# Official Academic Calendar Fall 2018

*Note: All offices are closed on Saturdays and Sundays. All transactions must occur online. All email correspondence will be sent to UTD email address.*

## Classes Begin
- **Full-term session** ................. Monday, August 20
- **1st 8-week session** ................. Monday, August 20
- **2nd 8-week session** ................. Monday, October 15

## Web Registration
Enrollment appointments viewable online .... Monday, March 19

**All students should check their enrollment appointment details in Orion for the date and time they can begin registering.**

Schedule Planner Available .................. Monday, March 19
Online add/drops/swap ends .................. Monday, August 27

## Last Day for Re-admission/Re-entry .... Friday, Aug. 10

## Last Day for Regular Registration
- **Full-term session** ................. Thursday, August 16
- **1st 8-week session** ................. Thursday, August 16
- **2nd 8-week session** ................. Thursday, October 11

## Late Registration and Last Day to Add/Swap
*If you register or add during late registration, payment is due the same day you register. You will be assessed a minimum $100 late registration fee. See Bursar’s Office information.*

Full-term session .................. Friday, Aug. 17 – Monday, Aug. 27
1st 8-week session .................. Friday, Aug. 17 – Monday, Aug. 27
2nd 8-week session .................. Friday, Oct. 12 – Monday, Oct. 22

## Census Day (State Reporting Date)
- **Full-term session** .......... Wednesday, September 5
- **1st 8-week session** .......... Monday, August 27
- **2nd 8-week session** .......... Monday, October 22

## Drop/Withdrawal Deadlines

Please check Comet calendar for signature procedures.

### Full-Term Session
- Last day to drop a class without a “W” ........ Wed. Sept. 5
- Undergraduate Courses
  - Approval required ............ Thurs. Sept. 6 – Mon. Nov. 5
  - WL Begins ...................... Tuesday, October 2
  - WL Ends ......................... Monday, November 5
- Graduate Courses
  - Withdrawal Ends ............... Monday, November 5

### 1st 8-Week Session
- Last day to drop a class without a “W” ........ Mon. Aug. 27
- Undergraduate Courses
  - Approval required ............ Tues. Aug. 28 – Mon. Sept. 24
  - WL Begins ...................... Tuesday, September 11
  - WL Ends ......................... Monday, September 24
- Graduate Courses
  - Withdrawal Ends ............... Monday, September 24

### 2nd 8-Week Session
- Last day to drop a class without a “W” ........ Mon. Oct. 22
- Undergraduate Courses
  - Approval required ............ Tues. Oct. 23 – Mon. Nov. 26
  - WL Begins ...................... Tuesday, November 6
  - WL Ends ......................... Monday, November 26
- Graduate Courses
  - Withdrawal Ends ............... Monday, November 26

### Last Day of Classes (Not including final exams)
- **Full-term session** .......... Saturday, December 8
- **1st 8-week session** .......... Saturday, October 6
- **2nd 8-week session** .......... Saturday, December 8

### Reading Days (Study days prior to final exams)
- **Full-term & 2nd 8-week sessions only** .......... Mon. Dec. 10

### Final Exams
- **Full-term session** .......... Tues. Dec. 11 – Mon. Dec. 17
- **2nd 8-week session** .......... Tues. Dec. 11 – Mon. Dec. 17

### Mid-Term Grades Due and Viewable Online

**All midterm grades must be submitted online.**

Midterm (undergraduate courses only) .... Saturday, October 13

### Final Grading Period
**All grades must be received by Thursday, December 20.**
- **Full-term session** .......... Tues. Dec. 11 – Thurs. Dec. 20
- **2nd 8-week session** .......... Tues. Dec. 11 – Thurs. Dec. 20

### Final Grades Viewable Online (after posting)... Tues. Dec. 18

### Graduation/Commencement (All Fall 2018 Sessions)
- **Graduation Application** .......... Tuesday, August 28
- Last day to change your primary name which will be printed on your diploma .......... Monday, Sept. 24
- Commencement tickets available online .......... Monday, Nov. 12
- Doctoral hooding ceremony .......... TBA
- Degree conferral date .......... Saturday, December 22

The following deadlines must be met by the dates listed and require visitation to the Graduate Dean’s Office website [www.utdallas.edu/ogs](http://www.utdallas.edu/ogs):

- Last day to request scheduling of final doctoral oral examination .......... TBA
- Doctoral students must conduct final doctoral exam .......... TBA
- Final day to receive approval of final version of dissertation by Graduate Studies Office .......... TBA
- Final day to receive approval of final version of master’s thesis by Graduate Studies Office .......... TBA

### University Closings
- **Labor Day** .......... Monday, September 3
- Winter break .......... TBA

### No Classes:
- **Fall break** .......... Mon. Nov. 19 – Wed. Nov. 21

### Incompletes
Incomplete grades due for undergraduates and graduates from previous long semester .......... Monday, October 15
Payment and Refund Calendar Fall 2018

Bursar’s Schedule
Bills will be generated by July 9th and are only available online at: www.utdallas.edu/ezpay. Bills are not mailed. Financial Aid refunds will be issued as available through Direct Deposit or mailed to your address in the student system starting August 20th.

