



**ADMINISTRATIVE
POLICIES AND PROCEDURES MANUAL**

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SUBJECT

UNIVERSITY HUMAN RESOURCES POLICIES

SUB-TOPIC

DISTRIBUTION OF HANDBILLS, LEAFLETS, OR ADVERTISING MATERIALS

Normally, requests for the distribution of handbills, leaflets, or advertising materials come from three (3) sources:

1. Off-campus individuals,
2. Commercial organizations,
3. UTD students and student organizations.

Any group or individual must first secure approval from the Office of Student Life for such requests, which must be in compliance with Title V: Rules on Students Services and Activities of the University's Handbook of Operating Procedures. A copy of these procedures is available in the Office of Student Life.