okhovat (8/31/2015)
Kerry Tate (8/31/2015)

Pramukh Atluri (UG-BBS) (8/31/15)

Chair: Aage Møller (BBS) (8/31/2014)

Vice Chair: Daniel Krawczyk (BBS) (8/31/2014)
2015 - 2016

Committee Name: Committee for the Support of Diversity and Equity

Charge: Policy Memorandum UTDPP1022

Ex Officio

Responsible University Official
Vice President for Diversity and Community Engagement

Members Whose Terms are Continuing

Faculty
David Ford (SOM) (8/31/2015)
Sherri Li (EPPS) (8/31/2015)
Kim Knight (AH) (8/31/2015)
Asli Leblebioglu (EPPS) (8/31/2015)
Raul Rohas (BBS) (8/31/2015)
Meghna Sabharwal (EPPS) (8/31/2015)
Katherine Turk (AH) (8/31/2015)

Administration
Abby Kratz (8/31/2015)
Sherry Marek (8/31/2015)
Eloise Square (8/31/2015)

Replacements Needed

Faculty
Mandy Maquire (BBS) (08/31/2016)
Karen Prager (IS) (08/31/2016)
Katherine Turk (AH) (08/31/2015)
OPEN
OPEN

Staff
Yolande Evans (8/31/2015)
Misty Hawley (8/31/2015)
Carrilaine Schneckner (8/31/2015)
Daniel Hernandez (8/31/2015)
Letitia Andrews (8/31/2015)
Jane Shipman (8/31/2015)
Yue (Selina) Gu (8/31/2015)
Harriett (DeAnn) Hegi (8/31/2015)

Chair: None
Vice Chair: Raul Rojas (BBS) (8/31/2015)

University-Wide committee

Special Requirements
11 Faculty members (from each of the seven Schools)
3 Academic Administrators
8 Staff members

2-year terms

Resigned 2014

Members Whose Terms are Expiring

Faculty
Mandy Maquire (BBS) (8/31/2014)
Karen Prager (IS) (8/31/2014)
Katherine Turk (AH) (8/31/2015)
OPEN
OPEN

Staff
Yolande Evans (8/31/2015)
Misty Hawley (8/31/2015)
Carrilaine Schneckner (8/31/2015)
Daniel Hernandez (8/31/2015)
Letitia Andrews (8/31/2015)
Jane Shipman (8/31/2015)
Yue (Selina) Gu (8/31/2015)
Harriett (DeAnn) Hegi (8/31/2015)

Chair: None
Vice Chair: Raul Rojas (BBS) (8/31/2015)
2014 - 2015

Committee Name: Information Resources, Planning, and Policy Committee

Charge: Policy Memorandum UTDPP1003

Committee Name: Information Resources, Planning,

University-Wide

Committee

Ex Officio (with vote)

Chief Information Security Officer

Responsible University Official

Vice President & Chief Information Officer

Special Requirements

13 Voting Members
(7 tenure-track faculty w/2 at position of
Dean or above)
1 Staff – Audit and Compliance
1 Staff – Academic Affairs
1 Staff Council
1 Staff – Office of VP for Research
1 Staff - Administration

Two-year terms

Staff
Sanaz Okhovat (Research Compliance) (8/31/2015)
Toni Messer (Audit & Compliance) (8/31/2015)
Randal Rikel (Administration) (8/31/2015)

Members Whose Terms are Continuing

Faculty
Thom Campbell (BBS) 8/31/2015
Todd Fechter (AH) (8/31/2015)
Syam Menon (SOM)( 8/31/2015)
Bert Moore (BBS & Dean) (8/31/2015)

Members Whose Terms are Expiring

Faculty
Daniel Arce (EPPS) (8/31/2014)
Latifur Khan (ECS) (8/31/2014)
Mark Spong (ECS & Dean) (8/31/2014)

Staff Council
Arturo Elizondo (8/31/15) Arturo Elizondo (8/31/15)

