MEMORANDUM
September 27, 2012

TO: Academic Council*

COPY TO: David Daniel  George Fair
Hobson Wildenthal  Dennis Kratz
Andrew Blanchard  James Marquart
Calvin Jamison  Bert Moore
Abby Kratz  Bruce Novak
John Wiorowski  Hasan Pirkul
Austin Cunningham  Mark Spong
Sheila Amin Gutierrez de Piñeres

FROM: Office of Academic Governance
Vicki Carlisle, Academic Governance Secretary

SUBJECT: Academic Council Meeting

The Academic Council will meet on WEDNESDAY, OCTOBER 3, 2012 at 2:00 p.m. in the Osborne Conference Room, ECSS 3.503. Please bring the agenda packet with you to the meeting. If you cannot attend, please notify me at vicki.carlisle@utdallas.edu or x6751.

Attachments

<table>
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<th>2012-2013 ACADEMIC COUNCIL</th>
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<td>Gail Breen</td>
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<td>Cy Cantrell</td>
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<td>R. Chandrasekaran</td>
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<td>David Cordell**</td>
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<td>Murray Leaf*</td>
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<td>Dennis Miller</td>
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<td>Ravi Prakash</td>
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<td>Tim Redman</td>
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<td>Liz Salter</td>
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<td>Richard Scotch</td>
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<td>Tres Thompson</td>
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<td>Raj Dwivedi, Student Governor President</td>
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*Speaker
**Secretary

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION UNIVERSITY
AGENDA

ACADEMIC COUNCIL MEETING
October 3, 2012
Osborne Conference Room, ECSS 3.503

1. CALL TO ORDER, ANNOUNCEMENTS & QUESTIONS  DR. DANIEL
2. APPROVAL OF THE AGENDA  DR. LEAF
3. APPROVAL OF MINUTES  DR. LEAF
   September 15, 2012 Meeting
4. SPEAKER’S REPORT  DR. LEAF
5. FAC REPORT  DR. LEAF
6. CEP PROPOSALS - TBA  DR. CANTRELL
7. RESIDENTIAL CAMPS & CONFERENCE SERVICES PRESENTATION  DR. LEAF/PAM McELRATH
8. REVISED BYLAWS GUIDELINES FOR SCHOOLS  DR. LEAF
    RECOMMENDED AMENDMENT: GENERAL STANDARDS AND
    PROCEDURES: FACULTY PROMOTION, REAPPOINTMENT AND
    TENURE – UTDPP1077
9. REPLACEMENT/ADDITIONAL APPOINTMENTS FOR CAMPUS FACILITIES  DR. LEAF
    COMMITTEE AND INSTITUTIONAL ANIMAL CARE & USE COMMITTEE
10. ADJOURNMENT  DR. DANIEL
UNAPPROVED AND UNCORRECTED MINUTES

These minutes are disseminated to provide timely information to the Academic Council. They have not been approved by the body in question, and, therefore, they are not the official minutes.

ACADEMIC COUNCIL MEETING
SEPTEMBER 5, 2012

PRESENT:  David Daniel, Andrew Blanchard, Gail Breen, Cy Cantrell, R. Chandrasekaran; David Cordell, Murray Leaf, Dennis Miller, Ravi Prakash, Liz Salter, Richard Scotch, Tres Thompson

ABSENT:  Tim Redman

VISITORS:  Abby Kratz, Raj Dwivendi

1. CALL TO ORDER, ANNOUNCEMENTS & QUESTIONS

President Daniel called the meeting to order. He reported that he attended the Student Government meeting on Tuesday. He recognized the good level of communication between students, faculty and administration and stressed the importance of both Student Government and the Faculty Senate and Council to continue to maintain open communication.

Dr. Daniel recognized Murray Leaf for his superb performance addressing the last UT System Board of Regents meeting.

Dr. Daniel said that he was extremely pleased with the work done by the schools, the Deans and the Provost on faculty hiring. We are up 39 net new faculty over last year. This year’s enrollment growth is 4-4.5% and faculty growth is at 9%. Last year those numbers were reversed. A lot of aggressive faculty recruitment is taking place.

The student enrollment will be around 19,700 this fall. All the quality indicators are up. Some of the diversity numbers are up. The main area of enrollment growth is in international graduate students.

At the August meeting the UT-System Board of Regents approved our request for a 50,000 square foot addition to the Biosciences and Engineering Building. This will add critical space that will be used for wet labs.

Parking issues seem to have been resolved from last year with the addition of new shuttle bus routes and some expanded parking.

PeopleSoft issues continue to be a concern but we are in a significantly better place than we were a year ago. We are making slow but steady progress.
2. **APPROVAL OF THE AGENDA**

Speaker Leaf asked to add one item to the agenda – Resolution from the Senate requiring faculty notification of the installation of LanRev and related software on University-owned and personal computers.

Cy Cantrell moved to approve the agenda as amended. Richard Scotch seconded. The agenda was approved as amended.

3. **APPROVAL OF MINUTES**

Cy Cantrell moved to approve the minutes as circulated. Richard Scotch seconded. The minutes were approved as circulated.

4. **SPEAKER’S REPORT**

Work is continuing on the guidelines for school bylaws. The working group will meet again next week but this item will not be ready for the September Senate meeting.

5. **FAC REPORT**

Speaker Leaf is serving as Chair of the UT-System Faculty Advisory Council this year. He addressed the Board of Regents in that capacity at the last meeting. He particularly wanted to make clear that the FAC supported Chancellor Cigarroa.

