



**ADMINISTRATIVE
POLICIES AND PROCEDURES MANUAL**

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**SUBJECT
BUILDING MAINTENANCE AND OPERATIONS**

SUB-TOPIC

ROOFS

As a matter of general policy, individuals may not walk, climb or pass onto any campus building roof without the written permission of the Physical Plant.

In most cases, roofs of UTD buildings are not built to support additional weight nor intended to be walked or climbed upon. The damage from such activities can result in extensive repairs requiring great expense. A built-up roof can be damaged from simply supporting a camera tripod. While it is possible to access some roofs by climbing through a window, over a parapet wall or by passing through an unlocked door, this does not imply that passage onto the roof is authorized.

In a few instances, roofs have been designed to permit a limited amount of activity within selected areas for research or investigative purposes. Such activities must be confined to only those roof areas which have special wearing courses.

Where authorized research or other investigative work is scheduled to be conducted from roof areas, the Physical Plant will provide access keys to those persons engaged in the work.

Since installations on or through roofs are inherently dangerous to both the party performing the installation and the building occupants, written authorization must be obtained from the Physical Plant before any work may begin. Permission will be given only if it can be established that: 1) no damage will be done to the roof, and 2) the installation poses no hazard to the building or its occupants.