Replacements Needed

Robert Morris (EPPS) (8/31/2016)
Latifur Khan (ECS) (8/31/2016)
Mark Spong (ECS & Dean) (8/31/2016)

Chair: Syam Menon (M) (8/31/2015)
Syam Menon (M) (8/31/2015)

Vice Chair: Todd Fechter (AH) (8/31/2015)
Todd Fechter (AH) (8/31/2015)
Committee Name: Institutional Animal Care and Use Committee

Charge: Policy Memorandum UTDPP1014

Ex-Officio (with vote)
Associate Vice President for Research

Responsible University Official
Associate Vice President for Research

Staff
Larry Zacharias, Chief of Police
Kelly Kinnard, Director of Physical Plant Services

Members Whose Terms are Continuing

Faculty
Leonidas Bleris (ECS) (8/31/2015)
Lucien Thompson (BBS) (8/31/2015)
Christa McIntyre Rodriguez (BBS) (8/31/2015)

Non-UTD Representatives
Tony Myers (8/31/2014)*
Egeene Q. Daniels, DVM (8/31/2014)*
Bill Alsup (8/31/2014)*

(*not approved by the Senate)

Members Whose Terms are Expiring

Faculty
Gail Breen (NSM) (8/31/2014)

Non-Scientific Area Representative

Chair: Lucien Thompson (BBS)(8/31/2015)
Vice Chair: Leonidas Bleris (ECS)(8/31/2015)

Special Requirements
No fewer than 6 (six) members
1 Member a Doctor of Veterinary Medicine
1 Community representative
1 Must be a practicing scientist experienced in research involving animals
1 Must be a person whose primary concerns are in a nonscientific area
3-year terms
Committee Name: Institutional Biosafety & Chemical Safety Committee
Charge: Policy Memorandum UTDPP1016
University-Wide Committee

Ex-Officio
Vice President for Research
Environmental Health & Safety Director
Biosafety Officer

Responsibility University Official
Vice President for Business Affairs

Members Whose Terms are Continuing

Faculty
Marco Atzori (BBS) (8/31/2015)
Lee Bulla (NSM) (8/31/2015)
Santosh D’Mello (NSM) (8/31/2015)
Jeff De Jong (NSM) (8/31/2015)
Jon Ploski (BBS) (8/31/2015)
Paul Pantano (NSM) (8/31/2016)

Members Whose Terms are Expiring

Replacements Needed
John Burr (NSM) (8/31/2014)
Santosh D’Mello (NSM) (8/31/2015)

Chair: Santosh D’Mello (N) (8/31/2015)
Vice Chair: Lee Bulla (N) (8/31/2015)

Special Requirements
No fewer than five members
2 (at least, and not less than 20% of membership) shall not be affiliated with the University
3-year terms
Chair – 2-year term and a member of the University Safety Council

Non-UTD Members
Steve Dossett (8/31/2014)
Nancy Viamonte (8/31/2014)

Steve Dossett (8/31/17)
Nancy Viamonte (8/31/17)

Wenchung ‘Walter’ Hu (NSM) (8/31/15)

Lee Bulla (NSM) (8/31/2015)
Paul Pantano (NSM) (8/31/2016)
Committee Name: Intellectual Property Advisory Committee
Charge: Policy Memorandum UTDPP1083

2014 - 2015

Ex-Officio (with vote)

Dean of Graduate Studies
Vice President for Administration
Associate Vice President for Technology Commercialization

Special Requirements

7 Voting members from among the voting faculty to provide broad representation of faculty research interests in the university. One voting member from the faculty will be Chair, one will be Vice Chair.

