One-on-one appointments:
Along with free walk-in tutoring, the Math Lab offers individual tutoring appointments for students who would prefer a one-on-one setting. Please read the following to better understand the policies and procedures for a one-on-one appointment.

Expectations of Appointments

Appointments are conducted by student tutors and learning specialist. They are offered at various times during the semester. Each appointment is 25 minutes in length and are not intended for students trying to complete their homework or take home assignments. Appointments are for students trying to understand concepts and ask general questions regarding topics discussed in class.

Tutors have the right to decline an appointment or end the session early if a student is only wanting their assignment completed or is not abiding by the Math Lab polices.

You cannot make an appointment to discuss take home exams.

Making an Appointment

Each student may only schedule one appointment per week and must schedule the appointment at least 24 hours in advance.

Appointments will be located in MC 1.425.

To make an appointment, click on the AcceSSC login button and follow the instructions on the screen.

Cancellation and No-Show Policy

At exactly 5 minutes late: The appointment will be cancelled.

When you No-Show

- For the 1st time: You will receive a warning email from manager, and you may not schedule another appointment for 7 days.
- For the 2nd time: Your appointment-making privileges will be temporarily suspended until you meet with the manager to clarify this policy.
- For the 3rd time: your appointment-making privileges are revoked for the rest of the semester

Three cancellations equal one No-Show.

If you need to cancel your appointment, please cancel through AcceSSC at least 24 hours in advance. If you need to cancel your appointment within 24 hours before your appointment, please contact Sheron Hurt at 972-883-5480 or mathlab@utdallas.edu.