



THE UNIVERSITY OF TEXAS AT DALLAS

International Student Services
800 W. Campbell Rd., SSB34, Richardson, Texas 75080-3021
(972) 883-4189 ISSOJ1@utdallas.edu

J-1 Student Intern Application Checklist

This form is to be completed by the Student Intern.

Checklist for the Student Intern:

- Form No. 1: J-1 DS-2019 Request Form** (Section A & B)
- Form No. 3: J-1 Student Intern and Foreign University Attestation**
- Proof of English Proficiency** (TOEFL, IELTS, a signed attestation or interview by a UTD professor)
- Proof of Financial Support** (bank statement or others, must be in English)
- Pay the \$100 ISSO Service Fee** (pay online at utdallas.edu/isso/servicefee)
- Copy of Student Intern's Passport ID page**
- Copy of previous DS-2019** (if intern has been in J status in the past 2 years)

Intern's Information:

Name: _____ Email: _____
Phone: _____ Date: _____

Submit the above documents to the UT Dallas Department contact. Please submit the application packet at least 10 weeks prior to the internship start date.

ISSO Contact Information. Please contact one of the advisors below if you have any questions.

Elisabeth Walker, Assistant Director, Ext. 4051
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Christina Zhang, Senior Advisor, Ext. 4039
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