

U.T. DALLAS STAFF COUNCIL MEETING MINUTES

January 12, 2005

Green Center Commons

9:00 a.m.

Members Present: Andy Aquatero, Paul Bogan, Donna Bomnskie, Sandy Burdine, Tina Butterfield, Daniel Calhoun, Deborah Day, Kris Faulk, Lisa Garza, April Gauer, Sandee Goertzen, Barbara Gordon, Gayle Holt, Carol Lanham, Jacqueline Long, Betty Loy, David Maldonado, Kent Mecklenburg, Ramona Metcalf, Kathy Meyer, Sandra Mitchell, Trudy Muller, Alex Nestor, Wendy Newton, Margie Robbins, Betty Roth, Mary Ann Routzahn, Randy Sims, Keith Stelzenmuller, John Terrell, Doug Vass, Volya Wilds-Helm and Sandra Zemcik

Members Absent: James Barnes, Christina Braxton, Lee Ann Fitussi, Karen Jarrell, Fatiah Lambert, Rochelle Pena, Cleon Ramey, John Turner

EX OFFICIO: Robert Nelsen, Claire Occhipinti

Chair Sandee Goertzen called the meeting to order. A motion was made and seconded to approve the minutes of December 8 as corrected. The motion passed.

Guest Speaker: Claire Occhipinti, Assistant Director of Human Resources spoke to Staff Council about UT Retirement Manager which is targeted to be on line March 1. Ms. Occhipinti also gave handouts about the program.

Reports:

Executive Committee: Ms. Goertzen reported the Executive Committee met on January 5 and discussed all items on the agenda.

Daniel Calhoun and John Terrell have moved to Jonsson Bldg. and are now members at large. District 3 representatives are now Paul Bogan and Nadira Zakhidova.

Presidential Candidate: Dr. David Daniel will visit UT Dallas January 19 and 20. Dr. Daniel will meet with Staff Council January 19. Feedback forms will be handed out at this meeting. There will be an open forum for the entire campus on January 20.

The Board of Regents will interview Dr. Daniel and Dr. Barton on February 9 and 10 with an announcement being made on February 10. The new president will be on campus February 11.

Tape Recorders: Staff Council purchased recorders for each committee's use. These recorders need to be located.

Signs: There are thirteen signs missing and if there are any that have not been turned in to Ms. Goertzen, please do so.

Treasurer's Report: Gayle Holt reported there is \$2,781.98 in our state fund, \$7,126.81 in the scholarship fund and \$1,871.30 in the designated fund.

Benefits Committee: Doug Vass reported the Benefits Committee discussed the Benevolent Fund. The committee recommended cards be purchased at a price of around \$100 for fifty cards. This will be discussed as an agenda item in the February Executive Committee meeting.

The Committee is waiting for final transcripts before awarding scholarships...

Communications Committee: Alex Nestor reported ninety percent of articles have been received and the first draft will be available next week. The newsletter should be ready for departmental pick up at the next Staff Council meeting.

Staff Development: The A-Z guide is still being discussed. The functional directory on line page will be discussed at the next committee meeting.

Display Case: The dedication plaque has not yet been received. Physical Plant will let Kent know when the sign is done.

Wellness Health Fair: The Committee wants to know more about the fair before a decision to participate is made.

Kent passed around the plaque Staff Council received as "Most Spirited" from the Homecoming Parade.

Fundraising Committee: Donna Bomnskie reported in Ms. Pena's absence. \$1,060 was made from Poinsettia sale.

Valentine balloons will be sold Monday, February 14. Booths will be set up and manned by Staff Council volunteers and there will also be volunteers walking around with balloons to be sold. The price has not been decided yet but will be \$2.00 or \$2.50. Four hundred fifty were ordered for last year's sale but were sold out by 1:30. This year five hundred will be ordered. Deborah will check into the possibility and cost of getting a tank to blow up our own balloons and will present her findings at the next meeting.

Eleven boxes of ink jet cartridges have been collected and sent however the last check has not yet been received. No more boxes will be sent until a check is received.

Presidential Search: Betty Loy yielded the floor to Dr. Nelsen. Dr. Nelsen reported Dr. Daniel wants the same process done as the other candidates. He is fifty-five years old and a graduate of UT Austin in Civil Engineering. He comes highly recommended and is a fast worker with a high level of energy. Dr. Daniel has been on the UT Dallas campus

three times with his wife and twelve year old son. His big interests are in Geosciences and Nanotechnology.

Faculty Senate: There will be an e-mail sent regarding helping the Red Cross with cash donations for the Tsunami victims.

Parking and Security Committee: Kent reported appeals are still being received.

Campus Facilities and Oversight: No meeting

Safety Committee: The committee discussed employee/student injury/accident reports.

Women's Center: Barbara Gordon reported scheduled events were discussed. The last meeting of the Friends of the Center Advisory Board was December 13. A program survey done showed 1,000 walk-ins per month for the last quarter of September to December 2004 to the Women's Center. Potential topics and speakers were discussed but were centered on women's health issues. The students presented an award for best campus presentation for course number RHET 101 centering on rape, sexual assault and crime prevention.

Criteria are being worked on for distribution of \$60,000.00 received for Gen X program to be used for women's scholarship funds.

Wellness Committee: Wendy Newton reported there was no meeting in December and the next meeting is scheduled for January 21. The Committee is working on a health fair to be held in the spring.

Old Business: There was no old business.

New Business: Suggestion 2005-005-S Workman's Compensation

Motion was made and seconded for suggestion to be given to the Benefits Committee to research and make recommendations to Staff Council. Motion passed.

Ms. Goertzen will check into getting an additional table and chairs for our meeting in the Green Center.

There being no other business, the meeting was adjourned,

Respectfully submitted,

Trudy Muller
Recording Secretary/Parliamentarian
February 7, 2005