

Academic Calendar Spring 2017

**Note: All offices are closed on Saturdays and Sundays. All transactions must occur online.
All email correspondence will be sent to UTD email address**

Classes Begin

Full-term session Monday, January 9
1st 8-week session Monday, January 9
2nd 8-week session Monday, March 6

Census Day

Full-term session Wednesday, January 25
1st 8-week session Tuesday, January 17
2nd 8-week session Monday, March 20

Web Registration

Enrollment appointments assigned Monday, October 24
All students should check their enrollment appointment details in Orion for the date and time they can begin registering.
Schedule Planner Available Monday, October 24
Online add/drops/swaps ends Tuesday, January 17

Last Day for Re-admission/Re-entry Friday, Dec. 30

Last Enrollment from Waitlist Friday, Jan. 6

Last Day for Regular Registration

Full-term session Thursday, January 5
1st 8-week session Thursday, January 5
2nd 8-week session Thursday, March 2

Late Registration and Last Day to Add/Swap

If you register or add during late registration, payment is due the same day you register. You will be assessed a minimum \$100 late registration fee. See Bursar's Office information.
Full-term session Fri. Jan. 6 – Tues. Jan. 17
1st 8-week session Fri. Jan. 6 – Tues. Jan. 17
2nd 8-week session Fri. Mar. 3 – Mon. Mar. 20

Drop/Withdrawal Deadlines

Please check Comet calendar for signature procedures.

Full-Term Session

Last day to drop a class without a "W" Wed. Jan. 25
Undergraduate Courses
Approval required Thurs. Jan. 26 – Mon. Mar. 27
WL Begins Tuesday, February 21
WL Ends Monday, March 27
Graduate Courses
Withdrawal Ends Thursday, Mar. 30

1st 8-Week Session

Last day to drop a class without a "W" Tues. Jan. 17
Undergraduate Courses
Approval required Wed. Jan. 18 – Mon. Feb. 13
WL Begins Tuesday, January 31
WL Ends Monday, February 13
Graduate Courses
Withdrawal Ends Monday, February 13

2nd 8-Week Session

Last day to drop a class without a "W" Mon. Mar. 20
Undergraduate Courses
Approval required Tues. March 21 – Mon. April 17
WL Begins Tuesday, April 4
WL Ends Monday, April 17
Graduate Courses
Withdrawal Ends Monday, April 17

Last Day of Classes (Not including final exams)

Full-term session Sunday, April 30
1st 8-week session Saturday, February 25
2nd 8-week session Sunday, April 30

Reading Days (Study days prior to final exams)

Full-term & 2nd 8-week sessions only Monday, May 1

Final Exams

Full-term session Tues. May 2 – Mon. May 8
1st 8-week session Mon. Feb. 27 – Sat. Mar. 4
2nd 8-week session Tues. May 2 – Mon. May 8

Mid-Term Grades Due

All midterm grades must be submitted online.
Midterm (undergraduate courses only) Saturday, March 4

Mid-Term Grades Viewable Online Monday, March 6

Final Grading Period

All grades must be received by Thursday, May 11.
Full-term session Tues. May 2 – Thurs. May 11
1st 8-week session Mon. Feb. 27 – Sat. March 4
2nd 8-week session Tuesday, May 2 – Thurs. May 11

Final Grades Viewable Online (after posting) Tues. May 9

Graduation/Commencement (All Spring 2017 Sessions)

Graduation Application Wednesday, January 18
Last day to change your primary name
which will be printed on your diploma Friday, February 24
Honors Convocation TBA
Commencement Activities Mon. May 8 – Sat. May 13
Commencement tickets available online Monday, April 17
Doctoral hooding ceremony Wednesday, May 10
Degree conferral date Saturday, May 13

The following deadlines must be met by 12PM on the dates listed and require visitation to the Graduate Dean's Office, FA 3.104:

Last day to request scheduling of
final doctoral oral examination Wed., March 22
Doctoral students must conduct
final doctoral exam Wed., April 5
Final doctoral dissertation copies due Wed., April 19
Final master's thesis copies due Wed., April 26

University Closings

Martin Luther King Day Monday, January 16

No Classes:

Spring break Monday, March 13 – Saturday, March 18

Incompletes

Incomplete grades due for undergraduates and graduates from
previous long semester Monday, March 6

Payment and Refund Calendar Spring 2017

Bursar's Schedule

Financial Aid refunds will be issued as available through Direct Deposit or mailed to your address in the student system starting January 9th. You may set up direct deposit through www.utdallas.edu/ezpay to receive your refund the fastest way possible!