The President, at his or her discretion, may appoint up to three non-voting non-UT Dallas members to advise the voting members

2-year terms, staggered

Responsible University Official
Vice President for Research

Members Whose Terms are Continuing
Poras Balsara (ECS) (8/31/2015)
Ray Baughman (NSM) (8/31/2015)
Sanda Harabagiu (EC) (8/31/2015)
Stan Liebowitz (SOM) (8/31/2015)
Michael Kilgard (BBS) (8/31/2015)
Thom Linehan (AH) (8/31/2015)
Fang Qiu (EPPS) (8/31/2015)

Members Whose Terms are Expiring
Bill Frensley (ECS) (8/31/2014)

Replacements Needed
Bill Frensley (ECS) (8/31/2016)

Non-UTD Representatives
Daniel Chalker (8/31/2014)
Edwin Flores (8/31/2014)
Rob Miles (8/31/2014)

Daniel Chalker (8/31/2016)
Edwin Flores (8/31/2016)
Rob Miles (8/31/2016)

Staff
Jay Silber (8/31/2014)

Jay Silber (08/31/2015)

Chair: Thom Linehan (N) (8/31/2015)

Thom Linehan (N) (8/31/2015)

Vice Chair: Stan Liebowitz (M) (8/31/2015)

Fang Qiu (EPPS) (2015)
Committee Name: Radiation Safety Committee

Charge: Policy Memorandum UTDPP1032

2014 - 2015

Ex-Officio (without vote)
University Environmental Health and Safety Director
Vice President for Research

Special Requirements
At least three faculty members
Radiation Safety Officer (Chair)
3-year terms

Staff
Radiation Safety Officer, Chair

Responsible University Official
Vice President for Administration

Members Whose Terms are Continuing
Stephen Spiro (NSM) (8/31/2016)

Members Whose Terms are Expiring
Dean Sherry (NSM) 8/31/2014
John Sibert (NSM) (8/31/2014)
Dean Sherry (NSM) (8/31/2017)
John Sibert (NSM) (8/31/2017)

Chair: Kathy White, Radiation Safety Officer and University Safety Officer

Vice Chair: John Sibert (N) (8/31/2014)

Kathy White, Radiation Safety Officer and University Safety Officer
Stephen Spiro (NSM) (8/31/2016)
Committee Name: University Safety and Security Council
Charge: Policy Memorandum UTDPP1036

Ex-Officio
Chief of Police
Assistant Vice President for Student Affairs and Dean of Students
Associate Vice President for Facilities Management
University Environmental Health and Safety Officer
Emergency Management Coordinator

Responsible University Official
Vice President for Business Affairs

Members Whose Terms are Continuing
Faculty
Bruce Jacobs (EPPS) (8/31/2015)
Carol Cokely (BBS) (8/31/2015)
Lawrence Overzet (EC) (8/31/2015)

Members Whose Terms are Expiring
Faculty
Robert Wallace (ECS) (8/31/2014)
Bruce Jacobs (EPPS) (8/31/2015)

Staff
Wallace Martin (8/31/2014) - Staff Council

Students
Joseph Lim (UG-NSM) (8/31/2014)
Fiorella Labo Fossa (G-SOM) (8/31/2014)

Chair: Bruce Jacobs (EPPS) (8/31/2015)
Vice Chair: Wallace Martin (8/31/2014)

Special Requirements
4 members from faculty
6 members from staff
1 Callier Center physical plant
1 Worker’s Comp. Ins. Rep. from the Office of Environmental Health & Safety
1 Science Laboratories
1 ADA Compliance Officer
1 Student Life (Disability Services)
1 Staff Council

Chairs of the Following Committees:
Campus Facilities
Institutional Biosafety
Parking and Security
Radiation Safety
2 students – 1 undergraduate; 1 graduate
Chair-Faculty Member
Vice Chair-Staff Member
2-year terms, staggered

Replacements Needed
Robert Wallace (ECS) (8/31/2016)
John Worrall (EPPS) (8/31/2015)
Chad Thomas (Staff) (8/31/2016)
Megan Simons (G-EPPS) (8/31/2015)
Timothy Sullivan (UG-EPPS) (8/31/2015)
Lawrence Overzet (ECS) (8/31/2015)
Chad Thomas (Staff) (8/31/2016)
Committee Name: Student Fee Advisory Committee

Charge: UTDPP 1037

Ex-Officio (without vote)
Assistant Vice President for Student Affairs and Student Affairs
Assistant Vice President for Student Affairs
Associate Vice President for Budget and Resource Planning

