



**ADMINISTRATIVE
POLICIES AND PROCEDURES MANUAL**

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**REVISION
2**

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SUBJECT

PURCHASING

SUB-TOPIC

VENDING SERVICES

Vending Service Agreements may only be authorized with the written approval of the Senior Vice President for Business Affairs. No UTD employee may enter into a vending service contract of any type on behalf of UTD. All vending services contracts are to be awarded in accordance with U.T. System Business Procedure Memorandum No. 4-09-87 (also available online at www.utsystem.edu/BPM/04.htm).