



**ADMINISTRATIVE
POLICIES AND PROCEDURES MANUAL**

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**REVISION
1**

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**SUBJECT
BUILDING MAINTENANCE AND OPERATIONS**

SUB-TOPIC

PEST CONTROL

Pest control services are provided by a contracted extermination service which treats building entrances and other public areas on a monthly basis. Office and laboratories are treated only when a pest control problem arises and has been reported to the Physical Plant.

Insect or rodent problems should be reported by phone (Ext. 2177) to the Work Control Supervisor, who will contact the contracted service.