



Checklist for VA Educational Benefits at UT Dallas

PLEASE NOTE THIS PACKET IS FOR **ADMITTED** UT DALLAS STUDENTS ONLY

Fill out an Application for VA Educational Benefits

All students should apply through the following website (this includes first-time applicants for benefits: veterans, dependents, and spouses as well as those who have used benefits in the past): <https://www.vets.gov/education/apply/>

Submit either online or through the regional processing office. YOU SHOULD NOT SUBMIT THIS TO OUR OFFICE.

Muskogee RPO (Education)
P.O. Box 8888
Muskogee, OK 74402-8888

Please check ONE of the following to indicate the form you submitted to the VA:

If you have already filled out the proper form, DO NOT REAPPLY.

VA Form 22-1990 (Chapter 30, 33, 1606, 1607 – For veterans who have never used benefits before or are changing chapters)

VA Form 22-1990E (Chapter 33 – Application for family members to used transferred benefits)

VA Form 22-1995 (For any veteran who is transferring from another institution where he/she used benefits)

VA Form 22-1905 (Chapter 31 – Obtain from Vocational Rehabilitation Counselor/Case Manager)

VA Form 22-5490 (Chapter 35 – Dependents of a veteran who has never claimed benefits before under the chapter you are requesting)

OTHER REQUIRED DOCUMENTS:

Fact Sheet (**all students** - included with this packet)

Certificate of Eligibility (Chapter 30, 33 [veterans & dependents/spouses], 35: a copy of a letter from the VA stating your eligibility for educational benefits)

OR

DD2384 (a copy of a Notice of Basic Eligibility – Reservists Only)

OR

VA Form 1905 (Chapter 31 - a copy of this form provided by a Vocational Rehabilitation Counselor/Case Manager)

Academic Degree Plan (**all students** - a copy that reflects courses student is enrolled in for certification)

Military transcripts (Chapter 33, 30, 1606, 1607 & 31: OFFICIAL copy - obtained through either JST for Army, Coast Guard, Marine Corps, and Navy: Active Duty, Reserve, & Veterans (<https://jst.doded.mil/>) or CCAF for Air Force: Active Duty, Reserve & Veterans (<http://www.au.af.mil/au/barnes/ccaf/transcripts.asp>) – *Please note, this document must be submitted either when applying for admission to the university or to our office after admission. If document is not received after 2 semesters of attendance at UT Dallas, no further certifications will be sent to the VA and the student will be responsible for tuition & fees payment(s).*

DD214 Member 4 Copy (Chapter 30, 31, 33, 1606, 1607 - <https://www.ebenefits.va.gov/ebenefits-portal/ebenefits.portal>);
DEPENDENTS DO NOT NEED TO SUBMIT THIS DOCUMENT



UTD VETERANS FACT SHEET

Please write legibly in blue or black pen.

Student Information		
Name (Last, First, Middle)		Date of Birth / /
Street Address		City, State Zip Code
Phone Number (Preferred)		Phone Number (Alternative)
UTD ID #	SSN #	VA File # ** (REQUIRED FOR CHAPTER 35)**
Degree Information		
Career (circle one) Undergraduate Graduate		Program (circle one) PhD AuD Masters Bachelors Teacher Cert. Non-Degree
Degree Plan (Major)		
Benefit Information		
<input type="checkbox"/>	Chapter 30 - GI Bill-Montgomery GI Bill (Active Duty)	
<input type="checkbox"/>	Chapter 33 - Post 9/11 G.I. Bill Percentage: _____ %	
	<input type="checkbox"/> Dependent using Chapter 33?	
<input type="checkbox"/>	Chapter 31 - Vocational Rehabilitation	
<input type="checkbox"/>	Chapter 32 - VEAP – Contributory Education Assistance Program	
<input type="checkbox"/>	Chapter 35 – Dependent: Spouse, Child (Service connected death/100% disability)	
<input type="checkbox"/>	Chapter 1606 - Selected Reserves (Montgomery GI Bill)	
<input type="checkbox"/>	Tuition Assistance (GoArmy, Air Force, Navy, et cetera)	

Please return form via email, fax, mail, or drop it off to SSB 1st Floor Circular desk:

Email: veteransbenefits@utdallas.edu
 Fax: (972) 883-2947

The University of Texas at Dallas
 Office of Financial Aid – Veteran’s Benefits
 800 West Campbell Road, SSB 22
 Richardson, TX 75080

Questions? Email veteransbenefits@utdallas.edu or call 972-883-4020.

With few exceptions, you are entitled on your request to be informed about the information UTD collects about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review the information. Under Section 559.004 of the Texas Government Code, you are entitled to have UTD correct information about you that is held by us and that is incorrect.

Your Social security number (SSN) or UTD Identification number is being requested because it is a unique identification number which is maintained for the purpose of assurance that the correct student record is being updated, for tracking purposes and for state and federal report requirements. The disclosure of such information is voluntary. Your disclosure of your social security number or UTD identification number will be governed by the Public Information Act (Chapter 552 of the Texas Government Code).