6. **CEP PROPOSALS**

Cy Cantrell stated that the information included in the agenda packet has not been reviewed by the Committee on Educational Policy. The new programs being presented are a minor in actuarial science and a Bachelor’s degree in supply chain management. Some of this material will be ready to present to Senate. However, the undergraduate teaching proposal needs more work and will not be ready for Senate. The proposed policy on undergraduate teaching will need to be vetted by the School of Natural Sciences & Mathematics and go back to the CUE before it comes to CEP.

Cy Cantrell moved to place those items from CEP that will be ready for Senate review on the Senate agenda. R. Chandrasekaran seconded. The motion carried.

7. **DRAFT ANNUAL REVIEW POLICY**

Speaker Leaf explained that the Committee on Faculty Standing and Conduct discussed this item along with him and Dr. Wildenthal after the Council agreed that it did not need to go to a 3+3 committee. The purpose of this is to slightly alter what we have been doing all along. There were no substantive changes. Richard Scotch moved to place this item on the Senate agenda. Cy Cantrell seconded. The motion carried. There may be additional non-substantive changes from the Provost before it is considered at the Senate meeting.

8. **DRAFT CHARGE FOR THE INTERNET SECURITY COMMITTEE**

Cy Cantrell moved to place this item on the Senate agenda. R. Chandrasekaran seconded. There was no discussion and the motion carried.

9. **SENATE & UNIVERSITY COMMITTEE REPORTS**

Dr. Cordell reported that so far he has received 9 reports from Senate committees and 3 from the University committees. He is hopeful that he will receive more reports before the Senate meeting. The CQ report has been completed but not received yet. Cy Cantrell moved to accept the reports received and add this item to the Senate agenda. Gail Breen seconded. The motion carried.
10. Senate Resolution on the Installation of LanRev and Similar Software

The following proposed resolution was read to the Council:

It is the sense of the Senate of the University of Texas at Dallas that no software should be installed on computers for faculty that can be used to remotely read, erase, or alter the contents of files on that computer with informing the faculty member of the existence of that software, and receiving the faculty member's concurrence. Faculty should be advised of what the software is capable of, and indicate that they understand.

Cy Cantrell raised objection to requiring the concurrence of the faculty member, stating it was pointless. Speaker Leaf replied that concurrence would be a condition of having a University-owned computer issued. There was more general discussion of the resolution, and whether it should apply to only University-owned computers or both University-owned and personal computers. The Council agreed that for the present, the resolution should only address University-owned laptops. After discussion, the resolution was amended to:

It is the sense of the Senate of The University of Texas at Dallas that no software should be installed on University-owned portable computers for faculty that can be used to remotely read, erase, or alter the contents of files (except for routine software updates on that computer) without informing the faculty member of the existence of that software. Faculty should be told of the software's capability.

President Daniel suggested that if the resolution is passed by the Senate, it should then be sent to Leah Teutsch and ask if she is willing to implement this practice.

Cy Cantrell moved to place this on the agenda. Gail Breen seconded. The motion carried.

11. Senate Agenda for September 19:

CEP Proposals

Draft Annual Review Policy

Draft Charge for Internet Security Committee

Senate Resolution on LanRev and Similar Software

Committee Reports

APPROVED: __________________________ DATE: __________________________

Murray J. Leaf
Speaker of the Senate
From: pammcelrath@utdallas.edu
Subject: Request to do RCCS presentation for Academic Senate
Date: September 26, 2012
To: “Leaf, Murray” mjleaf@utdallas.edu

As the UT Dallas academic community prepares grant proposals and plans for summer 2013 programs, I would like the opportunity to give a short presentation at one of the upcoming Academic Senate meetings to share with faculty how programs can utilize housing on campus.

Residential Camps & Conference Services is now taking reservations for overnight accommodations in our residence halls for summer camps, conferences and visiting scholar groups. We offer convenient location, private bedrooms, meeting spaces and a one stop approach to planning your overnight events that allows the faculty the ability to arrange housing, dining and other campus needs through a single point of contact.

Please contact me at pam.mcelrath@utdallas.edu or 972-883-5565 to schedule a presentation or arrange a one-on-one meeting. For more information please visit www.utdallas.edu/conference.

Thank you,

Pam McElrath
Associate Director of Residential Life
Residential Camps & Conference Services
Faculty Personnel Review Committee

Faculty Personnel Review Committees are chaired by the Dean of the School and must include at least four-five tenured faculty members from the School to be elected by the school faculty in a meeting of the faculty. Elected by the Dean, the committee will be by plurality ballot. The bylaws may allow one additional member to be appointed by the Dean to assure balance. Service on the Personnel Review Committee should rotate among the tenured faculty on a staggered annual cycle with no member's term appointment to exceed two years. Only tenured faculty may serve on this committee, and recommendations regarding tenured Associate Professors may be made only by tenured Professors. A majority of the members should be of the rank of full professor.

All faculty members other than Professors will have their previous year's work reviewed annually by the Faculty Personnel Review Committee. For this purpose, the faculty member's record will include, but need not be limited to, the documents in the annual review of faculty, before the Dean of the School has made his or her preliminary assessment. The Committee will also have access to annual reviews for previous years. This annual review will lead to one of three recommendations:

1. To retain the faculty member for another year without additional review, or
2. To recommend that an ad hoc committee be composed to assess the faculty member's suitability for reappointment, tenure, and/or promotion, or
3. In the case of faculty in their first or second year of service, to not reappoint the faculty member.

These recommendations will be communicated by the Dean to the Provost according to the schedule.

A faculty member may request an ad hoc committee review even if the School's initial decision is not to initiate such a review. Such requests will be submitted to the Dean of the School for recommendation to the Provost.