

# **AMPLIFIED SOUND APPLICATION**

Host Organization: \_\_\_\_\_

Day of Event Contact Name: \_\_\_\_\_

(NOTE: THIS PERSON MUST ARRIVE AT LEAST 15 MINUTES PRIOR TO EVENT START TIME AND MUST BE IN ATTENDANCE FOR THE DURATION OF THE EVENT.)

Contact Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Event Title: \_\_\_\_\_

Event Date: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_ Set-up Time: \_\_\_\_\_

Event Location: \_\_\_\_\_

Event Type                       DJ                       Band                       Speaker/Lecturer

Other \_\_\_\_\_

List ALL Amplified Sound Equipment Being Used: \_\_\_\_\_

\_\_\_\_\_

*By Signing below, I agree to the Amplified Sound Guidelines and understand that non-compliance could result in event cancellation, the loss of privileges to host future events, and possible referral to the Dean of Students Office.*

When you have completed this form, please return it to the Director of the Student Union (SU2.604) for consideration and approval.

\_\_\_\_\_

Requestor

\_\_\_\_\_

Date

Approved

Denied

\_\_\_\_\_

Director of the Student Union

\_\_\_\_\_

Date

## **AMPLIFIED SOUND GUIDELINES**

*Note: These guidelines apply to persons and registered student organizations requesting approval for amplified sound.*

The Director of the Student Union must approve all outdoor events that include the use of sound amplification.

A request for Amplified Sound is an exception to the general guidelines for reserving space and will be approved only in unusual circumstances. If special permission is granted, the requesting registered student organization must make every effort to ensure their event does not disrupt academic activities in surrounding buildings and that the following provisions are met:

1. All speakers must be placed at least ten (10) feet away from the sidewalks.
2. Sidewalks must be free of congestion and accessible to pedestrian traffic. No events are to take place on sidewalks.
3. Events cannot last more than three (3) hours and must conclude at the scheduled end time.

### **Sound Level Violations**

*Important Note: It will be the responsibility of the Student Union staff or other university official to monitor sound levels throughout the event to ensure compliance.*

- A. The group will be requested to lower the volume if an acceptable noise level has been exceeded.
- B. If a second warning is issued, the group will be requested to lower the volume to an acceptable level, which must be accomplished within one (1) minute and the group will not be permitted to host a future event with amplified sound for a minimum of fourteen (14) weeks.
- C. If a third warning is issued, the group will be requested to end the event AND the group will not be permitted to host an event with amplified sound for a minimum of twenty-eight (28) weeks.

### **Sidewalk Access Violations**

- A. If any sidewalk is not accessible to pedestrian traffic during an event because of event spectators or participants, a warning will be given to the group to clear spectators and/or participants from sidewalk(s), which must be accomplished within two (2) minutes.
- B. If a second warning is issued, the group will be requested to clear spectators and/or participants from sidewalk(s) within (2) minutes, and the group will not be permitted to host a future outdoor event for a minimum of fourteen (14) weeks.
- C. If a third warning is issued, the group will be requested to end the event and will not be permitted to host a future outdoor event for a minimum of twenty-eight (28) weeks.