



THE UNIVERSITY OF TEXAS AT DALLAS

International Student Services
800 W. Campbell Rd., SSB34, Richardson, Texas 75080-3021
(972) 883-4189 ISSOCurrent@utdallas.edu

OPT Withdrawal Request

Use this form to authorize the ISSO to contact the USCIS Service Center to request a withdrawal of a pending OPT Request. Requests may only be withdrawn if they have not yet been approved. Submission of this form does not guarantee a successful withdrawal.

Student Name _____ UTD ID _____

A. Check the box that applies.

- I have submitted my OPT application to USCIS I have not submitted my OPT application to USCIS

B. Complete the authorization for the ISSO to request withdrawal of the OPT application. Enter your name and USCIS receipt number in the appropriate spaces.

I _____ give the UT Dallas ISSO permission to withdraw the processing of my Optional Practical Training (OPT) application by contacting the USCIS Service Center. My USCIS Receipt Number is _____. I understand that I will not get any portion of my OPT application returned to me including the application fee. I also understand that I will not be able to apply for OPT again at this educational level until the ISSO has confirmation of my OPT cancellation.

C. Submit the OPT Withdrawal Request form to the ISSO. An e-mail will be sent to your utdallas.edu email address within three business days to notify you on the status of your OPT I-20.

- **In person:** Submit to the ISSO. Monday - Thursday, 8:30am to 6pm. Friday, 8:30am to 5pm.
- **By e-mail** (additional paper copies are not required): Submit to ISSOCurrent@utdallas.edu. Verify that the total size of attachments in one e-mail is not larger than 5MB. Do not send files in compressed formats, such as .rar or .zip. Instead, use a PDF, JPEG or DOC format.

Student signature: _____ Date: _____