

**Bylaws of the Multicultural Greek Council at The
University of Texas at Dallas**

ARTICLE I – ROLE OF THE MGC REPRESENTATIVE

Section I. MGC Representative

The duties and responsibilities of all MGC Representatives are as follows:

- A.** Serve as a representative and voice for their member organization's concerns regarding the fraternity community.
- B.** Represent the larger MGC community's interests.
- C.** Inform their member organization of the actions, discussions, and workings of the MGC General Body.
- D.** Serve as a liaison between the general body and their respective member organization.
- E.** Serve as an active member of MGC standing committees and ad hoc committee, as necessary.
- F.** Represent the highest ideals of Greek Life to the greater campus community.
- G.** Write, review, and vote on amendments to the MGC constitution and bylaws of the Multicultural Greek Council.

ARTICLE II – ROLE OF THE MGC EXECUTIVE BOARD OFFICERS

Section I. MGC President

The duties and responsibilities of the MGC president are as follows:

- A.** Provide guidance and focus to the efforts of the general body and executive committee.
- B.** Preside over all meetings of the general body and executive committee.
- C.** Build rapport and establish positive working relationships between MGC and member organization leaders.
- D.** Serve as the official spokesperson for the MGC community
- E.** Establish positive working relationships with the campus
- F.** Regularly interact with the leaders of other governing councils and campus organizations.
- G.** Establish a working relationship with key college administrators.
- H.** Represent MGC during orientation activities
- I.** Attend President's Meeting held by the Fraternity and Sorority Life Office

Section II. MGC Vice President

The duties and responsibilities of the MGC vice president are as follows:

- A.** Preside over meeting and fulfill other duties in the president's absence
- B.** Seek co-sponsorship opportunities with other organizations and businesses for programming.
- C.** Facilitate expansion efforts for MGC and serve as the primary resource for new organizations through the expansion process
- D.** Serve as chair of the MGC judicial committee and serve as the nonvoting chief justice of all MGC judicial board hearings.
- E.** Investigate and refer to the MGC judicial board alleged violations of MGC policy, including but not limited to:
 - 1. The MGC constitution, bylaws, code of conduct, and policies;

2. Federal, state, and local laws; and
3. The general values-based conduct of fraternity men and sorority women.

- F. Ensure proper filing and preparation for all judicial actions.
- G. Ensure compliance with all MGC judicial action imposed upon a member organization.
- H. Educate member organizations on the MGC constitution and bylaws and judicial processes.
- I. Conduct judicial policy and procedures training for new MGC judicial committee justices.
- J. Assist in conflict mediation between member organizations.
- K. Review all MGC governing documents, at least annually.
- L. Undertake or assist in special projects or assignments delegated by the president.

Section III. MGC Secretary

The duties and responsibilities of the MGC secretary are as follows:

- A. Serve as the secretary for the general body.
- B. Prepare the agenda for each meeting.
- C. Maintain and complete accurate minutes of all meetings.
- D. Distribute approved minutes of the previous meetings within 48 hours.
- E. Maintain an accurate and complete roll of all member organizations and their authorized representatives; maintain the attendance records of each meeting.
- F. Educate MGC representatives about their role and responsibilities within MGC.
- G. Maintain current member organization rosters
- H. Undertake or assist in special projects or assignments delegated by the president.

Section IV. MGC Treasurer

The duties and responsibilities of the MGC treasurer are as follows:

- A. Supervise the annual budget process.
- B. Collect MGC member organization dues or other assessments as needed.
- C. Maintain accurate records throughout the year through invoicing and receipts.
- D. Review and approve all expenditure request forms and reimbursement request forms.
- E. Notify member organizations of accrued fines and late dues.
- F. Prepare financial statements monthly and at the end of each term for distribution to all member organizations.
- G. Make bank deposits when necessary and in a timely manner.
- H. Provide advice and support to member organizations financial officers.
- I. Undertake or assist in special projects or assignments delegated by the president.

Section V. MGC Social Chair

The duties and responsibilities of the MGC social chair are as follows:

- A. Serve as chair for the social committee
- B. Plan at least one social event each semester
- C. Develop and execute a public relations and social media strategy
- D. Serve as a liaison between MGC and other governing councils
- E. Undertake or assist in special projects or assignments delegated by the president

Section VI. MGC Community Service Chair

The duties and responsibilities of the MGC community service chair are as follows:

- A. Serve as chair for the service committee
- B. Develop service projects and philanthropic events for member organizations. At least one project per semester.
- C. Collect and report member organizations community service hours and philanthropic dollars.
- D. Provide advice and support to member organization community service/ philanthropy officers.
- E. Undertake or assist in special projects or assignments delegated by the president.

