

EMERGENCY RESPONSE PROCEDURE



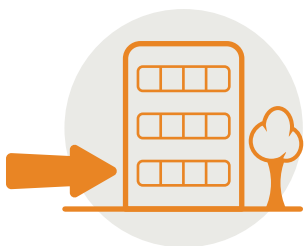
Actions you should take in emergency situations

EVACUATE >>> WHEN BUILDING ALARMS SOUND



- **LEAVE** the building immediately
- **DO NOT** use elevators
- **ASSIST** the disabled
- **TAKE** valuables & cell phone with you

SEEK SHELTER >>> WHEN OUTDOOR WARNING SOUNDS



- **ENTER** a safe place in the building
- **SEEK** interior rooms away from doors & windows
- **LISTEN** for instructions from indoor warning system or **KEEP TUNED** to media
- **WAIT** for the “all clear” from campus officials

RUN. HIDE. FIGHT.® >>> WHEN THERE IS A VIOLENT INTRUDER



- **ASSESS** the threat, respond appropriately
- **RUN** if it is safe to do so
- **HIDE** if you can't run
- **FIGHT** if you must

EMERGENCY CONTACT PHONE NUMBERS

RICHARDSON EMERGENCY SERVICES:
911

UT DALLAS POLICE DEPARTMENT:
972.883.2222

EMERGENCY MANAGEMENT:
972.883.2420

ENVIRONMENTAL HEALTH & SAFETY:
972.883.4111

FACILITIES MANAGEMENT:
972.883.2141

ENERGY MANAGEMENT SERVICES:
972.883.2147

**TO VOLUNTEER FOR CERT
OR SAFE LEADER CALL:**
972.883.2831

CERT OR SAFE LEADER

NAME	LOCATION	PHONE

Not receiving alerts? Go to utdallas.edu/textme and log into Galaxy to update your phone number. UT Dallas will send you text alerts in the event of an emergency or disruption to normal University operations.

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