

U.T. DALLAS STAFF COUNCIL MEETING MINUTES

December 14, 2005

Green Center Commons

9:00 a.m.

Members Present: Jacob Abraham, Marilyn Bechtol, Jessica Brown, Sandy Burdine, Tina Butterfield, Daniel Calhoun, Sandee Goertzen, Sarah Hernandez, Rene Herrera, Gayle Holt, Lynn Hovatter, David Maldonado, Irene Marroquin, Pat McEachern, Sue McInis, Remona McLain, Kent Mecklenburg, Kathy Meyer, Trudy Muller, Cassini Nazir, Alex Nestor, Wendy Newton, Judy Patterson, Rochelle Pena, Cleon Ramey, Mary Ann Routzahn, Kayety Rowlett, Doug Vass, Beverly Young

Members Absent: Richard McMillan, Margie Robbins, Jach Ross, Randy Sims, Roger Stearns, Nadira Zakhidova

EX OFFICIO: Robert Nelsen, Claire Occhipinti

Visitors: J. B. Barnes

Chair Sandee Goertzen called the meeting to order.

Guest Speaker: Dr. David Daniel, President of UTD. Dr. Daniel spoke to Staff Council about what is going on around campus.

Dr. Daniel reported the secretarial position for Staff Council has been authorized. This secretarial slot will be shared between Staff Council and the Faculty Senate.

There have been questions regarding tuition waivers and Dr. Daniel is looking into priority for registering for classes. Larry Redlinger is doing some research into how many students are involved.

Parking: Dr. Daniel is committed to improving parking at UT Dallas. The parking garage has been put on hold and the monies collected through the parking fee increase will be used to improve parking. There are still issues regarding Drive C and Drive A.

Dr. Daniel thanked Dr. Terry, his staff and Physical Plant for the work that has been done in improving safety around campus and the look of the campus. There is still work to be done but Dr. Daniel is very pleased with what has been done so far. The money used for the improvements came from reserves.

The budget situation is still questionable for next year. The state of Texas is no longer paying about half/student as they were in 1993 or so. Tuition increases are pretty equal to the reduction amount of state appropriations.

Dr. Daniel is adamant with the Provost in that adequate funds for people are available

next year when funding tuition. He also mentioned that this is the sixth straight year that 100% of salaries came from tuition increases.

The Strategic Plan is being circulated among leaders of the University. Schools and Programs UTD has currently will be built on.

Minutes: A motion was made and seconded to approve the minutes of November 9th as amended. The motion passed.

Reports:

Faculty Senate: Faculty Senate: Dr. Nelsen reported an Ombudsman diversity officer has been included in the Strategic Plan. Initiatives of plan include

- Educational Initiative
- Enhancing health care
- Making great cities greater
- Inventing tomorrow's inventions today

University Deans made a three page plan over the summer and they are adapting it to the external plan. Dr. Nelsen thought it would be appropriate for Staff Council to do the same thing.

SACS Accreditation: Every department must have a mission statement and will need to assess outcomes. This all needs to be done by June 1, 2007. Collin County Community College is on probation; TWU and Texas Tech are off probation.

Dr. Nelsen said that more committees will be formed than was originally thought. One of the committees to be formed is an Operational Assessment Committee. This will have as members everyone who reports to a Vice President. This committee will go to each department and let them know what needs to be done.

An additional committee to be set up is a Support Services Committee which will have Dean's AA's in the loop.

Executive Committee: Ms. Goertzen reported the Executive Committee met on December 7th and discussed all items on the agenda.

Ms. Goertzen thanked Rochelle Pena and Andy Blanchard for refreshments served at Staff Council meeting.

Membership Changes: District 6: Carol Lanham has resigned and Cassini Nazir will replace her. Cassini will be on the Communications Committee. Christina Braxton has resigned from District 5 and will be replaced by Corporal Raymond Dyson. Tina Butterfield is leaving the University and her replacement will be named in January.

Academic Governance/Staff Council Secretary: Interviews are ongoing. This position

will lighten the load of the Faculty Senate and The Staff Council's Executive Committee.

Retiree Association: The association has been meeting regularly and they have contacted Dr. Nelsen and Ms. Goertzen to speak at their February meeting. They want to find out what we are doing as Staff Council and Faculty Senate. They would also like us to interface with them with committees and volunteer time.

CARE Awardees: The awardees are:

Darlene Coppage	Career Services
Matt Freeman	Student Life
Becky Gozzola	Arts & Humanities
Judy Patterson	Engineering & Computer Sci
Paul Schmehl	Information Security
Kathy White	Environmental Health & Safety

The ceremony will be in January.

VPBA Search: The final interview will be Friday, December 16. Our opinion is requested.

Request for Registration: Dr. Daniel is looking into this.

Staff Council Attendance: Daniel reported he will be getting in touch with members who have been absent.

Treasurer's Report: Gayle Holt reported there is \$2,807.30 in our state fund, \$1,893.92 in the scholarship account and the designated account has \$4,197.35

Corresponding Secretary Report: Alex Nestor reported two sympathy cards were sent out to Harold Clarke and Helen van der Woude.

Benefits Committee: Rene Herrera reported the carpool list being set up.

Communications Committee: Lynn Hovatter reported articles for the next Sun newsletter were discussed. The next deadline is January 13th.

Staff Development: Pat McEachern reported the committee met on November 16 and the committee wants to focus on staff development program, mentoring program and safety.

Fundraising Committee: Rochelle reported Poinsettia sales cleared \$1005.38. She thanked her committee.

Wellness Committee: Wendy Newton reported twenty-eight people attended the December 6 lunch and learn brown bag seminar on eliminating stress at work and

home.

Flu shots were cancelled.

There will be no December meeting and the next meeting will be January 19.

University Committees:

Parking and Security Committee: Kent handed out a parking map. Some of the items discussed were restricting access to the center of campus by vehicular traffic, a main road around the campus incorporating both existing roads as well as newly constructed roads, connecting Armstrong Parkway with University Parkway, a new northern parking lot for Multi-purpose and Administration Building, closing off access from Lookout Drive to North Floyd Road once the loop road is built.

Appeals continue to be received.

Campus Facilities and Oversight: No meeting.

Safety Committee: No meeting. Doug reported Dr. Lynn Melton is chair of the committee and a meeting will be held in January.

Women's Center: Judy Patterson reported department staff is being requested to let women faculty members know about the Faculty Women's Tea. They have a knitting group that makes hats for cancer patients at Richardson Hospital.

Activities are being published by semester and are listed on the Comet calendar.

There was discussion about a replacement film that was not what was originally thought. The films will now be previewed before shown.

The Women's Center is partnering with community colleges in safe zone and sexual assault programs.

There is a program named Older Women Students Returning to School. Older has been changed to Trailblazers.

The next meeting is in February.

New Business:

Suggestions:

2006-003: Lot M Parking

2006-004: Learning Resource Center Parking

2006-005: Hoblitzelle Parking

The Executive Committee recommended sending these suggestions to Dr. Terry and copying Chief Ridge. A motion was made and seconded to send these suggestions to Dr. Terry requesting changes be made at the end of the fiscal year and publicized. The motion passed.

There being no other business, the meeting was adjourned.

Respectfully submitted,

Trudy Muller
Recording Secretary/Parliamentarian
January 6, 2006