Section VII. MGC Academics Chair

The duties and responsibilities of the MGC academics chair are as follows:

- A. Serve as chair for the academics committee
- B. Collecting and distributing academic performance rankings
- C. Publishing important academic dates and deadlines
- D. Collecting and distributing information about campus academic services, tutors, the writing lab, math lab, learning assistance programs, interest tests, career counseling, placement workshops, unique library resources, and many others
- E. Working individually with scholarship chairs of member organizations below the all-men's or all-women's grade point average
- F. Build and maintain relationships with faculty, academic offices, and academic honor societies
- G. Provide advice and support to member organization scholarship chairs.
- H. Undertake or assist in special projects or assignments delegated by the president.

ARTICLE III – ROLE OF THE MGC JUSTICE

Section I. MGC Justice

The duties and responsibilities of an MGC justice are as follows:

- A. Serve as an impartial justice, as called, on judicial board hearings.
- B. Uphold:
 - 1. the MGC constitution, bylaws, code of conduct, and policies;
 - 2. the general values-based conduct of fraternity men and sorority women.
- C. Maintain confidentiality in all judicial hearings, matters, and deliberations.

ARTICLE IV – ROLE OF MGC STANDING COMMITTEES

Section I. MGC Social Committee

The MGC social committee shall assist the MGC social chair in the development and implementation of activities, programs, and resources that foster relationships between its member organizations.

Section II. MGC Service Committee

The MGC service committee shall assist the MGC community service chair in the development and implementation of activities, programs, and resources that foster the encouragement of involvement in service and philanthropic endeavors that enhance the reputation of the MGC community at The University of Texas at Dallas.

Section III. MGC Academics Committee

The MGC academics committee shall assist the MGC academics chair in the development and implementation of activities, programs, and resources that promote academic achievement within the member organizations.

ARTICLE V – FINANCIAL MANAGEMENT POLICY

Section I. Fiscal Year

The MGC fiscal year shall be from September 1 to August 31.

Section II. MGC Annual Budget

The treasurer shall propose an annual budget to the executive board by March. Upon adoption by the executive board, the budget shall be presented to the general body for ratification.

Section III. MGC Contingency Account

The MGC budget shall include a contingency account that equals 10-15% of the overall expenses. The contingency account shall be utilized for cost overruns in budgeted areas and/or unanticipated, unbudgeted items, such as new MGC programs developed after the budget was finalized. At the end of the fiscal year, any amount remaining in the MGC contingency account shall be carried over to the next fiscal year.

Section IV. Appropriate Use of MGC Funds

MGC funds are under the jurisdiction of the MGC member organizations and shall only be used in a manner that benefits the MGC community and that is congruent with the values of Greek life. MGC funds shall not be used to purchase alcoholic beverages.

Section V. Expenditure Approval

The Treasurer shall approve all budgetary expenditures. Requests for budgetary expenditures shall be made utilizing the expenditure request form. All expenditure requests shall be submitted at least two weeks prior to the date of the requested disbursement.

Section VI. Requests for Reimbursement

Individuals or member organizations conducting business on behalf of the MGC may request a reimbursement for their expenses utilizing the reimbursement request form. All reimbursement requests shall be submitted within two weeks of the purchase and are subject to the approval of the president and treasurer.

Section VII. Signature Requirements for Financial Accounts and Transactions

The signature of the MGC treasurer shall be required on all MGC financial accounts and transactions.

Section VIII. Financial Reporting

The MGC treasurer shall provide a financial report to the general body on a monthly basis including all income and expenses during the given period of time and in relation to the overall budget for each line item.

Section IX. Financial Record Keeping

The MGC treasurer shall maintain accurate and organized financial records consisting of all receipts and invoices, copies of all monetary disbursements and deposits, MGC financial forms and reports, actual dues levied, canceled checks, ledgers, and journals.