Payment Options

For details see

<http://www.utdallas.edu/bursar/payments/payment-options/>

Payment Due Dates

Bills and tuition balances may be accessed through your EZPAY account on-line (www.utdallas.edu/ezpay). If you add a course to your schedule, you must make a payment the same day or you will be assessed a \$100 late fee and your courses may be canceled

You must pay by the published deadline to avoid late fees and/or possible dropping of classes. Students should NOT expect classes to be automatically dropped for non-payment. Please be advised it is the student's responsibility to confirm that s/he has been dropped from all classes for nonpayment to avoid being assessed late fees or penalties.

UTD Employee DeadlineTuesday, January 24
Employees who have not paid by January 24th will be assessed all applicable late fees.

Full-Term Session

Early Registration Payment DeadlineThur. Dec 15
Registration Payment DeadlineThur. Jan 05
Financial Aid Recipients**Tues Jan 24
Late Payment fee required beginning:
\$100 Fri, Jan 06
\$150 Thur, Jan 12
\$200 Thur, Jan 19
\$250 Wed, Jan 25

1st 8-Week Session Only

Early Registration Payment DeadlineThur. Dec 15
Registration Payment DeadlineThur. Jan 05
Financial Aid Recipients**Tue. Jan 24
Late Payment fee required beginning:
\$100Fri, Jan 06
\$150Thur, Jan 12

2nd 8-Week Session Only

Registration Payment DeadlineThur. Mar 02
Financial Aid Recipients**Mon. Mar 20
Late Payment fee required beginning:
\$100Fri, Mar 03
\$150Thur, Mar 09

****Financial Aid recipients** who have met the necessary requirements have an extended deadline to allow time for their aid funds to be awarded. However, if the financial aid funds are not awarded by the above deadline, alternative payment arrangements must be made to avoid possible cancellation of classes and/or late fees. **Note: The extended deadline does not change the posted refund schedule. If you choose not to attend UTD, you must still drop your classes prior to the term start date to avoid financial obligation.**

Payment Plans

Installment Payment Deadlines

The installment plan allows students to split their tuition and fee bill into three equal installments. The plan is only available for those students who are enrolled in the Full-term session. To enroll you must sign up for the installment contract online through EZPAY (www.utdallas.edu/ezpay) and pay a minimum of 34% of your tuition plus a \$25 service fee by the dates below, even if you do not receive a bill. Late fees will be assessed to students who have not been set up on the installment contract, even if the required first payment has been made by the deadline. If you add a course to your schedule, you must check EZPAY for the new installment amounts to be paid or your courses may be canceled. **Note: Installment plans are only available online through EZPAY.**

First installment payment deadline

Early Registration..... Thur.Dec. 15
Regular registration..... Thur. Jan 05
Second installment payment deadline..... Wed., Feb 08
Third installment payment deadline..... Wed., Mar 15

Short Term Loan Payment Deadline

The short term loan allows a student to extend their payment deadline and make one lump sum payment. The plan is only available through Orion under Self Service/Campus Finances/Enroll in Payment Plan. There is a 1.25% origination fee to enroll in the plan.

Short Term Loan Due Date.....Wed, Mar 22

Refund Schedule

Refunds for dropping or withdrawing from the University will be generated once classes begin. The amount depends on whether or not you remain enrolled in other courses. If you drop a class and later withdraw, your refund will reflect the combination of dropped classes and the remaining hours at the time of withdrawal. If you drop all of your courses (withdraw from school) online, your account balance will need to be adjusted. This refund policy is per the Education code Section 54.006 of the Texas Statutes.

Dropping a course(s)

If you drop a course(s) but remain in at least one other session course, you will receive a 100% refund until the following dates.
Full-Term Session.....Wednesday, Jan 25
1st 8 Week Session Tuesday, Jan 17
2nd 8 week Session.....Monday, Mar 20

Complete Withdrawal

If you drop or withdraw from all your courses for the semester.

Full-Term Session

100% refund throughSunday, Jan 08
80% refund throughFriday, Jan 13
70% refund throughMonday, Jan 23
50% refund throughMonday, Jan 30
25% refund throughMonday, Feb 06

1st 8-Week Session

100% refund through Sunday, Jan 08
80% refund throughWednesday, Jan 11
50% refund throughTuesday, Jan 17

2nd 8-Week Session

100% refund through Sunday, Mar 05
80% refund through Wednesday, Mar 08
50% refund throughMonday, Mar 13