



THE UNIVERSITY OF TEXAS AT DALLAS

International Student Services
800 W. Campbell Rd., SSB34, Richardson, Texas 75080-3021
(972) 883-4189 ISSOCurrent@utdallas.edu

Concurrent Enrollment Request

Student Name: _____ Date of Birth: _____

Email Address: _____ UTD ID: _____

A. Fill out this section to indicate your concurrent enrollment information. A new form is required for each semester of concurrent enrollment. Enter the number of hours you will be enrolled in during the indicated semester.

Name of other school in which you will enroll concurrently: _____

I will enroll concurrently during: [] Spring [] Summer [] Fall of year: _____

Credit hours at UT Dallas: _____ Credit hours at other school: _____

B. Read the following information.

Enrollment Requirements:

- F-1/J-1 students are required to enroll full-time during fall and spring semesters
Summer enrollment is not required unless it is the first semester at UT Dallas, the first semester in a new program (i.e. beginning or continuing a second Master's degree after graduating from a first Master's degree, or moving to Doctorate degree after completing Master's degree)
At least half of all required enrollment hours must be taken at UT Dallas
Only 3 hours of online or hybrid classes will be counted toward the full-time enrollment requirement

Concurrently Enrolled Classes:

- Classes must apply towards my UT Dallas degree
I will arrange for the credits to be transferred to UT Dallas
I will provide ISSO with proof of completion of the concurrent hours
I will not request to remove these concurrent credits later

Consult with other UT Dallas campus offices to determine if taking fewer UT Dallas credit hours will affect other areas, including:

- Scholarships
Housing
TA/RA positions

C. Submit your concurrent enrollment form to the ISSO BEFORE Census Day for the Semester.

- In Person: Submit to the ISSO during office hours. Monday - Thursday, 8:30am to 6pm. Friday, 8:30am to 5pm.
By Email: (Additional paper copies are not required) Submit to ISSODocuments@utdallas.edu. Verify that the total size of attachments in the email is not larger than 5 MB. Do not send files in compressed formats, such as .rar or .zip. Instead, use a PDF, JPEG, or DOC format.

D. Student Certification (handwritten signature required)

I certify that I have read and understood the information above and that the information I have provided on this form is true to the best of my knowledge and the credit hours taken will count toward my degree requirements.

I also understand that I must provide a copy of my transcript showing completion of the concurrently enrolled classes.

Student Signature: _____ Date: _____

E. International Student Advisor Certification (handwritten signature required)

I certify that at the time of the signature, the student above is maintaining F-1 status with The University of Texas at Dallas and is approved to take courses concurrently while retaining a UT Dallas Form I-20.

Advisor/DSO Signature: _____ Date: _____