ARTICLE VI – MEMBER ORGANIZATION FINANCIAL OBLIGATIONS

Section I. MGC Active Member Organization Dues

The semester dues for each member organizations shall be fixed at \$5 per active member

Section II. Scholarship Dues Policy

Every semester the academics Chair will provide the MGC council average and rankings to the executive board. Based on the council average and rankings the following will be established for dues for member organizations:

- A.** The top ranking member organization will not pay dues for the following semester
- B.** The second top ranking member organization will pay half of the dues as stated in Section I of this article.
- C.** All other member organizations that are above the respective all-men's or all-women's gpa and the council average will pay the dues stated in Section I of this article.
- D.** All member organizations that are below the respective all men's or all-women's gpa and the council average will pay the dues stated in Section I of this article with an additional \$1 added per active member.

Section III. Establishment of MGC Member Organization Dues

Any proposed amendment to the established per active member dues in Section I of this Article shall be initiated utilizing the following protocol:

- A.** If the executive board determines a need to amend the established per active member dues amount, it shall charge the treasurer with assessing the current dues amount and providing a recommendation for possible amendments.
- B.** The executive board shall consider any recommendations made by the treasurer and propose an amendment to the dues amount to the general body.
- C.** A 2/3 vote of the general body is required to amend the MGC member organization dues amount.

Section IV. MGC Member Organization Dues Assessment

The aggregate total of dues assessed shall be based upon each member organization's active member roster during the specified semester that is filed with the secretary in accordance with the requirements of Article III, Section 2(G) of the constitution. The treasurer shall invoice each member organization within one week of receipt of an active member roster. Invoices shall be paid within two weeks of receipt.

Section V. Delinquent Payments

Any amount unpaid by the due date shall result in a 10% penalty and loss of representation in the

general body until payment has been made. Any amount unpaid within one month of the due date shall result in the member organization being referred to the vice president for possible judicial review.

ARTICLE VII – MGC CODE OF CONDUCT

Section I. MGC Code of Conduct

As members of the MGC, we, the member organizations, hereby agree to and adopt the following code of conduct:

- A.** We will know and understand the ideals expressed in our organization rituals and will strive to incorporate them in our daily lives.
- B.** We will strive for academic achievement and practice academic integrity.
- C.** We will respect the dignity of all persons; therefore, we will not physically, mentally, psychologically or sexually abuse or harm any human being.
- D.** We will protect the health and safety of all human beings.
- E.** We will respect our property and the property of others; therefore, we will neither abuse nor tolerate the abuse of property.
- F.** We will meet our financial obligations in a timely manner.
- G.** We will neither use nor support the use of illegal drugs; we will neither misuse nor support the misuse of alcohol.
- H.** We acknowledge that a clean and attractive environment is essential to both physical and mental health; therefore, we will do all in our power to see that our properties we use are properly cleaned and maintained.
- I.** We will challenge all organization members to abide by these fraternal expectations and will confront those who violate them.

ARTICLE IX – MGC JUDICIAL POLICY

Section I. MGC Judicial Powers and Responsibilities

Per Article VI, Section I of the MGC constitution, the MGC shall be a self-governing organization with an independent judicial committee who shall have jurisdiction over cases involving alleged member organization violations of MGC policy, including but not limited to:

- A.** the MGC constitution, bylaws, code of conduct, and policies;
- B.** the general values-based conduct of fraternity men and sorority women.

Section II. Due Process

In appearing before the judicial board, each member organization shall be granted certain rights termed “due process.” Those rights are:

- A.** Right to be notified, in writing, of all charges, as outlined in the bylaws;
- B.** Right to present a defense, including the calling of witnesses;
- C.** Right to question witnesses;
- D.** Right to be accompanied by an advisor for advisory purposes only, but not for representation;
- E.** Right to be notified, in writing, of all findings and sanctions imposed, as outlined in the Bylaws;
- F.** Right to appeal the decision, as outlined in the Bylaws.
- G.** Right against double jeopardy.

Section III. Filing of Complaints

Any individual or group may file a complaint against a member organization, specifying in writing

the particular alleged acts of the accused. This must be done by submitting a judicial complaint form to the vice president. The vice president shall promptly review and investigate the allegation. Upon determination that an allegation has merit, the vice president may charge a member organization with a violation.

Once the vice president has determined the filed complaint has merit, the member organization is to be provided written notification of the charges at least one week in advance of the hearing.

This written notification shall include the following:

- A. Date, time and location of their informal judicial hearing;
- B. Description of the alleged violation; and
- C. Due Process Rights.

Section IV. Investigatory Evidence

All evidence related to a complaint shall be compiled and presented to all parties prior to any informal judicial hearing or formal judicial board hearing. All evidence shall be directly related to the complaint(s) alleged against the member organization and shall be approved by the vice president prior to circulation.

