

# Official Academic Calendar Fall 2019

**Note: All offices are closed on Saturdays and Sundays. All transactions must occur online.  
All email correspondence will be sent to UTD email address**

## Classes Begin

Full-term session ..... Monday, August 19  
1st 8-week session ..... Monday, August 19  
2nd 8-week session ..... Monday, October 14

## Web Registration

Enrollment appointments available online .... Monday, March 18  
**All students should check their enrollment appointment details in Orion for the date and time they can begin registering.**

Schedule Planner Available ..... Monday, March 18  
Online add/drops/swap ends ..... Monday, August 26

**Last Day for Re-admission/Re-entry .. Friday, August 9**

**Last Enrollment from Waitlist ..... Monday, August 26**

## Last Day for Regular Registration

Full-term session ..... Thursday, August 15  
1st 8-week session ..... Thursday, August 15  
2nd 8-week session ..... Thursday, October 10

## Late Registration and Last Day to Add/Swap

*If you register or add during late registration, payment is due the same day you register. You will be assessed a minimum \$100 late registration fee. See Bursar's Office information.*

Full-term session ..... Friday, Aug. 16 – Monday, Aug. 26  
1st 8-week session ..... Friday, Aug. 16 – Monday, Aug. 26  
2nd 8-week session ..... Friday, Oct. 11 – Monday, Oct. 21

## Census Day (State Reporting Date)

Full-term session ..... Wednesday, September 4  
1st 8-week session ..... Monday, August 26  
2nd 8-week session ..... Monday, October 21

## Drop/Withdrawal Deadlines

*Please check Comet calendar for signature procedures.*

### Full-Term Session

Last day to drop a class without a "W" ..... Wed. Sept. 4  
Undergraduate Courses  
Approval required ..... Thurs. Sept. 5 – Thurs. Oct. 24  
WL Begins ..... Tuesday, October 1  
WL Ends ..... Thursday, October 24  
Graduate Courses  
Withdrawal Ends ..... Thursday, October 24

### 1st 8-Week Session

Last day to drop a class without a "W" ..... Mon. Aug. 26  
Undergraduate Courses  
Approval required ..... Tues. Aug. 27 – Mon. Sept. 23  
WL Begins ..... Tuesday, September 10  
WL Ends ..... Monday, September 23  
Graduate Courses  
Withdrawal Ends ..... Monday, September 23

### 2nd 8-Week Session

Last day to drop a class without a "W" ..... Mon. Oct. 21  
Undergraduate Courses  
Approval required ..... Tues. Oct. 22 – Mon. Nov. 18  
WL Begins ..... Tuesday, November 5  
WL Ends ..... Monday, November 18  
Graduate Courses  
Withdrawal Ends ..... Monday, November 18

## Last Day of Classes (Not including final exams)

Full-term session ..... Thursday, December 5  
1st 8-week session ..... Sunday, October 6  
2nd 8-week session ..... Thursday, December 5

## Reading Days (Study days prior to final exams)

Full-term & 2<sup>nd</sup> 8-week sessions only ..... Friday, Dec. 6

## Final Exams

Full-term session ..... Sat. Dec. 7 – Fri. Dec. 13  
1st 8-week session ..... Mon. Oct. 7 – Sat. Oct. 12  
2nd 8-week session ..... Sat. Dec. 7 – Fri. Dec. 13

## Mid-Term Grades Due and Viewable Online

**All midterm grades must be submitted online.**

Midterm (undergraduate courses only) ..... Saturday, Oct. 12

## Final Grading Period

**All grades must be received by Wednesday, December 18.**

Full-term session ..... Sat. Dec. 7 – Wed. Dec. 18  
1st 8-week session ..... Mon. Oct. 7 – Sat. Oct. 12  
2nd 8-week session ..... Sat. Dec. 7 – Wed. Dec. 18

**Final Grades Viewable Online (after posting) ... Mon. Dec. 16**

## Graduation/Commencement (All Fall 2019 Sessions)

Graduation Application ..... Tuesday, August 27  
Last day to change your primary name  
which will be printed on your diploma ..... TBA  
Commencement Activities ..... Mon. Dec. 16 – Fri. Dec. 20  
Commencement tickets available online ..... TBA  
Doctoral hooding ceremony ..... TBA  
Degree conferral date ..... Saturday, December 21

*The following deadlines must be met by the dates listed and require visitation to the Office of Graduate Studies (OGS) website [www.utdallas.edu/ogs](http://www.utdallas.edu/ogs):*

Last day to request scheduling of  
final doctoral oral examination ..... TBA  
Last day to conduct  
final doctoral exam ..... TBA  
Final day to upload final version of  
dissertation for review by OGS ..... TBA  
Final day to receive approval of final  
version of dissertation by OGS ..... TBA  
Final day to upload final version of  
master's thesis for review by OGS ..... TBA  
Final day to receive approval of final  
version of master's thesis by OGS ..... TBA

## University Closings

Labor Day ..... Monday, September 2  
Thanksgiving holidays ..... Thurs. Nov. 28 – Sun. Dec. 1  
Winter break ..... TBA

## No Classes:

Fall break ..... Mon. Nov. 25 – Wed. Nov. 27

## Incompletes

Incomplete grades due for undergraduates and graduates from  
previous long semester ..... Monday, October 14

# Payment and Refund Calendar Fall 2019

## Bursar's Schedule

Bills will be generated by July 10<sup>th</sup> and are only available online at: [www.utdallas.edu/ezpay](http://www.utdallas.edu/ezpay). Bills are not mailed.

