I. Greetings
II. Minutes Approval
III. Facilities Management / Sustainability Office
   a. Plastic Film Recycling
   b. Styrofoam Peanut Recycling
   c. Battery Recycling
   d. Sustainability Website
   e. AASHE STARS
   f. Green Buildings
IV. Sustainability during the Summer
   a. Freshmen Orientations
   b. New Employee Orientations
   c. Sustainability Volunteer Events
   d. Eco-Rep Projects
V. Discussion (around the table)

New Locations for Battery and Plastic Film Bins!
Minutes

Start: 3:00 PM

- **Attendance**
  - Carolyn Reichert
  - Thea Junt
  - Craig Lewis
  - Mackenzie Hunter
  - Evan Paret
  - Robin Russell
  - Delaney Conroy

- **Minutes Approval**
  - No minutes to approve
  - Did not meet quorum

- **FM/Sustainability Office**
  - Plastic film recycling
    - Nearly 200 lbs. of plastic film has been recycled since the program inception in January 2017
    - Numerous university employees are expressing interest in the program and are requesting plastic film recycling bins
  - Styrofoam packing peanut recycling
    - UPS accepts Styrofoam packing peanuts to be reused
    - The Sustainability Office has spearheaded a collection program to collect used peanuts to transport to the local UPS
    - The sustainability website has been updated on how best to deliver or mail the packing peanuts to Evan
  - Battery recycling
    - All battery recycling bin locations have been placed on the recycling locations link on the sustainability website
  - Sustainability website
    - The website is continuously being updated as new recycling programs and locations are being added
  - **AASHE STARS**
    - The Sustainability Office is working with the Office of Strategic Planning and Analysis to acquire consistent and official data regarding UT Dallas students, staff, faculty and courses
    - Evan is developing a worksheet to simplify data input and collections
  - **Green buildings**
    - DGAC has been finished and has added trash and recycle bins
    - We have applied for LEED certification for DGAC
  - **Freshman orientations**
• The Sustainability Office is reaching out to new students at each of the freshmen orientations
• We are looking to participate in transfer, international and graduate orientations
  o New Employee Orientation
    • The Sustainability Office has a presence at all new employee orientations to provide information to new employees on FM and recycling
  o Sustainability volunteer events
    • Butterfly Flutterby will be taking place on Thursday, the 13th where students can lay mulch, pull weeds and learn about existing plants and insects
  o Eco-Rep Projects
    • The sustainability interns are working redesigning handouts to educate students, staff and faculty about sustainability initiatives at UT Dallas
    • They are assisting in the leadership of sustainability events, activities, and other initiatives
  o Discussion
    • 2 additional Monarch Waystations have been certified
      • Location: PS3
      • Location: Callier Richardson
  o End 4:00 PM