I. **Membership**
   The active membership of the IOC in 2015-2016 consisted of:
   
   **Voting members**
   - Bond, Peter – Assistant Vice President for Contract Management
   - Brian Berry - Endowed Professorship from the School of Economic, Political and Policy Sciences
   - Gnade, Bruce E. – Vice President for Research
   - Holmes, Jennifer (chair) – Professor and Head from the School of Economic, Political and Policy Sciences
   - Jacob, Varghese – Lars Magnus Ericsson Distinguished Professor from the Naveen Jindal School of Management
   - Kratz, Abby (vice chair) – Associate Provost
   - Smith, Amanda – Dean of Students, Associate Vice President for Student Affairs
   - Walls, John – Associate Vice President for Communication

   **Non-voting**
   - Cristen Casey, Assistant Vice President for International Programs
   - Imperio Shanks, International Risk and Insurance Analyst

II. **Meetings**
   - 08/14/2016
     - Online participation of members as needed to evaluate travel requests to high risk regions.

III. **Actions Taken**
   - Review of 77 travel request to high risk regions. 1 denial.
   - Review of blanket risk authorization proposal. Approved Program Assessment Tool to evaluate programs going to high risk regions. Programs approved through this tool will be approved for 5 years, with a regular 6 month re-evaluation of stated emergency contacts and safety/security conditions throughout the 5 years.
   - Review of IOC charge: practice vs document. The charge requires a review on members and chair position. IOC chair will update the charge, send to the IOC for a vote and move it forward so it is officially updated.

IV. **Recommendations for Following Year**
   - Discuss the following topics:
     - Due process: Balance between student, professor, administrative judgement on removal of a participant from the program.
     - Appeal process for denial of risk authorization for high risk region travel request.
   - Schedule monthly meetings
   - Evaluate requests for programs going to high risk regions in person, providing space for the program RUO to present their request for risk authorization in person.