

U.T. DALLAS STAFF COUNCIL MEETING MINUTES

January 14, 2004

Green Center Commons

9:00 a.m.

Members Present: Andy Aquatero, Peggy Attari, James Barnes, Christy Baxter, Paul Bogan, Rickie Brown, Laurie Brown, Daniel Calhoun, Mary Margaret Echevarria, Lisa Garza, Sandee Goertzen, Barbara Gordon, Roberta Green, Kathy Gribble, Gayle Holt, Kent Mecklenburg, Fatiah Lambert, Carol Lanham, Jacqueline Long, Betty Loy, Ramona Metcalf, Trudy Muller, Rochelle Pena, Emebet Sahle, Keith Stelzenmuller, Doug Vass, Sally Zirkle

EX OFFICIO: Murray Leaf

Members Absent: Deborah Day, April Gauer, Mary Janes, Darlene Johnson, Pat McEachern, Karla Perez, Tina Sharpling

Ex-officio absent: Claire Occhipinti

Chair Sandee Goertzen welcomed Council members and turned the meeting over to Mr. Bob Lovitt, Senior Vice President for Business Affairs. Mr. Lovitt was invited to speak to the Staff Council about the Master Plan for the University. He also answered question from the representatives and guests.

The Chair Sandee Goertzen called the meeting to order. First item on the agenda was to welcome the two new members to the Staff Council, Mary Janes and Ramona Metcalf. Mary was unable to attend today's meeting, she is our new representative from District 6 and replaces Betty Loy. Ramona Metcalf is will be representing District 3 replacing Mathew Makowka.

A motion was made and seconded to correct the minutes from the December 10th meeting, the motion passed. The minutes were amended to correct the spelling of the names Jody Nelsen and Karla Perez. A motion was made to approve the minutes as amended, the motion was seconded and the motion passed.

Reports

Executive Committee: Ms. Goertzen reported the Executive Committee met on January 7th and discussed all the items on the agenda today.

District 1 coffee with the President is scheduled for January 22nd. Rochelle Pena will serve as the contact person for organizing this event in District 1.

The CARE Awards ceremony was held yesterday in the Green Commons. The fall 2003 awardees are Rickie Brown, Mark Phillips, Connie Hoggard, Arthur Gregg, Kim Winkler and Teresa Lynd.

Treasurer's Report: Ms. Baxter reported that the balance in the State Funds is \$ 2,040.94, the balance in Designate Funds is \$ 4,089.75 and the balance in the Scholarship Account is \$ 3,258.67. Ms. Baxter reported that some of the money from the Designated Funds will be transferred to the Scholarship Account.

Benefits Committee: Rochelle Pena reported that her committee did not meet in December but had a meeting scheduled for the first of January. Balloon sales are scheduled for Friday February 13th. The committee is asking for volunteers from each building on campus to assist with the sales this year.

Communications: Daniel Calhoun reported that his committee is busy working on the February newsletter that will be distributed in the February Staff Council meeting.

Staff Development: Laurie Brown reported that her committee did not meet in December but has a meeting scheduled for January 15th. The committee is working on the Training Survey that they plan on inserting in the February newsletter.

Presidential Search: Betty Loy reported that the first official meeting is scheduled for January 26th.

Parking and Security Committee: Betty Loy reported that the committee did not meet in December.

Campus Facilities and Oversight Committee: Peggy Attari reported that the committee did not meet in December.

Safety Committee: Kent Mecklenburg stated that he was not able to attend but Doug Voss attended the December meeting and will give the committee report. The committee discussed the items on their agenda, and dismissed for the holiday break.

Women's Center: Jacqueline Long reported that the Association of University Women is planning an informational meeting on February 12th for undergraduate students. This chapter would be available to students only.

Faculty Senate: Dr. Leaf reported that the Faculty Senate is scheduled to meet in January.

New Business:

Suggestion 2004-009S Webpage for posting doctors information: Daniel Calhoun stated that in the February newsletter there will be an article about utilizing UTD newsgroups for this type of information. After discussion, staff members determined that the shared information or a chat room for medical information concerning doctors in the UTD health care plans would be a good idea. A motion was made to send this suggestion to Mr. Hargrove, Claire Occhipiniti and the Communications Committee. The motion was seconded and passed.

Other Business:

District 3 coffee notes with President Jenifer: Daniel Calhoun reported that on December 11th, President Jenifer and Dr. Sutton met with staff from district 3, this included personnel from the Library, Information Resources, and the International Student Services office. Dr. Jenifer discussed his retirement, the Presidential Search Committee and the importance of the next president taking UTD to a Tier I University.

Dr. Jenifer stated that signage on campus continues to be an unresolved issue.

There being no other business, the meeting was adjourned,

Respectfully submitted.

Deborah Day
Recording Secretary/Parliamentarian
February 4, 2004