



HOW DO TEAMS MEETINGS AND TEAMS LIVE COMPARE?

TEAMS MEETING



TEAMS LIVE

Max attendees?	250	10,000
Who can speak?	All users	Producers and presenters
Who can share the screen?	Presenters (change attendee to presenter with Meeting Options)	Producers and presenters (invited before meeting starts)
Recording options?	Presenters have option to record the meeting	Always recorded; available to producers and presenters
Chat interface?	Teams Chat	Moderated Q&A (if enabled)
Sharing?	Screen Sharing, PowerPoint Sharing	Screen Sharing Only
Dial In options?	Available to all users	Available for producers and presenters only
Restricted Entry?	Option to hold external users in the lobby	Option to restrict to UTD or specific users/ Team members
Captioning?	Available in English	Available in English, German, Chinese (with translation up to 6 preset languages)
Video Display?	4 most recent speaking users (more coming soon)	1 user shown at a time
Real Time Viewing?	Real Time	Attendees view at 10-20 second delay
Maximum Time?	No maximum time. Meeting can be stopped and restarted.	Can't stop once started. Event can last up to 4 hours from start
Video Sharing	Available with screen sharing + "Share System Audio"	Not currently available- Microsoft lists as "coming soon"