Section V. Informal Judicial Hearing

Upon a finding of the vice president that a filed complaint has merit, they shall offer the charged member organization the opportunity to participate in an informal judicial hearing.

In cases in which the charged member organization accepts an informal judicial hearing, the vice president shall meet with a representative of the charged member organization to discuss the allegations of the complaint. Within three (3) business days of the informal judicial hearing, the vice president may dismiss the complaint with a finding of no violations or provide the charged member organization with their finding of violations and recommendation for a resolution through disciplinary sanctions. The charged member organization has three (3) business days to accept or reject the terms of resolution. If the charged member organization accepts the resolution, the charged member organization waives all rights of appeal and the outcome is final.

If the charged member organization rejects the resolution, a formal judicial board hearing will be convened to hear the case.

The vice president shall not recommend suspension or loss of MGC recognition through an informal judicial hearing. Should the vice president believe suspension or loss of MGC recognition is warranted, the case shall automatically be referred to a formal MGC judicial board hearing.

Section VI. Formal MGC Judicial Board Hearing

If:

- A. the charged member organization rejects having an informal judicial hearing;
- B. the charged member organization rejects the informal judicial hearing recommendation for resolution; or
- C. the vice president determines the allegation is egregious enough to warrant potential suspension or loss of MGC recognition

In accordance with Article VI, Section VI, of the MGC constitution, the vice president will select five (5) judicial committee justices, as predetermined by an alphabetical rotation of the member organizations, to hear the case. In the event the judicial committee rotation for service on a judicial board hearing falls upon a justice whose member organization is involved in the alleged violation, the rotation will skip to the next member organization in the alphabetical rotation.

The vice president shall serve as a non-voting chief justice and the procedural officer for all judicial board hearings.

For all MGC judicial board hearings, the following procedures shall be followed:

A. Participants: Attendance at all judicial board hearings shall be limited to the member organizations involved, any witnesses, justices assigned to serve on the judicial board for the hearing, and the vice president. Additionally, the charged member organization may be accompanied by its alumni advisor during any judicial board hearing. The alumni advisor must be registered as the official alumni advisor of the member organization.

B. Confidentiality: All individuals involved in a hearing are required to agree to a statement of confidentiality. Individuals shall not disclose information regarding the following:

1. Any individuals, member organizations, or justices involved.
2. Details of the proceedings
3. Witness testimony.

C. Hearing Process:

1. **Initiation of the Hearing:** The vice president shall inform all individuals present that the hearing will be conducted in an orderly manner and any person causing disruption will be asked to leave. Additionally, they shall advise the charged member organization of the formality of the hearing and the necessity of all parties to be truthful.

2. **Overview of judicial hearing process:** The vice president shall outline the process for the remainder of the hearing as follows:

a. **Presentation of alleged charges, violations, and investigatory evidence against the charged member organization shall be presented by the vice president:**

- i. Charged member organization may ask questions;
- ii. Justices may ask questions;

b. **Presentation of charged member organization:**

- i. Justices may ask questions;

c. **Calling of Witnesses**

- i. Charged member organization may ask questions;
- ii. Justices may ask questions;

d. **Charged member organization may give final statement;**

e. **Justices deliberate in closed session to determine findings of responsibility and if necessary, appropriate sanction(s).**

In the event the vice presidents' member organization is involved in the alleged violation, the highest ranking executive board officer, starting with the president, as listed in Article V, Section II of the MGC constitution, shall serve in his stead.

Section XI. Prohibition on Recruitment Restrictions as a Sanction

The judicial board may impose educational and punitive sanctions, as prescribed in the MGC bylaws, but under no circumstances may it prohibit a member organization's ability to recruit.

Section XII. Non-Status Sanctions

The following are sanctions that may be imposed by the judicial board and/or vice president (including, but not limited to):

- A. Letter of apology
- B. Fines
- C. Restitution
- D. Educational programming
- E. Public service to the campus or community
- F. Meetings with campus office/departments
- G. Loss of social event and/or campus event privileges
- H. Loss of eligibility for MGC scholarship dues policy
- I. Censure

Section XIII. Status Sanctions

In the event of an egregious violation, the following are sanctions that may be imposed by the judicial board for a specified period of time:

- A. Suspension: Loss of MGC voting rights, removal from good standing status, and any additional sanctions listed in non-status sanctions.
- B. Loss of MGC recognition: including membership rights and privileges.

