



ADMINISTRATIVE

POLICIES AND PROCEDURES MANUAL

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SUBJECT

PAY ADMINISTRATION

SUB-TOPIC

HAZARDOUS DUTY PAY, Continued

TRANSFERS

Commissioned personnel transferring within The University of Texas System shall be given credit for prior state service. An institution or agency employing an individual on the first day of the month will be responsible for Hazardous Duty Pay.

METHOD OF PAYMENT

Hazardous Duty Pay is considered a part of total compensation although the base salary rate of the employee is not affected by such payment.

The inclusion of Hazardous Duty Pay as part of total compensation affects federal withholding, OASI, the amount of group insurance and other benefit calculations, and retirement contributions.

Hazardous Duty Pay shall not be considered in making calculations for lump-sum payment of vacation upon termination. It shall, however, be considered in making calculation for lump-sum payments of vacation and sick leave to the estate of a deceased employee.