

Official and Approved Minutes

These minutes are disseminated to provide information to the UTD Staff Council. They have been approved by the body in question and, therefore they are official minutes.

UT DALLAS STAFF COUNCIL MEETING MINUTES

September 14, 2011

ECSS 2.102

9:00 a.m.

PRESENT: Betsy Albritton, Letitia Andrews, Paula Austell, Lydia Blackwell, Lynn Butler, Daniel Calhoun, Denise Cooper, Natalie de Leon, Sharon Edwards, Arturo Elizondo Jr., Colter Fleming, Kimberly Flicker, Patrice Holt, Stephanie Iverson, Jay Jascott, Carol Lanham, Betty Maldonado, Howard Medlock, Sandra Mitchell, Wendy Newton, Jennifer Orme, Rochelle Peña, Chelsea Posey, Suzanne Potts, Sheila Rollerson, Carrilaine Schneckner, Tracey Tatum, Mary Jo Venetis, Rhonda Walls, Victoria Winters, Melissa Wyder

ABSENT: Drew Brown, Dena Davis, Nancy Hong, Lin Maute, Troy McFarland, Chelsea Villareal

GUESTS: Layla D' Entremont, Sandee Goertzen, Megan Gray, Tonya Griffin, Julie Larsen, Murray Leaf, Beth Loreda, George McDonald, Christine Messick, Amanda Moiler, Andrea Moody, Ahn Pho, Ashley Porterfield, Mette Posamenter, Caroline Ries

1) CALL TO ORDER

Staff Council President Rochelle Peña called the meeting to order at 9:06am.

2) ROLL CALL

A quorum was met.

3) SPEAKER: DR. DAVID DANIEL

Dr. Daniel thanked the Staff Council for their hard work and positive influence on the campus as Staff Council engages in activities across campus. Staff Council is the voice of the staff. Dr. Daniel welcomes staff ideas for improvement of the University. In a brief report Dr. Daniel announced that the University could not be in a better position, with the exception of the growing pains being experienced and PeopleSoft. Fall enrollment is at 18,929 students. SAT scores are within 1-2 points of last year's scores and 52 national merit scholars are now enrolled. Dr. Daniel also hinted to large amounts of giving to be announced soon. UT Dallas has had a record year of positive happenings. Dr. Daniel also noted that he is aware of problems our University is experiencing and he understands that PeopleSoft has been hugely disappointing. He is doing everything that he can to get the support the campus needs and will continue to meet monthly with the Staff Council Executive Committee. Parking on campus is being evaluated. Dr. Daniel wants to approach it carefully as to not have to greatly increase parking permit costs. Enrollment increased 10% this year and class sizes are stretched to the maximum. This amount of growth cannot be handled by the current faculty and staff. More faculty will be hired and if necessary admission requirements may be raised in departments to handle the enrollment demand.

4) REPRESENTATIVE PLEDGE

Ms. Peña asked all Council members to join her in reciting the official Staff Council Representative Pledge.

5) ELECTION OF OFFICERS

President: Daniel Calhoun nominated Rochelle Peña for Staff Council President for the 2011-2012 term, the nomination was seconded by Melissa Wyder. Ms. Peña accepted the nomination. Wendy Newton nominated Daniel Calhoun. Mr. Calhoun declined the nomination. Victoria Winters nominated Paula Austell, the nomination was seconded by Mary Jo Venetis. Ms. Austell declined the nomination. Arturo Elizondo Jr. called a resolution to close the floor for nominations, Carol Lanham seconded the motion. Paula Austell moved to accept Rochelle Peña as President.

Vice-President: Sharon Edwards nominated Paula Austell to serve as Staff Council Vice President for the 2011-2012 term, the nomination was seconded by Victoria Winters. No other nominations were given. Victoria Winters called a resolution to close the floor for nominations, Tracey Tatum seconded the motion.

Tracey Tatum called for a resolution for a vote by acclamation, Howard Medlock seconded.

6) COMMITTEE PREFERENCE FORMS

Committee preference forms were turned in to the Staff Council secretary. Districts will also need to appoint a communication representative for their district.

7) MEETING MINUTES

Victoria Winters moved to approve the August 10, 2011 Meeting Minutes as distributed. Shelia Rollerson seconded the motion. The minutes were approved.

8) COMMITTEE REPORTS

a. EXECUTIVE BOARD (Rochelle Peña)

Ms. Peña reported that the next PeopleSoft update meeting with Dr. Daniel will be Friday, September 16th. Dr. Jamison attended the Executive Board's last meeting with the President. Communication is still the biggest problem. Training will come as the system becomes more defined.

b. ATTENDANCE REPORT

Final attendance report for the 2011-2012 year was given in the Agenda Packet.

c. BENEFITS COMMITTEE (Daniel Calhoun)

Mr. Calhoun reported that the Benefits Committee did not meet in August.

d. COMMUNICATIONS COMMITTEE

The Communications Committee did not meet in August. Ms. Peña reported that Lisa Garza volunteered to send out a one page newsletter to communicate current Staff Council news until the next SUN will come from the new Communications Committee in late October or November.

e. FUNDRAISING COMMITTEE (Paula Austell)

Ms. Austell reported that the Jail N' Bail fundraiser was not as successful as hoped, however the fundraiser brought in \$1,219 for staff and general student scholarships. The weather, location and time of day affected the turnout for this event. A suggestion has been made that the Jail N' Bail event be moved to Homecoming week in November. The winners of the baskets for the most

money raised for Jail N' Bail was awarded to staff member Mary Jo Venetis and student Matthew Wyder. This month's recycling check was \$125. For the 2011-2012 year the following has been made from the various fundraisers.