Responsible University Official
Vice President for Student Affairs

Members Whose Terms are Continuing

Faculty
None

Staff
Lynn Butler (8/31/2014)
Dorothea Junt (8/31/2014)

Members Whose Terms are Expiring

Faculty
Jared Pickens (SOM) (8/31/2014)
Adrienne McLean (AH) (8/31/2014)

Students
Rajiv Dwivedi (UG) (8/31/2014)- 2 year
Katherine Borner (UG) (8/31/2014) – 2 year
Cody Wilming (UG) (8/31/2014)- 1 year
Elizaveta Liberman (UG) (8/31/2014)- 1 year
Russell Charlie Hannigan (UG) (8/31/2015)- 2 year

U-13

Special Requirements
9 Voting Members
Including:
5 Students
(3 with two-year terms; 2 with one-year term)
2 Faculty
2 Staff
2-year terms
Committee elects Chair

Replacements Needed
Jared Pickens (SOM) (8/31/2016)
Sean Cotter (AH) (8/31/2016)

Students
Brooke Knuton (UG-EPPS) (08/31/2016)
Aishwarya Ravin (UG-NSM) (08/31/2016)
Nancy Fairbank (UG-EPPS) (08/31/2015)
Zac Evans (UG-SOM) (08/31/2015)
Russell Charlie Hannigan (08/31/2016)
Committee Name: University Research Integrity Committee
Charge: Policy Memorandum UTDPP1034

Ex-Officio (with vote)
Dean of Graduate Studies
Vice President for Research, Chair

Responsible University Official
Executive Vice President and Provost

Special Requirements
8 tenured faculty at rank of full professor
Each school, except for Interdisciplinary Studies, should be represented
3-year terms

Members Whose Terms are Continuing
Anthony Champagne (EPPS) (8/31/2015)
Xinchou Lou (N) (8/31/2016)
Kamran Kiasaleh (EC) (8/31/2016)
Tomislav Kovandzic (EP) (8/31/2016)
Michael Rebello (SOM) (8/31/2015)
Dean Sherry (NSM) (8/31/2015)

Members Whose Terms are Expiring
Christine Dollaghan (BBS) (8/31/2014)
Thomas Riccio (AH) (8/31/2014)

Replacements Needed
Christine Dollaghan (BBS) (8/31/2017)
Thomas Riccio (AH) (8/31/2017)

Chair: Bruce Gnade (VP for Research)
Vice Chair: Anthony Champagne (EP) (8/31/2015)
**2014 - 2015**

**Committee Name:** Auxiliary Services Advisory Committee

Charge: Policy Memorandum UTDPP1015

**Ex-Officio (without vote)**

Assistant Vice President for Student Affairs and Dean of Students
Auxiliary Services Manager
Director of Food Services
Director of Student Union
UTD Bookstore Manager

**Special Requirements:**

7 Voting members  
3 From faculty and staff  
4 Students  
1-year term

**Responsible University Official**

Assistant Vice President for Procurement Management

**Members Whose Terms are Expiring**

**Faculty:**

Liz Salter (IS) (8/31/2014)
Jennifer Holmes (EPPS) (8/31/2014)

**Staff:**

Jayar Medlock (8/31/2014)

**Students:**

Nischal Colluru (G-ECS) (8/31/2014)
Elizaveta Liberman (UG-EPPS) (8/31/2014)
Isaac Butterfield (UG-ECS) (8/31/2014)
Russell (Charlie) Hannigan (UG-NSM) (8/31/2014)

**Replacements Needed**

**Faculty:**

Jennifer Murphy (AH) (8/31/2015)
Banks Miller (8/31/2015)

**Staff:**

Jayar Medlock (8/31/2015)

**Students:**

Brooke Knudtson (EG-EPPS) (8/31/2015)
Nancy Fairbank (UG-EPPS) (8/31/2015)
Zach Stokes (UG-ECS) (8/31/2015)
Chidi Echebiri (UG-SOM) (8/31/2015)
2014 - 2015