Payment Options
For details see http://www.utdallas.edu/bursar/payments/payment-options/

Payment Due Dates*
Students taking courses in combined sessions in the semester should adhere to deadlines for the earlier session. You must pay by the published deadline to avoid possible dropping of classes and/or late fees. Students should NOT expect classes to be automatically dropped for non-payment. Please be advised it is the student’s responsibility to confirm classes have been dropped to avoid being assessed late fees or penalties.

Bills and tuition balances may be accessed online through EZPAY at: (www.utdallas.edu/ezpay).

If you add a course to your schedule, you must make a payment the same day or you will be assessed a $100 late fee and your courses may be canceled.

UTD Employee Deadline.......................Thurs. Aug 30
Employees who have not paid by the deadline will be assessed all applicable late fees.

Full-Term Session
Early Registration Payment Deadline......... Wed. July 25
Registration Payment Deadline..............Thurs. Aug 16
Financial Aid Recipients*...................... Thurs. Aug 30

Late Payment fee required beginning:
$100 ........................................Fri. Aug 17
$150 ..........................................Thurs. Aug 23
$200 .........................................Wed. Aug 29
$250 ..........................................Wed. Sep 5

1st 8-Week Session Only
Early Registration Payment Deadline.........Wed. July 25
Registration Payment Deadline..............Thurs. Aug 16
Financial Aid Recipients** ..................... Mon. Aug 27

Late Payment fee required beginning:
$100 ........................................Fri. Aug 17
$150 ..........................................Thurs. Aug 23

2nd 8-Week Session Only
Registration Payment Deadline...............Thurs. Oct 11
Financial Aid Recipients*........................ Mon. Oct 22

Late Payment fee required beginning:
$100 ........................................Fri. Oct 12
$150 ..........................................Thurs. Oct 18

*Financial Aid recipients who have met the requirements have an extended deadline to allow time for their aid funds to be awarded. If you are not going to attend, you must still drop classes prior to term start date to avoid fees. Alternative payment arrangements must be made if the financial aid funds are not awarded by the above deadline, to avoid possible cancellation of classes and/or late fees.

Payment Plans
Installment Payment Deadlines
The installment plan allows students to split their tuition and fee bill into four equal installments. The plan is only available for those students who are enrolled in the fall full-term session.

To enroll you must officially sign up for the installment contract online through EZPAY (www.utdallas.edu/ezpay) and pay the 1st installment due plus a $25 service fee by the dates below. Simply making payment of 1/4 of the balance does not protect against cancellation. Also, if a course is added you must check EZPAY for the new installment amounts to be paid or your courses may be canceled.

Note: Installment plans are only available online through EZPAY.

First installment payment deadline
Early Registration.................................. Wed. July 25
Regular registration...............................Thurs. Aug 16
Second installment payment deadline........... Wed. Sep 19
Third installment payment deadline............. Wed. Oct 24
Fourth installment payment deadline..........Wed. Nov 21

Short Term Loan Payment Deadline
The short term loan allows a student to extend their payment deadline and make one lump sum payment. The plan is only available through Orion under Self Service/Campus Finances/Enroll in Payment Plan. There is a 1.25% origination fee to enroll in the plan.

Short Term Loan Due Date.....................Wed. Oct 24

Refund Schedule
Refunds for dropping or withdrawing from the University will be generated once classes begin. The amount depends on whether or not you remain enrolled in other courses. If you drop a class and later withdraw, your refund will reflect the combination of dropped classes and the remaining hours at the time of withdrawal. This refund policy is based on Texas state law and can be found under Section 54.006 of the Education code of the Texas Statutes.

Dropping a course(s)
If you drop a course(s) but remain in at least one other session course, you will receive a 100% refund until the following dates.

Full-Term Session.................................. Wed. Sep 5
1st 8 Week Session ................................Mon. Aug 27
2nd 8 week Session.................................Mon. Oct 22

Complete Withdrawal
If you drop or withdraw from all your courses for the semester listed below are the prorated refund percentages:

Full-Term Session
100% refund through.......................... Sun. Aug 19
80% refund through.......................... Fri. Aug 24
70% refund through.......................... Fri. Aug 31
50% refund through.......................... Mon. Sep 10
25% refund through.......................... Mon. Sep 17

1st 8-Week Session
100% refund through.......................... Sun. Aug 19
80% refund through.......................... Wed. Aug 22
50% refund through.......................... Mon. Aug 27

2nd 8-Week Session
100% refund through.......................... Sun. Oct 14
80% refund through.......................... Wed. Oct 17
50% refund through.......................... Mon. Oct 22