

U.T. DALLAS STAFF COUNCIL MEETING MINUTES

July 12, 2006

SOM Executive Education Wing

9:00 a.m.

Members Present: Jacob Abraham, Marilyn Bechtol, Jessica Brown, Daniel Calhoun, Chris Dickson, Sandee Goertzen, Michael Griego, Gayle Holt, Lynn Hovatter, Pat McEachern, Sue McInis, Irene Marroquin, Remona McLain, Kent Mecklenburg, Kathy Meyer, Trudy Muller, Cassini Nazir, Alex Nestor, Judith Patterson, Cleon Ramey, Cathy Ranta, Margie Robbins, Jach Ross, Mary Ann Routzahn, Randy Sims, Kayety Stringer, Doug Vass, Beverly Young, Nadira Zakhidova

Members Absent: Sandy Burdine, Raymond Dyson, Rene Herrera, Wendy Newton, , Rochelle Pena, Roger Stearns, Kathy White

Meeting called to order by Sandee Goertzen.

Guest Speaker:

Dr. Murray Leaf, Speaker of the Academic (Faculty) Senate praised the EAC saying they have done a lot in getting improvements made. He also brought us up to date on the Faculty Advisory Committee. They have just started a new program which was approved by the Regents called a dating service where faculty can go to a web site and look up what faculty are doing at other schools and it also works with students

Minutes: A motion was made and seconded to approve the minutes of June 14 as amended. The motion passed.

Reports:

Executive Committee: The Executive Committee met on July 5 to establish the agenda that you have before you today.

Coffee with the President: The June 16 coffee scheduled for Districts 1 and 7 has been rescheduled for August 16. The coffee for District 6 will be rescheduled for September or October.

Flu Shots: Beverly Ballard of Health Services has found a medical supplier that is still taking orders. Beverly has put in an order for 1200 shots including 400 shots for faculty and staff. We have been put on a wait list and we will be updated on the availability as soon as she knows.

Dean and Directors Meeting: Sandee attended the meeting hosted by Dr. Wildenthal and held on July 6 on behalf of the Staff Council Dr Wildenthal said that enrollment projections for the summer is over 7,000 and this is the first time we have exceeded 7,000

for the summer. This is not final but he was hopeful we would stay at 7,000.

The replacement for Carlos Pena, Vice President of Public Affairs will be handled by a small search committee rather than a campus wide search committee. They are trying to get this started as soon as possible.

The Vice President of Communications slot is coming to a close and there will be no large campus wide committee interviews for this position either since both positions report directly to Dr. Daniel and there is a small group of people they interact with.

The Vice President of Facilities Management will be on board next week. His name is Rick Dempsey and comes from UT Permian Basin.

There is no decision made on the search committee for Dr. Terry's replacement but in the interim his duties will be split between three vice presidents. Dr. Wildenthal will be responsible for Finance and Budget, Dr. Rachavong has the Police Department and IR and Jody Nelsen will have HR, Payroll, Facilities Management and Procurement.

There should be an announcement soon about the new Dean of the School of Natural Sciences and Mathematics. He will be coming in October and is coming from the University of Illinois.

Some renovation projects that are nearing completion are the Graduate Dean's office and they will be moving to Founders Annex and the Teacher Development office will be moving into the former Graduate Dean's area. This will be taking place in the next couple of weeks. Pre-Med and Natural Science and Math Advising will be moving to the south end of Jonsson and this should be happening in the next week or two and Public Affairs for Social Sciences is moving to WSTC.

There has been a contract offered to Peter Walker Partners for beautification of the campus. Committees will be formed later on this year to work with them on the project.

Dr. Wildenthal also said the new NSERL building is not slated for completion until just before the holidays.

There will also be reviews of the following Deans in the Fall and staff input will be requested on these reviews. The Deans to be reviewed in the Fall are Deans Helms, Sall and Moore. Deans Pirkul and Fair will be reviewed in the Spring. Several academic programs will be reviewed. Math Sciences will be reviewed in the fall and Geosciences, Physics and Chemistry will be reviewed in the spring.

