

Facilities Oversight Committee
Notes on the meeting of 16 December 2005

1. Meeting plan for the Spring semester: We will meet on the fourth Friday of the month beginning January 27, 10 to 11 am. *The January meeting will be in the President's Conference Room (subject to change).*

2. Ideas for the website:

We will name it "Problems."

Since the building representatives seem to be working for receiving complaints and other feedback on the physical facilities and passing them on to Physical Plant, we will not try to compete with or disturb that system but rather build on it. The website will describe the system and give the building representatives for each building, with contact information. It will also have similar information for IT problems and points for complaints and suggestions such as student government.

We will distinguish problems with "facilities" from other problems.

But we will have an email return in case building representatives or other venues are not effective.

This will obviate the problems with monitoring input and meeting to decide how to route it, but it also means we will not have this input as a source of information for long range or wider-scope planning. We will look into the possibility of getting reports from physical plant and other relevant units.

We will also look into including information on the websites on current projects and plans, to provide mutual awareness.

For the long-term planning function, we will assess the status of the campus master plan.

3. Consider other possible avenues for input.

At this point the most obvious thing to do is see what information we already have centrally.

4. List campus offices we need to involve.

We will answer this as we proceed.

5. We decided it was premature to consider methods for prioritizing.

6. Agenda items for next meeting.

1. Website design.

2. We will look at the Master Plan on the web and on disk, and try to assess the extent to which it is still viable as a common reference point or framework.

The url for the main powerpoint of the campus master plan is:

<http://www.utdallas.edu/masterplan2003/overview.html>

Murray Leaf, Chair