Poinsettia & Christmas Cactus Sales	\$775
Valentine's Day Balloons & Chocolates	\$1,045
Recycling Program	\$1,869
Rockfish Mondays	\$316
Jail N' Bail	\$1,219
Polo Shirt Sales	\$213
TOTAL	\$5,437

f. STAFF DEVELOPMENT(Carol Lanham)

Ms. Lanham reported that the Staff Development Committee did not meet this month. It was suggested that the Staff Appreciation Day be moved to October.

g. SECRETARY AND TREASURER'S REPORT (Jami Miller)

Staff Council Treasurer Report

September 14, 2011

	EXPENSES	REVENUE	BALANCE
STATE FUNDS - 40037006 Operating Account			
Beginning Balance September 1, 2011			\$3,000.00
FUNDRAISING - 40035001			
Beginning Balance September 1, 2011			\$4,303.48
UTD Staff Endowed Scholarship - 40051005			
Beginning Balance September 1, 2011			\$1,901.78
STAFF SCHOLARSHIP - 40050010			
Beginning Balance September 1, 2011			\$1,797.43
JODY NELSEN SCHOLARSHIP - 40051006			
Beginning Balance September 1, 2011			\$3,943.45
JAIL N' BAIL - 40050011			
Beginning Balance September 1, 2011			\$4,074.17

h. FACULTY SENATE (Dr. Murray Leaf)

Dr. Leaf reported that the student evaluations for Faculty are now online. University Committees will start to meet for the 2011-2012 year. Regents have backed down on requiring University programs to be evaluated on how much money they bring to the table.

i. STUDENT GOVERNMENT

No Student Government representative was present to report.

j. RETIREE ASSOCIATION (Sande Goertzen)

Ms. Goertzen reported that the Retiree Association will be joined by Texas Instrument "Alumni" this afternoon to listen to a Neuro health speaker. They

have continued to meet every Monday for lunch and will eat at Rockfish for the first Monday of October.

k. UNIVERSITY COMMITTEES

- i. WELLNESS**
- ii. PARKING AND TRANSPORTATION** (Wendy Newton)
- iii. CAMPUS FACILITIES** (Melissa Wyder)
- iv. UNIVERSITY SAFETY AND SECURITY** (Lynne Boyer)
- v. WOMEN'S CENTER** (Jacqueline Long)
- vi. IR SECURITY, PLANNING AND POLICY** (Arturo Elizondo Jr.)
- vii. AUXILIARY SERVICES ADVISORY** (Drew Brown)
- viii. HOP COMMITTEE** (Rochelle Peña)
- ix. DEANS AND DIRECTORS** (Rochelle Peña)

9) OLD BUSINESS

a. Suggestions

- i. 2010-014: DIS discounts for UTD staff** (Benefits Committee)
Mr. Calhoun reported that the Benefits Committee has done all it can to look into this suggestion. Kimberly Flicker made the motion to close the issue, Carol Lanham seconded the motion. A roll call vote was taken and the motion carried.
- ii. 2010-002: Mentoring** (Staff Development)
Ms. Lanham reported that the E2E program is in effect and that further Mentoring may not be the responsibility of Staff Council. Kimberly Flicker made the motion to close the issue, Lydia Blackwell seconded the motion. A roll call vote was taken and the motion carried.

10) NEW BUSINESS

a. Fall EAC Meeting

Rochelle Peña and Paula Austell are the UT Dallas representatives to the EAC with Colter Fleming as the alternative. Please send any suggestions of new areas that may need to be a focus of the EAC.

b. President's Meeting – September 16th

Please send any PeopleSoft issues to the Staff Council e-mail.

c. By-Law Change – Add Historian

Please let Ms. Peña know if you would like to be part of an Ad Hoc committee to review the Staff Council By-Laws and add an Historian position as one of the to the elected officials.

d. Fall CARE Awards

Please take signs to be posted around campus to encourage people to nominate individuals to receive the CARE Award. Nominations will be accepted until October 31st. The awards will be presented by Dr. Daniel at a ceremony on November 29th.

11) OTHER BUSINESS

a. Coffee with the President will take place in November.

b. Corporate Challenge

Ms. Flicker announced that UT Dallas is currently in second place in our division for Corporate Challenge, only 17 points behind 1st place. So far UT

Dallas has earned three gold medals, one silver medal, one bronze medal and several other awards.

ADJOURNMENT

Melissa Wyder moved to adjourn the meeting; the motion was seconded by Carol Lanham. The meeting was adjourned at 10:56 am.

RESPECTFULLY SUBMITTED,

JAMI MILLER

STAFF COUNCIL SECRETARY/TREASURER