

## U.T. DALLAS STAFF COUNCIL MEETING MINUTES

July 13, 2005

Green Center Commons

9:00 a.m.

**Members Present:** Jacob Abraham, Andy Aquatero, J. B. Barnes, Donna Bomnskie, Sandy Burdine, Tina Butterfield, Daniel Calhoun, Deborah Day, Kris Faulk, Lisa Garza, April Gauer, Sandee Goertzen, Barbara Gordon, Gayle Holt, Fatiah Lambert, Carol Lanham, Jacqueline Long, David Maldonado, Kent Mecklenburg, Ramon Metcalf, Kathy Meyer, Trudy Muller, Alex Nestor, Wendy Newton, Judy Patterson, Rochelle Pena, Cleon Ramey, Betty Roth, Margie Robbins, Mary Ann Routzahn, Kayety Rowlett, Doug Vass, Nadira Zakhidova

**Members Absent:** Christina Braxton, John Terrell, John Turner, Volya Wilds-Helm

**EX OFFICIO:** Robert Nelsen, Claire Occhipinti

Chair Sandee Goertzen called the meeting to order.

**Presentation of Scholarship Recipients:** The following staff members were introduced as the Staff Council Scholarship Recipients for Spring 2005.

Peggy Attari  
Cathy Coursey  
Michele Dunavin  
Tahmoures Elyasi  
Julie Evans  
Sarah Hernandez  
Ramona Metcalf  
Lukasz Olejniczak  
Patricia Schoch

**Minutes:** A motion was made and seconded to approve the minutes of June 8<sup>th</sup>. The motion passed.

### **Reports:**

**Executive Committee:** Ms. Goertzen reported the Executive Committee met on July 6<sup>th</sup> and discussed all items on the agenda.

**Membership Changes:** Donna Bomnskie is now in Student Life and will be a member at large.

**Orientation:** New representatives to Staff Council will attend an orientation session

August 10th before the regular monthly meeting.

**Banner Project:** The official naming of the new Banner Project has been held up. Dr. Daniel needed to come on board to kick off the project.

Cathy Setinsek who is the Banner director will speak at Staff Council's August meeting.

**Treasurer's Report:** Gayle Holt reported there is \$1,012.28 in our state fund, \$3,314.36 and the designated account has \$5,626.00.

**Benefits Committee:** Doug Vass reported his committee met in June and discussed changing of the guidelines to allow award varying amounts of scholarships and more time allowance to approve scholarship recipients. Doug also reported he spoke to Zeke Barrera regarding Workmen's Compensation issues in getting more communication going between departments and the Workmen's Comp. people. Zeke is in favor of this and Sandra Mitchell is the person handling Workmen's Compensation. The next meeting is July 15.

**Communications Committee:** Alex Nestor reported the draft of the newsletter will be e-mailed to the Executive Committee for review in the next couple of days.

**Staff Development:** Kent reported there is another committee on campus looking into the Peer Mentoring Program. He also reported the committee is not ready to make a presentation on Peer Mentoring to the Staff Council.

Kent also reported the Staff Development Committee is on their own for the Callier School Supply drive. McDermott Scholars are not helping this year. There will be e-mails sent campus wide and additional information is on the Staff Council web site. Cash will be accepted and checks should be made out to UT Dallas.

**Fundraising Committee:** Rochelle Pena reported a tentative order of Poinsettias has been made.

**Wellness Committee:** Wendy Newton reported the committee met on June 23<sup>rd</sup> and discussed having free hearing screenings for faculty and staff to be done by Callier. This will be done sometime in October or November.

There is also discussion about having another lunchtime Health and Wellness Seminar. The topic will probably be on nutrition and exercise. The Seminar will cost about \$500.00 but will be free for attendees.

There was also discussion about flu shots. Unfortunately, it is not known if we are able to have flu shots this year. The next meeting will be July 21.

**Faculty Senate:** Dr. Nelsen reported there is a bill in the Senate which would take away grandfathering on the Teacher Retirement System change in using the 3 year salary vs. 5

year salary for retirees.

**Strategic Plan:** Staff Council recommendations have been forwarded to Dr. Daniel.

There is a new policy on indirect cost returns. The money that was to be returned to PI's was spent in the budget crunch.

There will be a Freshman Convocation on August 21 with a potential two thousand parents and students on campus.

**Parking and Security Committee:** There was no meeting but appeals continue to be received.

The flashing light at Floyd and Lookout Road is being disregarded.

**Campus Facilities and Oversight:** No meeting.

**Safety Committee:** Kent reported that at the last meeting, Zeke Barrera handed out pictures of two areas of concern.

1. Concrete staircases with no hand rails. Zeke has received permission from the UTD Safety Committee to install handrails at the Conference Center, Student Center East, and Student Center South.
2. A visitor fell and was injured on the bridge to Green Hall. Dr. Terry, who is on the committee, spoke with the faculty member who reported the accident, looked at the area in question and repair work has begun.

There was also some discussion regarding vapor containment in the science labs.

**Women's Center:** The quarterly meeting is in September.

**Old Business:** There were two old suggestions that needed to be closed out.

**Suggestion 2005-007 Plastic bottle recycling:** Del Overstreet advised this is not feasible because of cost. A motion was made and seconded to close out the suggestion. The suggestion was closed by roll call vote.

**Suggestion 2005-011 Java City's hours in the Management Building:** Java City did open from 11:00 to 8:00 for two weeks but not enough money was being made. They are now open 1:00-8:00 on a trial basis. A motion was made and seconded to close this suggestion. The suggestion was closed by roll call vote.

**New Business:**

Suggestion 2005-014-S Health Program:

Suggestion 2005-015-S Weight Watchers:

A motion was made and seconded to combine these suggestions. The motion passed.

A motion was made and seconded to send the combined suggestion to the Wellness Committee.

Committee appointment recommendations: A motion was made and seconded to approve recommendations made by the Executive Committee. The motion passed. The recommendations will be submitted to Administration.

Employee Advisory Council appointees: A motion was made and seconded to recommend Sandee Goertzen for another two year term. The motion passed.

There being no other business, the meeting was adjourned,

Respectfully submitted,

Trudy Muller  
Recording Secretary/Parliamentarian  
August 5, 2005