

TEXAS HOTEL OCCUPANCY TAX EXEMPTION CERTIFICATE

NOTE: This certificate is for business only, not to be used for private purpose, under penalty of law. The hotel operator may request an educational ID, business card or other identification to verify exemption claimed. Certificate should be furnished to the hotel or motel. DO NOT send the completed certificate to the Comptroller of Public Accounts. The certificate does not require a number to be valid.

Exemption claimed: Educational organization or employee (state tax exemption only) per Section 156.102, Tax Code and Hotel Rule 3.161.

Name of exempt organization: The University of Texas at Dallas	Organization exempt status: Educational
Address of exempt organization: 2601 N. Floyd Rd. Richardson, Tx. 75080	

GUEST CERTIFICATION: I declare that I am an occupant of this hotel/motel on official business sanctioned by the exempt organization named above and that all information on this document is true and correct.

sign Guest
here

 Date

FOR HOTEL/MOTEL USE ONLY (OPTIONAL)

Name of hotel/motel			
Address of hotel/motel (Street and number, city, state, ZIP code)			
Method of payment (Cash, personal check or credit card, organization check, direct billing, other)			
Room rate	Local tax	Exempt state tax	Amount paid by guest