

U.T. DALLAS STAFF COUNCIL MEETING MINUTES

May 11, 2005

Green Center Commons

9:00 a.m.

Members Present: Jacob Abraham, Andy Aquaturo, J. B. Barnes, Donna Bomnskie, Christina Braxton, Tina Butterfield, Daniel Calhoun, Deborah Day, Lisa Garza, April Gauer, Sandee Goertzen, Gayle Holt, Fatiah Lambert, Carol Lanham, Jacqueline Long, David Maldonado, Kent Mecklenburg, Kathy Meyer, Sandra Mitchell, Trudy Muller, Alex Nestor, Wendy Newton, Judy Patterson, Rochelle Pena, Cleon Ramey, Margie Robbins, Betty Roth, Mary Ann Routzahn, Kayety Rowlett, Randy Sims, Doug Vass, Volya Wilds-Helm, Nadira Zakhidova

Members Absent: Sandy Burdine, Kris Faulk, Lee Ann Fitussi, Barbara Gordon, Betty Loy, Ramona Metcalf, Keith Stelzenmuller, John Terrell, John Turner, Sandra Zemcik

EX OFFICIO: Robert Nelsen, Claire Occhipinti

Chair Sandee Goertzen called the meeting to order.

Guest Speaker: Larry Wilson, Director of Human Resources spoke to Staff Council about Paid Time Off (PTO). M.D. Anderson Hospital in Houston is currently the only business using PTO.

Minutes: A motion was made and seconded to approve the minutes of April 13, 2005 as amended. The motion passed.

Reports:

Executive Committee: Ms. Goertzen reported the Executive Committee met on May 4 and discussed all items on the agenda.

CARE Award: There were forty-one nominations for the CARE award. The recipients were:

- Gwen Bowen
- Cynthia Durbin
- Lisa Johnson
- Judith Kimbriel
- Emebet Sahle
- Barbara Thompson

Ms. Goertzen is Chairing the Ombudsman Sub-Committee for the Strategic Plan.

The Bush Library proposal is going forth. There is a combined effort between UT San Antonio and UT Dallas.

Dr. Jenifer has signed a two year lease for temporary buildings which will house seventeen classrooms and labs.

The Executive Committee met with Dr. Daniel May 5th when he was on campus. He seemed very receptive to the staff and what we've been doing. Several members spoke about the history of the Staff Council, what the President has done in the past such as district coffees, speaking at Fall Forum, etc. Rochelle presented Dr. Daniel with a copy of the UT Dallas cookbook.

Our main proposal to Dr. Daniel was to request a Staff Governance position. This position would be part-time and would take minutes at the Staff Council and Executive Committee meetings and basically take over the jobs currently done by Recording Secretary, Treasurer, and the Corresponding Secretary and Historian.

Treasurer's Report: Gayle Holt reported there is \$1,533.03 in our state fund, \$5,626.00 in the scholarship fund and \$3,313.81 in the designated fund.

Benefits Committee: Doug Vass reported his committee will meet on May 13 and will further discuss the Workmen's Compensation process.

Scholarship award amounts and cut off dates will also be discussed. The committee is also working on documenting procedures for awarding the scholarships.

Communications Committee: Alex Nestor reported the current Newsletter is ready for departmental pick up. The next newsletter will be in August.

Staff Development: Kent reported the committee discussed the mentoring program but it is too early for a recommendation. More work and research is needed.

Recommendations from the committee for the A-Z index were given to Pat McEachern who passed them on to Cary Delmark for updating of the guide. The next meeting will be regarding Callier school supplies drive.

Fundraising Committee: Rochelle Pena reported five more boxes of cartridges were shipped.

Wellness Committee: Wendy Newton thanked all those who participated in the health fair. There were 100 people the first day and 170 attended the second day.

There is no meeting scheduled for May.

Ad Hoc Election Committee: Ballots have been mailed out and are due back by May 27.

Faculty Senate: Dr. Nelsen has been re-elected as Speaker for the Faculty.

He reported that there is a new study abroad policy.

He also reported on the new core values of the University: Innovation
Discovery
Entrepreneurship
Agility

The new suggested slogan for UT Dallas is Creating Tomorrow's Future Today. This is not firm yet.

Parking and Security Committee: Kent reported Walter Ragsdale, City of Richardson, is installing a flashing light at Floyd and Lookout. Mr. Lovitt will pay for UT Dallas' share of cost. There was no meeting but appeals continue to be received.

Campus Facilities and Oversight: No meeting.

Safety Committee: Kent reported Zeke Barrera was introduced to committee. He also reported there was discussion of how the committee is budgeted. There was also discussion about getting physical plant representation on next year's committee.

Missing student injury reports may be going in a different direction. Employee injury reports included missing steps while walking, injured while shoveling dirt, hitting knees on bottom on desk.

Sprinkler system is installed and running in Founders.

Women's Center: No report.

New Business:

Strategic Planning: Staff Council suggestions were e-mailed to Betty Loy who gave the suggestions to Ms. Goertzen. A handout was given to Staff Council and they have been turned in to Dr. Nelsen.

Ad Hoc Orientation Committee: Daniel Calhoun is putting together a committee to work on new Staff Council member orientation and asked for volunteers. Trudy Muller, Jacqueline Long and Rochelle Pena volunteered to be on committee. It is planned for new members to attend August Staff Council meeting and have the orientation prior to that meeting.

Staff Council Logo: The recommended Staff Council Logo was handed out to members. The new logo is compliant, owned by Staff Council and scaleable. After discussion, a motion was made and seconded to approve it. The motion passed.

Suggestions:

Suggestion 2005-011-S Java City

A motion was made and seconded to send a letter to Jay Reimer with copies to Dennis Lee, Dr. Daniel and Mr. Lovitt regarding this suggestion. The motion passed.

Other Business

EAC Report: David reported on the meeting held Mach 30-April 1 at UT Pan American.

There being no other business, the meeting was adjourned,

Respectfully submitted,

Trudy Muller
Recording Secretary/Parliamentarian
June 3, 2005