Official Academic Calendar Fall 2019

Note: All offices are closed on Saturdays and Sundays. All transactions must occur online. All email correspondence will be sent to UTD email address

Classes Begin
Full-term session ........................................... Monday, August 19
1st 8-week session .................................... Monday, August 19
2nd 8-week session ................................. Monday, October 14

Web Registration
Enrollment appointments available online .... Monday, March 18
All students should check their enrollment appointment details in Orion for the date and time they can begin registering.
Schedule Planner Available .................. Monday, March 18
Online add/drops/swap ends .................. Monday, August 26

Last Day for Re-admission/Re-entry .. Friday, August 9

Last Enrollment from Waitlist ...... Thursday, August 15

Last Day for Regular Registration
Full-term session .................................. Thursday, August 15
1st 8-week session ........................... Thursday, August 15
2nd 8-week session ....................... Thursday, October 10

Late Registration and Last Day to Add/Swap
If you register or add during late registration, payment is due the same day you register. You will be assessed a minimum $100 late registration fee. See Bursar’s Office information.
Full-term session .............. Friday, Aug. 16 – Monday, Aug. 26
1st 8-week session ............ Friday, Aug. 16 – Monday, Aug. 26
2nd 8-week session .......... Friday, Oct. 11 – Monday, Oct. 21

Census Day (State Reporting Date)
Full-term session ..............Wed., Sept. 4
1st 8-week session .......... Monday, August 26
2nd 8-week session .......... Monday, October 21

Drop/Withdrawal Deadlines
Please check Comet calendar for signature procedures.

Full-Term Session
Last day to drop a class without a “W” ......... Wed. Sept. 4
Undergraduate Courses
WL Begins ........................................... Tuesday, October 1
WL Ends ........................................... Thursday, October 24
Graduate Courses
Withdrawal Ends .............. Thursday, October 24

1st 8-Week Session
Last day to drop a class without a “W” ........... Mon. Aug. 26
Undergraduate Courses
Approval required ............ Tues. Aug. 27 – Mon. Sept. 23
WL Begins ........................................... Tuesday, September 10
WL Ends ........................................... Monday, September 23
Graduate Courses
Withdrawal Ends .............. Monday, September 23

2nd 8-Week Session
Last day to drop a class without a “W” ........ Mon. Oct. 21
Undergraduate Courses
Approval required ............ Tues. Oct. 22 – Mon. Nov. 18
WL Begins ........................................... Tuesday, November 5
WL Ends ........................................... Monday, November 18
Graduate Courses
Withdrawal Ends .............. Monday, November 18

Last Day of Classes (Not including final exams)
Full-term session ................................ Thursday, December 5
1st 8-week session ........................... Sunday, October 6
2nd 8-week session ..................... Thursday, December 5

Reading Days (Study days prior to final exams)
Full-term & 2nd 8-week sessions only .................. Friday, Dec. 6

Final Exams
2nd 8-week session ..................... Sat. Dec. 7 – Fri. Dec. 13

Mid-Term Grades Due and Viewable Online
All midterm grades must be submitted online.
Midterm (undergraduate courses only) .......... Saturday, Oct. 12

Final Grading Period
All grades must be received by Wednesday, December 18.
2nd 8-week session ..................... Sat. Dec. 7 – Wed. Dec. 18

Final Grades Viewable Online (after posting)... Mon. Dec. 16

Graduation/Commencement (All Fall 2019 Sessions)
Graduation Application ................. Tuesday, August 27
Last day to change your primary name
which will be printed on your diploma ...... Monday, September 23
Commencement Activities ............ Mon. Dec. 16 – Fri. Dec. 20
Commencement tickets available online........... Monday, Nov. 18
Doctoral hooding ceremony ................. TBA
Degree conferral date ..................... Saturday, December 21

The following deadlines must be met by the dates listed and require visitation to the Office of Graduate Studies (OGS) website
www.utdallas.edu/ogs:

- Last day to request scheduling of final doctoral oral examination............. October 22
- Last day to conduct final doctoral exam ........................................ November 5
- Final day to upload final version of dissertation for review by OGS ............ November 14
- Final day to receive approval of final version of dissertation by OGS ............ November 19
- Final day to upload final version of master’s thesis for review by OGS ......... November 26
- Final day to receive approval of final version of master’s thesis by OGS ......... November 26

University Closings
Labor Day .................................. Monday, September 2
Thanksgiving holidays ................. Thurs. Nov. 28 – Sun. Dec. 1
Winter break ......... Monday, Dec 23 – Friday, Jan 3

No Classes:
- Fall break .............. Mon. Nov. 25 – Wed. Nov. 27

Incompletes
Incomplete grades due for undergraduates and graduates from previous long semester .......... Monday, October 14
### Payment and Refund Calendar Fall 2019

#### Bursar's Schedule
Bills will be generated by July 10th and are only available online at: [www.utdallas.edu/ezpay](http://www.utdallas.edu/ezpay). Bills are not mailed. Financial Aid refunds will be issued as available through Direct Deposit or mailed to your address in the student system starting August 19.

