

U.T. DALLAS STAFF COUNCIL MEETING MINUTES

September 09, 2009

TI Auditorium ESCS 2.102

9:00 a.m.

PRESENT: Carole Abbott, Katrina Adams, Metta Alsobrook, Paula Austell, James Barnes, Lynne Boyer, Daniel Calhoun, Tysh Coleman, Darlene Coppage, Caroline Crossley, Erin Dougherty, Chaney Edwards, Sharon Edwards, Arturo Elizondo Jr., Lisa Garza, Chinweolu Greer, Tommi Ivey, Carol Lanham, Laurinda Lara, Tineil Lewis, Tricia Losavio, Randi Mogul, Jennifer Orme, Judith Patterson, Yolande' Porter, Rena Read, Michelle Sancen, Morgan Shockey, Lonny Yarborough, and Laurie Yarbrough

ABSENT: Patrice Holt, Kimberly Kentfield, Jacqueline Long, Remona McLain, Rayna Ruth, Lori Skillestad, and Misty Williams

GUEST: Sandee Goertzen and Larry Wilson

1. CALL TO ORDER:

President Tricia Losavio called the meeting to order at 9:06am.

2. ROLL CALL:

7 Staff Council members were absent. A quorum was established.

3. APPROVAL OF MINUTES:

August 12, 2009 Minutes: Minutes were tabled until the October meeting due to late distribution.

4. ELECTIONS:

a. President:

- Ms. Read nominated Ms. Coppage for President. Ms. Coppage declined the nomination.
- Ms. Coppage nominated Mr. Calhoun for President. Mr. Calhoun accepted the nomination.
- No others nominations from the floor. All were in favor of Mr. Calhoun becoming President of Staff Council.

b. Vice President:

- Ms. Dougherty nominated Ms. Mogul for Vice President. Ms. Mogul accepted the nomination.
- An electronic nomination was submitted to elect Ms. Coppage for Vice President. Ms. Coppage declined the nomination.
- Ms. Read nominated Ms. Crossley for Vice President. Ms. Crossley declined the nomination.

Staff Council Meeting
September 09, 2009

- Ms. Crossley nominated Ms. Losavio for Vice President. Ms. Losavio accepted the nomination.
- Ms. Losavio was elected as Vice President of Staff Council by a popular vote of 18 to 11.

5. COMMITTEE REPORTS:

- a. Executive Committee:
Ms. Losavio reported that the Executive Committee met last week to review and assign committee assignments. The new VP will contact the committees to receive nominations for the chair of each committee.
- b. Staff Council Attendance:
Ms. Losavio reported that the attendance report resets with the new FY.
- c. Secretary and Treasurer's Report:
Ms. Read reported that the treasurer report was included in the agenda packet and that the activity was self explanatory.

STAFF COUNCIL TREASURER REPORT - August 2009

	EXPENSES	REVENUE	BALANCE
STATE FUNDS - 316142 Operating Account			
Balance August 1, 2009			8.52
31-Aug-09 No activity this month			0.00
Balance August 31, 2009			8.52

STATE FUNDS - 316405 Operating Account			
Balance August 1, 2009			1,945.58
17-Aug Impressions Marketing - Shipping for the Sandee			
17-Aug Goertzen Award	(20.25)		(20.25)
5-Aug Tele-Equip/Line	(24.00)		(24.00)
Balance August 31, 2009			1,901.33

FUND RAISING - 317807			
Balance August 1, 2009			3,041.64
25-Aug CRS Printek (recycle cartridges)		92.00	92.00
31-Aug CRS Printek (recycle cartridges)		68.00	68.00
Balance August 31, 2009			3,201.64

UTD STAFF ENDOWED SCHOLARSHIP - 525521

Staff Council Meeting
September 09, 2009

Balance August 1, 2009			906.90
31-Aug	Endowment Interest	240.62	240.62
31-Aug	Endowment Interest	40.16	40.16
Balance August 31, 2009			<u>1,187.68</u>

Scholarship Staff Scholarship - 525528

Balance August 1, 2009			65.43
31-Jul	No Activity this month		0.00
Balance August 31, 2009			<u>65.43</u>

Jody Nelsen Scholarship - 525725

Balance August 1, 2009			736.61
31-Aug	Endowment Interest	50.99	50.99
31-Aug	Endowment Interest	305.55	305.55
Balance August 31, 2009			<u>1,093.15</u>