Financial Aid refunds will be issued as available through Direct Deposit or mailed to your address in the student system starting August 19.

## Payment Options

For details see

<http://www.utdallas.edu/bursar/payments/payment-options/>

## Payment Due Dates\*

Students taking courses in combined sessions in the semester should adhere to deadlines for the earlier session. **You must pay by the published deadline to avoid possible dropping of classes and/or late fees.**

**Students should NOT expect classes to be automatically dropped for non-payment. Please be advised it is the student's responsibility to confirm classes have been dropped to avoid being assessed late fees or penalties.**

Bills and tuition balances may be accessed online through EZPAY at: ([www.utdallas.edu/ezpay](http://www.utdallas.edu/ezpay)).

If you add a course to your schedule, you must make a payment the same day or you will be assessed a \$100 late fee and your courses may be canceled

## UTD Full-Time Employee Deadline..... Thurs. Aug 29

Employees who have not paid by the deadline will be assessed all applicable late fees.

## Full-Term Session

Early Registration Payment Deadline.....Wed. Jul 24

Registration Payment Deadline.....Thurs. Aug 15

Financial Aid Recipients\*.....Thurs. Aug 29

Late Payment fee required beginning:

\$100.....Fri. Aug 16

\$150.....Thurs. Aug 22

\$200.....Wed. Aug 28

\$250.....Wed. Sep. 4

## 1st 8-Week Session Only

Early Registration Payment Deadline..... Wed. Jul 24

Registration Payment Deadline.....Thurs. Aug 15

Financial Aid Recipients\*\*.....Thurs. Aug 29

Late Payment fee required beginning:

\$100.....Fri. Aug 16

\$150.....Thurs. Aug 22

## 2nd 8-Week Session Only

Registration Payment Deadline.....Thurs. Oct 10

Financial Aid Recipients\*.....Mon. Oct 21

Late Payment fee required beginning:

\$100.....Fri. Oct 11

\$150.....Thurs. Oct 17

**\*Financial Aid recipients** who have met the requirements have an extended deadline to allow time for their aid funds to be awarded. If you are not going to attend, you must still drop classes prior to term start date to avoid fees. Alternative payment arrangements must be made if the financial aid funds are not awarded by the above deadline, to avoid possible cancellation of classes and/or late fees.

## Payment Plans

### Installment Payment Deadlines

The installment plan allows students to split their tuition and fee bill into four equal installments. The plan is only available for those students who are enrolled in the Full-term session. To enroll you must officially sign up for the installment contract online through EZPAY ([www.utdallas.edu/ezpay](http://www.utdallas.edu/ezpay)) and pay the 1<sup>st</sup> installment due plus a \$25 service fee by the dates below. Simply making payment of 1/4 of the balance does not protect against cancellation. Also, if a course is added you must check EZPAY for the new installment amounts to be paid or your courses may be canceled.

Note: Installment plans are only available online through EZPAY.

First installment payment deadline

Early Registration..... Wed. Jul 24

Regular registration.....Thurs. Aug 15

Second installment payment deadline..... Wed. Sep 18

Third installment payment deadline..... Wed. Oct 16

Fourth installment payment deadline.....Wed. Nov 20

### Short Term Loan Payment Deadline

The short term loan allows a student to extend their payment deadline and make one lump sum payment. The plan is only available through Orion under Self Service/Campus Finances/Enroll in Payment Plan. There is a 1.25% origination fee to enroll in the plan.

Short Term Loan Due Date..... Wed. Oct 23

## Refund Schedule

Refunds for dropping or withdrawing from the University will be generated once classes begin. The amount depends on whether or not you remain enrolled in other courses. If you drop a class and later withdraw, your refund will reflect the combination of dropped classes and the remaining hours at the time of withdrawal. This refund policy is based on Texas state law and can be found under Section 54.006 of the Education code of the Texas Statutes.

### Dropping a course(s)

If you drop a course(s) but remain in at least one other session course, you will receive a 100% refund until the following dates.

Full-Term Session..... Wed. Sep 04

1st 8 Week Session.....Mon. Aug 26

2nd 8 week Session.....Mon. Oct 21

### Complete Withdrawal

If you drop or withdraw from all your courses for the semester listed below are the prorated refund percentages:

### Full-Term Session

100% refund through..... Sun. Aug 18

80% refund through.....Fri. Aug 23

70% refund through.....Fri. Aug 30

50% refund through.....Mon. Sep 09

25% refund through.....Mon. Sep 16

### 1st 8-Week Session

100% refund through..... Sun. Aug 18

80% refund through.....Wed. Aug 21

50% refund through.....Mon. Aug 26

### 2nd 8-Week Session

100% refund through..... Sun. Oct 13

80% refund through.....Wed. Oct 16

50% refund through.....Mon. Oct 21