



ADMINISTRATIVE  
POLICIES AND PROCEDURES MANUAL

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PAGE  
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SUBJECT  
BUILDING MAINTENANCE AND OPERATIONS

SUB-TOPIC

PURPOSE AND SCOPE

The Physical Plant is responsible for maintaining all University facilities in good repair and operating condition and providing minor modification support capabilities. Such repairs and modifications must comply with state and federal building codes, including the requirements of the federal *Americans With Disabilities Act*, and consider the safety of the occupants, security of University property, economy of operation, and conservation of energy. For these reasons, it may not be feasible to repair or modify buildings (or their associated systems and components) exactly the way an individual has requested.

Building maintenance and operations generally fall into the category of institutional services; therefore, work requests involving building systems or components normally receive a higher priority than departmental requests.