



THE UNIVERSITY OF TEXAS AT DALLAS

International Student Services
800 W. Campbell Rd., SSB34, Richardson, Texas 75080-3021
(972) 883-4189 ISSOCurrent@utdallas.edu

Concurrent Enrollment Request

Student Name: _____ Date of Birth: _____

Email Address: _____ UTD ID: _____

A. Fill out this section to indicate your concurrent enrollment information. A new form is required for each semester of concurrent enrollment.

Name of other school in which you will enroll concurrently: _____

I will enroll concurrently during: [] Spring [] Summer [] Fall of year: _____

Total credit hours at UT Dallas: _____ Total credit hours at other school: _____

B. Read the following information.

Enrollment Requirements:

- F-1/J-1 students are required to enroll full-time during fall and spring semesters
Summer enrollment is not required unless it is the first semester at UT Dallas, or the first semester in a new program
At least half of all required enrollment hours must be taken at UT Dallas
Only 3 hours of online or hybrid classes will be counted toward the full-time enrollment requirement.

Concurrently Enrolled Classes:

- Classes must apply towards my UT Dallas degree
I will arrange for the credits to be transferred to UT Dallas
I will provide ISSO with proof of completion of the concurrent hours
I will not request to remove these concurrent credits later

Consult with other UT Dallas campus offices to determine if taking fewer UT Dallas credit hours will affect other areas, including:

- Scholarships
Housing
TA/RA positions

C. Submit your concurrent enrollment form to the ISSO BEFORE Census Day for the Semester.

- In Person: Submit to the ISSO during office hours. Monday - Thursday, 8:30am to 6pm. Friday, 8:30am to 5pm.
By Email: (Additional paper copies are not required) Submit to ISSODocuments@utdallas.edu. Verify that the total size of attachments on the email is not larger than 5 MB.

D. Student Certification (handwritten signature required)

I certify that I have read and understood the information above and that the information I have provided on this form is true to the best of my knowledge and the credit hours taken will count toward my degree requirements.

I also understand that I must provide a copy of my transcript showing completion of the concurrently enrolled classes.

Student Signature: _____ Date: _____

E. International Student Advisor Certification (handwritten signature required)

I certify that at the time of the signature, the student above is maintaining F-1 status with The University of Texas at Dallas and is approved to take courses concurrently while retaining a UT Dallas Form I-20.

Advisor/DSO Signature: _____ Date: _____