ERP Update: We had asked Dr. Darrelene Rachavong to come today and update on the ERP Project but she said there really had been not decisions made and there were a lot of things in the works and asked if we could wait until August. Hopefully some things would be decided by then

Staff Council Attendance: Daniel reported the attendance report is in the agenda packet.

Treasurer's Report: Gayle Holt reported there is \$2,243.88 in 316142; \$10,610.37 in the scholarship account and the fundraising account has \$3,732.13. These totals are as of April 30, 2006.

Corresponding Secretary Report: No report.

Secretary's Report: Lynn reported she sent out sympathy cards. She also reported she will pick up ink jet cartridges next week. A vendor has been found to purchase the cartridges. The cartridges that had been collected have been picked up by the vendor.

Benefits Committee: Rene was absent but Chris Dickson reported the committee discussed restructuring scholarship award to be given before the semester starts based on prior performance.

Communications Committee: Cassini reported the current issue of the newsletter is not ready for distribution today. The color was taking longer than expected but he passed around the first page. This edition will be distributed by mail. He also said the committee discussed the purpose of the Sun which is an introduction of Staff Council and ideas for future articles.

Staff Development: Pat reported the committee discussed the A-Z guide which is different from the A-Z index and is maintained by Cary Delmark and his team. After much discussion it was decided the A-Z guide cannot be maintained by the committee. A motion was made to inform HR of the decision and to make the suggestion to include a reference to the A-Z index during employee orientation. The committee also inquired about the mentoring program which had been discussed earlier. They are still reviewing the UNT survey.

Fundraising Committee: No report.

Wellness Committee: There was no meeting but Gayle reported that campus measuring for the walking path is being done. The committee is working on a user friendly map to be put on the website.

Ad Hoc Committee on Staff Tuition: Chris Dickson reported the staff survey has been corrected and amended and it has been submitted to Executive Committee for approval. It is hoped the survey will be ready for electronic distribution by July 20. The statistics are wanted by August 4 for presentation to Staff Council at the August meeting and if approved, they would like to make the presentation to the President's cabinet in the latter part of August.

Faculty Senate: Dr. Leaf reported the Faculty Senate is worrying about SACS and that is the main focus of what is happening.

University Committees:

Parking and Security Committee: Kent reported the committee did not meet. There have been a lot of appeals received regarding the white permits. The white Waterview permits are not good for parking anywhere on campus and they are complaining that it wasn't safe for them to walk over there so they wanted to use their vehicles and didn't think it was right they had to buy a campus permit to park there. They are now offering combination stickers that do both Waterview and campus parking in either white/green or white/gold for students.

Kent did find out that if you have a handicap sticker, you can park in metered parking and not get a ticket. If you park in a loading zone, even for work purposes, a ticket will be issued.

Campus Facilities and Oversight Committee: Kent reported the committee did not meet but the facility hot line on the web page is on line.

Safety Committee: No report.

Women's Center: The next meeting is September 11.

New Business:

Recommended items to be sent to the Employee Advisory Council: The council went over eight suggested questions to be sent to the EAC. After discussion it was decided all eight questions would be sent by Sandee to the Chairman of the EAC.

Recommendations for Committee Appointments: The recommended committee appointments of the Executive Committee were presented to Staff Council. A motion was made and seconded to approve these recommendations. The motion passed.

Suggestion 2006-016--Free Green Level Parking: A motion was made and seconded to send this suggestion to the Parking and Security Committee and Dr. Wildenthal. The motion passed.

Suggestion 2006-017-- Absence of Hand Rails: A motion was made and seconded to send this suggestion to the Safety Committee. The motion passed.

There being no other business, the meeting was adjourned.

Respectfully submitted,

Trudy Muller
Recording Secretary/Parliamentarian
August 3, 2006