I. Mandatory:
A meal membership is required for all students housed in the University’s residence halls (University Commons). The meal membership is charged to your student account for the fall and spring semesters. Meal memberships are automatically loaded to your Comet Card and are AUTOMATICALLY RELOADED from the fall to the spring term. If a required student does not select a meal membership, the default membership will be the Comet 14.

II. Service Periods:
Dining Services provides meals for meal memberships for fall and spring semesters. Fall semester’s operational dates begin with breakfast on August 16, 2017 and end with dinner on December 14, 2017. Spring semester’s operational dates begin with breakfast on January 5, 2018 and end with dinner on May 7, 2018. Meals are not provided during some holidays and break periods, including Spring Break–March 12-17, 2018. Visit utdallas.edu/dining for details.

III. Acceptance:
The following constitutes acceptance of the terms and conditions of the meal membership:
A. Housing and meal membership online application or submission of meal membership preference forms;
B. Initial payment of meal membership; or
C. Any meal membership and meal money loaded to your Comet Card can be used in any food venue

IV. Meal Membership Types:
A. Incoming first-year students in residence halls may select form the 3 meal-membership types:
   a. The Comet 19-meals-per-week in Dining Hall West coupled with $50 in meal money per semester to spend in the various retail food concepts;
   b. The Comet 14-meals-per-week in Dining Hall West coupled with $100 in meal money per semester to spend in the various retail food concepts; and
   c. The Comet 10-meals-per-week in Dining Hall West coupled with $150 in meal money per semester to spend in the various retail food concepts.

B. Commuter Students (any class level) and Students residing in on-campus apartments in addition to the memberships listed above for first-year students, have the option of selecting:
   a. The Block 30-meals-per-semester in Dining Hall West coupled with $100 in meal money per semester
   b. The Block 45-meals-per-semester in Dining Hall West coupled with $100 in meal money per semester
   c. The Block 80-meals-per-semester in Dining Hall West coupled with $100 in meal money per semester

Upperclass or graduate students residing in the residence halls (University Commons) must select one of the 6 meal-membership types.

C. Meal Money is the dollar-for-dollar credit built into a meal membership for you to spend in the retail food concepts. For additional buying power, you may purchase Comet Cash at any time through the Comet Center’s website. Meal money associated with the meal membership expires each semester, but Comet Cash rolls over from year to year. Meal Money expires at the last operational day of each semester: December 14, 2017 for fall and May 7, 2018 for the spring.

D. You will be automatically re-enrolled for the same meal membership selection in the spring as you are in the fall unless you request a change before the January 24, 2018 deadline.

E. Meals in a meals-per-week membership not eaten during a week are not refundable, nor are they held in reserve for use at another time. The weekly cycle resets beginning every Monday. Students on these memberships may use only one meal per meal period (Breakfast, Brunch, Lunch or Dinner) in the dining hall.
The meal periods are:

- **Breakfast** (Mon-Fri): 7:00 a.m. - 10:30 a.m.
- **Lunch** (Mon-Fri): 10:30 a.m. - 5:00 p.m.
- **Dinner** (Mon-Fri): 5:00 p.m. - 9:00 p.m.
- **Brunch** (Sat-Sun): 10:30 a.m. - 2:30 p.m.
- **Dinner** (Sat-Sun): 4:30 p.m. - 7:00 p.m.

*(closes at 7:30 pm on Friday, Saturday and Sunday)*

V. **Retail Meal Exchange:**

Meal Exchanges are offered with our meal memberships. One Dining Hall West meal swipe per day, Monday-Friday, may be substituted for a predetermined meal combo at participating retail venues on campus. Meal exchange locations and selections are posted on-line at utdallas.edu/dining as well as at each participating location.

VI. **Payment**

The full charge for the meal membership is posted to your EZ Pay student account through the Bursar’s Office and is due in accordance with the University’s Payment/Refund calendar. Any payment you make to your student account is first applied towards tuition and then towards all other university fees, including the meal membership. Failure to make payment when due may result in penalties, including a block on registration and/or transcripts.

VII. **Financial Aid:**

University administered financial aid (scholarships, loans, grants, etc.) may be applied in total by the university against amounts owed hereunder notwithstanding any payment membership option elected by the student. If financial aid fails to cover any portion of the meal membership cost, the student understands the balance of the meal membership cost will be the responsibility of the student. Further, the student understands that enrollment in the meal membership may not be canceled, due to financial aid not covering all or any portion of the meal membership costs.

VIII. **Changes or Cancellations:**

Changes or cancellations will not be accepted in any circumstance, including moving out of residence halls, after September 6, 2017 for the fall semester or January 24, 2018 for the spring semester. All changes or cancellation requests must be requested prior to the dates specified above via the change request online form found on Dining Services’ website (utdallas.edu/dining). Prior to the change/cancellation deadline, you may submit one online change request free of charge. Each additional submission will incur a $25 charge.

IX. **Medical Appeals:**

Medical appeals must be submitted with the appropriate Accommodation Request Form and physician’s supporting documentation before census day. The form may be requested by emailing foodservice@utdallas.edu or calling 972-883-6248. You must clearly indicate why you are medically unable to eat the food provided in the various dining locations on campus.

X. **Refund Policy for University Withdrawals:**

Withdrawal from The University (loss of student status) will result in a refund of advance payment minus a weekly charge for the number of meals that were available and Meal Money spent. The meals-available charges apply to the meals that have been served and not necessarily those that have been eaten by a specific student. The University will not issue a refund for any missed meals. Per the Bursar’s Office, all refunds to the student will be applied first to any outstanding debt to the university including, but not limited to, past due accounts and future installment payments, unless prohibited by applicable law. Any remaining refund due will be mailed to the permanent address on the student’s records when processed by the Bursar’s Office.