



# THE UNIVERSITY OF TEXAS AT DALLAS

International Student Services  
800 W. Campbell Rd., SSB34, Richardson, Texas 75080-3021  
(972) 883-4189 ISSOCurrent@utdallas.edu

## Authorized Early Withdrawal (AEW) Request

Student Name: \_\_\_\_\_ UTD ID: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

### **A. Read the following information.**

- Your SEVIS record will be “terminated” for an “early authorized withdrawal” within 5 business days.
- You **MUST** leave the U.S. within 15 days of the termination date or the next Census Day, whichever comes first.
- You **MAY NOT** be registered in classes in the U.S. nor live in the U.S. during your absence. If you do not leave the U.S. within the stated times, you will be out of status and in the country without authorization.
- You **MAY NOT** use your student visa to enter the U.S. until your SEVIS record be reactivated. You will need to contact ISSO one month before you plan to return or before your visa appointment to place a request to reactivate your SEVIS record to “active” status.
- You **MUST** return to the U.S. within 5 months to keep your immigration status & begin classes at the next available session.
- Any absence from the U.S. of more than 5 months will require you get a new I-20 and a new F-1 visa.

### **B. Departure Information. Complete the following section.**

#### Select the reason of your temporary absence:

- Family Emergency     Financial Issues     Internship Abroad     Personal Reason

#### I authorize the UT Dallas ISSO to terminate my SEVIS record for Authorized Early Withdrawal (AEW).

My Departure Date is/was: \_\_\_\_\_ My return date is (if known): \_\_\_\_\_

### **C. Travel Endorsement. If you require a travel endorsement on your I-20, please complete this section and submit your original I-20 for the travel endorsement. This request will take 1 business day.**

- I would like to request a travel endorsement     I do not require a travel endorsement

### **D. Submit your RCL Request to the ISSO Office prior to dropping below full time enrollment.**

- **In person:** Submit to the ISSO during office hours. Monday - Thursday, 8:30am to 6pm. Friday, 8:30am to 5pm.
- **By e-mail** (additional paper copies are not required): Submit to [ISSODocuments@utdallas.edu](mailto:ISSODocuments@utdallas.edu). Verify that the total size of attachments in one e-mail is not larger than 5MB. Do not send files in compressed formats, such as .rar or .zip. Instead, use a PDF, JPEG or DOC format.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_