Committee Name: Campus Wellness Committee

Charge: Policy Memorandum UTDPP1017

University-Wide Committee

Special Requirements:
No fewer than 9 members
3 Faculty
3 Staff
3 Students
Chair appointed by President

** 1 year terms

Members Whose Terms are Expiring

Faculty:
Eric Schlereth (AH) (8/31/2014)
Michael Crespin (EP) (8/31/2014)
Lucy Petrovic (AH) (8/31/2014)
Shayla Holub (BBS)

Staff:
Paula Austell (8/31/2014)
Nancy Bryant (8/31/2014)
Karen Garcia (8/31/2014)
Elizabeth Sohns

Students:
Elise Keller (UG-ECS) (8/31/2014)
Siddharth Sant (UG-NSM) (8/31/2014)
Emily Cohen (UG-EPPS) (8/31/2014)
Joan Alejandro (UG-ECS)
Chris Lucas-Melanson (UG-NSM)

Replacements Needed

Monica Rankin (AH) (8/31/2015)
Nadine Connell (EPPS) (8/31/2015)
Shayla Holub (BBS) (8/31/2015)
Michele Brown (8/31/2015)
Nancy Bryant (8/31/2015)
Karen Garcia (8/31/2015)
Harriett (DeAnn) Hegi (alternate only)
Andrei Rosu (UG-BBS) (8/31/2015)
Vedika Hgrawal (UG-ECS) (8/31/2015)
Sukaina Syed (UG-EPPS) (8/31/2015)

Chair:
(Selected themselves)

Vice Chair:

Responsible University Official
Vice President for Administration
Committee Name: University Sustainability Committee

Charge: Policy Memorandum UTDPP1078

Special Requirements:

- Responsible University Official
  Vice President for Administration

- Members Whose Terms are Expiring
  Babak Fahimi (ECS) (8/31/2014)
  Mustapha Ishak-Boushaki (NSM) (8/31/2014)
  Doug Goodman (EPPS) (8/31/2014)

- Staff:
  Craig Lewis (8/31/2014)

- Students:
  Casey Sublett (UG) (8/31/2014)
  Miguel Juarez (UG) (8/31/2014)

- Chair: Babak Fahimi (ECS) (8/31/14)
- Vice Chair: Mustapha Ishak-Boushaki (NSM) (8/31/2014)

- Replacements Needed
  Babak Fahimi (ECS) (8/31/2015)
  Mustapha Ishak-Boushaki (NSM) (8/31/2015)
  Doug Goodman (EPPS) (8/31/2015)
  Craig Lewis (8/31/2015)
  Katie Truesdale (UG-SOM) (8/31/2015)
  Rebecca Jim (UG-SOJM) (8/31/2014)

- Chair: Mustapha Ishak-Boushaki (NSM) (8/31/2015)
- Vice Chair: Doug Goodman (EPPS) (8/31/2015)
## Committee Name: University Committee on School and Department Procedures

**Charge:** Currently at OGC

**Ex-Officio**

| Chair of Faculty Standing and Conduct |

**Responsible University Official**

- 2 Deans of Schools
- 2 Faculty
- 2 year term of service

## Members Whose Terms are Continuing

### Faculty:

### Deans:

## Members Whose Terms are Expiring

<table>
<thead>
<tr>
<th>Replacements Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Poras Balsara (ECS) (8/31/16)</td>
</tr>
<tr>
<td>Viswanath Ramakrishna (NSM) (8/31/16)</td>
</tr>
</tbody>
</table>

## Deans:

<table>
<thead>
<tr>
<th>Deans</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bert Moore (BBS) (8/31/16)</td>
</tr>
<tr>
<td>Dennis Dean (EPPS) (8/31/16)</td>
</tr>
</tbody>
</table>

## Chair:

Bert Moore (BBS) (8/31/2016)

## Vice Chair:

Poras Balsara (ECS) (8/31/2016)