#### Payment Options
For details see [http://www.utdallas.edu/bursar/payments/payment-options/](http://www.utdallas.edu/bursar/payments/payment-options/)

#### Payment Due Dates*
Students taking courses in combined sessions in the semester should adhere to deadlines for the earlier session. **You must pay by the published deadline to avoid possible dropping of classes and/or late fees. Students should NOT expect classes to be automatically dropped for non-payment.** Please be advised it is the student’s responsibility to confirm classes have been dropped to avoid being assessed late fees or penalties.

Bills and tuition balances may be accessed online through EZPAY at: [www.utdallas.edu/ezpay](http://www.utdallas.edu/ezpay).

If you add a course to your schedule, you must make a payment the same day or you will be assessed a $100 late fee and your courses may be canceled.

**UTD Full-Time Employee Deadline**......Thurs. Aug 29
Employees who have not paid by the deadline will be assessed all applicable late fees.

**Full-Term Session**
- Early Registration Payment Deadline.............Wed. Jul 24
- Registration Payment Deadline.............Thurs. Aug 15
- Financial Aid Recipients*....................Thurs. Aug 29

**1st 8-Week Session Only**
- Early Registration Payment Deadline.............Wed. Jul 24
- Registration Payment Deadline.............Thurs. Aug 15
- Financial Aid Recipients**....................Thurs. Aug 29

**2nd 8-Week Session Only**
- Registration Payment Deadline.............Thurs. Oct 10
- Financial Aid Recipients*....................Mon. Oct 21

#### Refund Schedule
Refunds for dropping or withdrawing from the University will be generated once classes begin. The amount depends on whether or not you remain enrolled in other courses. If you drop a class and later withdraw, your refund will reflect the combination of dropped classes and the remaining hours at the time of withdrawal. This refund policy is based on Texas state law and can be found under Section 54.006 of the Education code of the Texas Statutes.

**Dropping a course(s)**
If you drop a course(s) but remain in at least one other session course, you will receive a 100% refund until the following dates.
- **Full-Term Session**.............................Wed. Sep 04
- 1st 8 Week Session.............................Mon. Aug 26
- 2nd 8 week Session.............................Mon. Oct 21

**Complete Withdrawal**
If you drop or withdraw from all your courses for the semester listed below are the prorated refund percentages:

**Full-Term Session**
- 100% refund through.............................Sun. Aug 18
- 80% refund through.............................Fri. Aug 23
- 70% refund through.............................Fri. Aug 30
- 50% refund through.............................Mon. Sep 09
- 25% refund through.............................Mon. Sep 16

**1st 8-Week Session**
- 100% refund through.............................Sun. Aug 18
- 80% refund through.............................Wed. Aug 21
- 50% refund through.............................Mon. Aug 26

**2nd 8-Week Session**
- 100% refund through.............................Sun. Oct 13
- 80% refund through.............................Wed. Oct 16
- 50% refund through.............................Mon. Oct 21

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#### Payment Plans

##### Installment Payment Deadlines
The installment plan allows students to split their tuition and fee bill into four equal installments. The plan is only available for those students who are enrolled in the Full-term session. To enroll you must officially sign up for the installment contract online through EZPAY ([www.utdallas.edu/ezpay](http://www.utdallas.edu/ezpay)) and pay the 1st installment due plus a $25 service fee by the dates below. Simply making payment of 1/4 of the balance does not protect against cancellation. Also, if a course is added you must check EZPAY for the new installment amounts to be paid or your courses may be canceled.

**Note:** Installment plans are only available online through EZPAY.

- **First installment payment deadline**
  - Early Registration.............................Wed. Jul 24
  - Regular registration.............................Thurs. Aug 15
- **Second installment payment deadline**............Wed. Sep 18
- **Third installment payment deadline**.............Wed. Oct 16
- **Fourth installment payment deadline**...........Wed. Nov 20

##### Short Term Loan Payment Deadline
The short term loan allows a student to extend their payment deadline and make one lump sum payment. The plan is only available through Orion under Self Service/Campus Finances/Enroll in Payment Plan. There is a 1.25% origination fee to enroll in the plan.

**Short Term Loan Due Date**.............................Wed. Nov 20

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*Financial Aid recipients* who have met the requirements have an extended deadline to allow time for their aid funds to be awarded. If you are not going to attend, you must still drop classes prior to term start date to avoid fees. Alternative payment arrangements must be made if the financial aid funds are not awarded by the above deadline, to avoid possible cancellation of classes and/or late fees.