Staff Council Jail N Bail - 525796

Balance August 1, 2009			0.00
31-Aug	Jail-n-Bail Donations	2,424.28	2,424.28
Balance August 31, 2009			<u>2,424.28</u>

Prepared by: Rena Read

d. Benefits Committee:

Ms. Skillestad was not present to give a report on their meeting. Ms. Losavio reported that we increased the order of Flu Shots to 600 and that we will only be charged for the shots we use. EH&S and the VPBA's office are covering the cost of the shots. The Flu Shots will be on the following days:

- Tuesday, October 20th, 10-12pm: Callier
- Tuesday, October 20th, 2-4pm: in the Activity Center in the Main Gym
- Thursday, October 22nd, 10-12pm: at the EH&S building which is now located in the old Police building.

e. Communications Committee:

Ms. Ivey reported the following:

- The SUN letter was sent out to the campus.

f. Development Committee:

Ms. Patterson reported on the following:

- The Development Committee donated the unclaimed prizes from the Staff Appreciation Event to Corporate Challenge.

Staff Council Meeting
September 09, 2009

- Have an E2E letter to be submitted to HRM and the President recommending that the E2E training be turned over to HRM.
- g. Fund Raising:
Ms. Coppage reported on the following:
- Received a total of \$2984.28 in pledges and donations during the Jail-n-Bail event.
 - The donations will be split between staff and students.
 - Although donations fell short of what we received last year, the participation was great and the event went well.
- h. Wellness Committee:
Ms. Minnish was not present to report on their meeting. Ms. Losavio stated that the Wellness Committee will be removed from the Staff Council since it is now a campus wide committee. We may have a liaison in the future to report on any updates or upcoming events that the Wellness Committee may have.
- i. Faculty Senate:
Dr. Leaf was not present to report on their meeting.
- j. Student Government:
Mr. Jennings was not present to report on their meeting.
- k. UTD Retiree Association:
Ms. Goertzen reported on the following:
- They are having a meeting that afternoon and are having Susan Rogers, Vice President of Communication, as a guest speaker to talk about what all is happening on campus and what is planned.
 - Working on social events for the new FY.
- l. University Committees:
- i. Parking and Transportation Committee:
Ms. Coleman reported on the following:
 - They did not meet, but the Committee is currently undergoing restructuring and now falls under the Budget Office, Marty Baylor.
 - ii. Campus Facilities Committee:
No meeting to report.
 - iii. University Safety & Security Committee:
No meeting to report.
 - iv. Women's Center:
No meeting to report.
 - v. Deans and Directors:
Ms. Losavio reported on the following:
 - IR just launched Phase 1 of 3.
 - Parking and Transportation now falls under the Budget Office.
 - vi. IR Security, Planning & Policy Committee:

- No meeting to report.
- vii. Auxiliary Services Advisory Committee:
No meeting to report.

6. OLD BUSINESS:

No old business to discuss.

7. NEW BUSINESS:

- a. Suggestions:
- 2009-037 – *Allow up to 6 course hours a semester during work.*
 - Mr. Barnes motioned to send to the Benefits Committee. Ms. Ivey seconded. Motion carried by all.
 - 2010-001 – *When there are events on the main campus, provide something at Callier.*
 - Ms. Coppage motioned to send to Vice President of Student Affairs and Dean Rogers. Ms. Patterson seconded. Motioned carried by all.
 - 2010-002 – *Creating a Staff Mentoring Program.*
 - Ms. Alsbrook motioned to forward this suggestion to the Development Committee. Ms. Patterson seconded. Motion carried by all.
 - 2010-003 – *Creating a “Comet Santa” to collect and donate presents and/or groceries to UTD families that may be in need.*
 - Ms. Patterson motioned to forward this suggestion to the Department of Volunteerism. Mr. Barnes seconded. Motion carried by all.

8. OTHER BUSINESS:

- a. Suggestions/Proposals from the Floor:
No new suggestions/proposals were submitted.
- b. Other:
Next meeting was moved to October 7th in this room at 9:00am due to a conflict of schedule.

9. ADJOURNMENT:

Ms. Minnish moved to adjourn the meeting. Ms. Patterson seconded the motion. Motion carried by all. The meeting was adjourned at 10:30am.

Respectfully Submitted,
Rena Read

Staff Council Meeting
September 09, 2009

Staff Council Secretary