Judicial action shall specify the duration and deadlines of any sanctions imposed. After such specified time, if the member organization has fulfilled the requirements of the sanctions imposed, the member organization shall return to good standing. In the event the member organization does not fulfill all of the requirements of the sanctions imposed, the vice president shall convene a formal judicial board hearing to determine future course of action.

Section XV. Notification of Findings

Within three (3) business days of any informal or formal judicial hearing, the vice president shall communicate in writing to the charged member organization, its inter/national headquarters, and its alumni advisor, as well as any relevant administrators at The University of Texas at Dallas, the alleged violation, the findings of the hearing, and any sanction(s) imposed.

The vice president shall notify the MGC general body of any sanctions imposed upon a member organization through any informal or formal judicial hearing.

Section XVI. Appeals

The MGC judicial board's decision is subject to appeal by a member organization within two weeks of receiving written notification of the decision. Appeals shall be made in writing to the president and shall be made solely on the following grounds:

- A. Error in the charge and/or judicial board hearing process that affected the outcome.
- B. The severity of the sanction did not match the severity of the violation.

C. New information that could not have been discovered prior to the judicial board hearing through the exercise of reasonable diligence.

Sanctions imposed through the judicial process shall stand until an appeal is heard.

The general body shall hear appeals for non-status and status sanctions. The vice president shall first present their or the judicial board's decision and rationale for its actions. The appealing member organization shall then be afforded the opportunity to present its reasoning for seeking a reconsideration of the decision. Upon completion of the member organization's appeal presentation, all representatives of the member organization shall be dismissed from the meeting, including the member organization's MGC representative.

The general body shall first vote on whether to uphold the non-status or status sanction, which shall require a two-thirds (2/3) vote. In the event the general body fails to uphold the decision, the general body shall determine by a two-thirds (2/3) vote to either dismiss the charge(s) with no sanctions or to alter the sanctions imposed.

The decision of the general body shall be final with no further appeal rights.

Article X –Expansion

Section I: Statement on Expansion

Expansion is defined as the growth of the fraternal community through the addition of new or returning organizations. The MGC provides leadership for organizations identifying as culturally-based social fraternal organizations at The University of Texas at Dallas. The MGC views expansion as influencing the advancement of fraternity and sorority life at The University of Texas at Dallas as it provides options for non-members. Expansion also allows for the advancement of a widely growing movement of culturally-based organizations nationally to positively impact our community at The University of Texas at Dallas. With this in mind, our approach is to openly consider expansion efforts; however, such growth requires resources from MGC and Fraternity and Sorority Life. Expansion is not an easy task. With this in mind, the MGC will work with the Fraternity and Sorority Life Expansion policy about expansion opportunities.

Section II: Colonizing Organization Fee

At the time of acceptance, the colonizing organization shall pay a one-time fee of \$50.

Article XI – Fines

If for any reason a member organization does not attend an MGC event, a fine of \$20 dollars will be assessed. The only variation to this would be set by the importance of the event and the fine will be stated on date of the event announcement, unless sufficient notice is given.

A fine of five (\$5) dollars will be assessed each following week after violation and non-payment.

Chapters must submit official membership rosters by the second meeting of the fall and spring semester. Failure to do so will result in a fine of \$5 per week thereafter until the roster is

received.

All fines will be due within ten business days of the date the fine was imposed.

Article XII - Intake process

Each member organization shall adhere to their national mandate as a guideline for accepting a candidate(s) for membership.

MGC will not tolerate hazing, both mental and/or physical. Activities considered hazing are defined in the university's policy and state law.

All member organizations must inform Fraternity and Sorority Life at The University of Texas at Dallas of the intent to participate in the intake process for both fall and spring semesters.

ARTICLE XIII – PUBLICATION AND DISTRIBUTION OF CONSTITUTION AND BYLAWS

Section I. Publication and Distribution of Constitution and Bylaws

The current constitution and bylaws shall be published on the MGC website.

An updated copy of the constitution and bylaws will be electronically distributed to each member organization after any amendment is adopted.

ARTICLE XIV – AMENDMENTS

Section I. Amendments

These Bylaws may be amended by a two-thirds (2/3) affirmative vote of the general body provided notice of the proposed amendment has been provided to member organizations at the preceding regularly scheduled business meeting.

Section II. Adoption

These Bylaws shall become effective and shall supersede all previous bylaws of the MGC when adopted by a two-thirds (2/3) affirmative vote of the general body

